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Salesforce Certified Administrator Sample Questions (Q89-Q94):

NEW QUESTION # 89

DreamHouse reality has an approval process. A manager attempts to approve the record but receives an error. What should an administrator review to troubleshoot this request?

- A. Update the field level security to view on fields that are updated in the process.
- B. Add a delegated approver for the next approver in the process.
- C. **Check if the user in the next approver is inactive or missing**
- D. Review the page layout to ensure, the fields updated in the process are visible

Answer: C

Explanation:

Explanation

One possible reason why a manager receives an error when trying to approve a record is that the user in the next approver step is inactive or missing, which means there is no valid user to assign the record to after approval. To troubleshoot this issue, an administrator should check if the user in the next approver step is active and exists in Salesforce; if not, they should activate or create the user or change the approval process to assign the record to another user. Adding a delegated approver for the next approver in the process does not solve this issue because delegated approvers are only used when approvers are unavailable; they do not replace approvers who are inactive or missing. Updating the field level security to view on fields that are updated in the process does not solve this issue because field level security does not affect approval processes; it only affects what fields users can see or edit on page layouts. Reviewing the page layout to ensure fields updated in the process are visible does not solve this issue because page layouts do not affect approval processes; they only affect what fields users can see or edit on page layouts.

References: https://help.salesforce.com/s/articleView?id=sf.approvals_considerations.htm&type=5

NEW QUESTION # 90

Universal Containers has enabled Data Protection and Privacy for its org.

Which page layouts will have the Individual field available for tracking data privacy information?

- A. Contact, Lead, and Person Account
- B. Account and User
- C. Individual, User, and Account
- D. Case and Opportunity

Answer: A**NEW QUESTION # 91**

A sales rep has a list of 300 accounts with contacts that they want to load at one time.

Which tool should the administrator utilize to import the records to Salesforce?

- A. Manual Import
- B. Data Import Wizard
- C. Data Loader.io
- D. Data Loader

Answer: B

Explanation:

Explanation

Data Import Wizard allows you to import up to 50,000 records at a time.

References: https://help.salesforce.com/s/articleView?id=sf.data_importer.htm&type=5

NEW QUESTION # 92

Universal Containers (UC) customers have provided feedback that their support cases are not being responded to quickly enough. UC wants to send all unassigned Cases that have been open for more than 2 hours to an urgent Case queue and alert the support manager.

Which feature should an administrator configure to meet this requirement?

- A. Case Escalation Rules.
- B. Case Scheduled Reports.
- C. Case Dashboard Refreshes.
- D. Case Assignment Rules.

Answer: A

Explanation:

Explanation

Case escalation rules are a way to automatically escalate cases that meet certain criteria, such as being open for more than a

specified time or having a certain priority. Escalation rules can assign cases to a different owner or queue and send email notifications to the support manager or other recipients. References:

https://help.salesforce.com/s/articleView?id=sf.case_escalation.htm&type=5

NEW QUESTION # 93

At universal Containers, users would like to be able to share Salesforce records with other members of their team, while collaborating around general topics as well.

Which are two considerations for enabling this functionality?

Choose 2 answers

- A. An administrator needs to create a group to enable record sharing
- B. Collaboration groups are created automatically for every department.
- C. Object layouts should be configured to include the groups related list.
- D. The Add Record action must be configured in the group publisher.

Answer: C,D

Explanation:

Explanation

To enable record sharing and collaboration with groups, you need to add the groups related list to the object layouts and configure the Add Record action in the group publisher.

References:

https://help.salesforce.com/s/articleView?id=sf.collab_groups_records.htm&type=5

NEW QUESTION # 94

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