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Archer Archer-Expert Exam Syllabus Topics:

Section	Objectives
Topic 1: Application Design & Configuration	- Field types, layouts, and record management - Application building and data modeling
Topic 2: Data Integration & Feeds	- Integration patterns and external system connectivity - Import/Export frameworks and data feeds
Topic 3: Security & Access Control	- Record-level and field-level security configuration - User roles, groups, and permissions
Topic 4: Reporting & Analytics	- Report building and dashboards - Advanced analytics and data presentation
Topic 5: Archer Platform Architecture & Administration	- Platform components and architecture understanding - Environment configuration and system administration
Topic 6: Advanced Administration & Troubleshooting	- System tuning and performance considerations - Issue diagnosis and platform troubleshooting
Topic 7: Workflow & Business Logic	- Advanced rules and conditional logic - Workflow design and lifecycle management

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Archer Certified Administrator-Expert Sample Questions (Q69-Q74):

NEW QUESTION # 69

What does the Archer Job Monitor front-end report display?

- A. System performance metrics
- B. Security alerts
- C. User access logs
- D. A list of all jobs and their run history

Answer: D

Explanation:

The Archer Job Monitor is a dedicated administrative interface found within the "Administration" workspace. It is the primary dashboard for monitoring the health of the Archer Job Engine . According to the curriculum, the Job Monitor provides visibility into both scheduled and ad-hoc background tasks, including Data Feeds, Data Publication, Notifications, and Recalculations.

The report displays a chronological list of jobs, their current status (Queued, In Progress, Completed, or Failed), and their start/end times. This is the first place an administrator looks if a notification wasn't sent or a data feed didn't update. Unlike "User access logs" (which track logins) or "System performance metrics" (which are found in the ACP or IIS), the Job Monitor is focused strictly on the execution history of background system tasks, allowing administrators to identify bottlenecks or specific job failures without needing access to the server's event logs.

NEW QUESTION # 70

What action should never be completed using the Advanced Workflow Job Troubleshooting tool?

- A. Manually moving a record to the next node.
- B. Canceling a job.
- C. Editing the Advanced Workflow.
- D. Restarting a job.

Answer: C

Explanation:

The Advanced Workflow Job Troubleshooting tool is a runtime utility designed to manage individual "instances" of records currently enrolled in a workflow. It is used to fix records that are stuck due to errors.

According to the Advanced Workflow Beyond the Basics guide, this tool is purely for operational maintenance (Cancel, Reset, Restart, or "Force" movement).

Editing the Advanced Workflow structure (changing the flowchart, adding nodes, or modifying logic) cannot be done within the Troubleshooting tool. Workflow design changes must be made in the Application Builder under the Workflow tab. Attempting to "fix" a logic error by changing the design is a development task, whereas the Troubleshooting tool is an administrative task for existing data. Furthermore, editing a workflow requires saving a new version and potentially migrating active jobs, a process entirely separate from the record-level "Reset/Cancel" functions found in the Job Troubleshooting interface.

NEW QUESTION # 71

Which statement is NOT true regarding Bulk Update of Advanced Workflow jobs?

- A. Making changes to a workflow can make existing jobs fail.
- B. Only one update job can be run at the same time.
- C. Bulk update jobs will automatically skip records enrolled in a workflow but already in an error state.
- D. If there are workflow jobs in progress, you will receive a warning which tells you how many jobs may be affected by this

update.

Answer: C

Explanation:

The Bulk Update Jobs feature is used to migrate active records from one version of an Advanced Workflow (AWF) to another. As taught in Advanced Workflow Beyond the Basics, Archer is designed to be cautious but thorough. Statement A is NOT true because the Bulk Update process actually attempts to evaluate all records targeted for migration. If a record is in an error state, the Bulk Update tool provides an opportunity to see if the new workflow version can resolve that state or if it remains "Incompatible." Statements B, C, and D are all accurate reflections of the platform's behavior. Archer will indeed warn you about the volume of affected records (B), and the system enforces a "one-at-a-time" rule for Bulk Updates (C) to prevent database deadlocks and performance spikes. Furthermore, it is a known risk (D) that structural changes (like deleting a node where records currently reside) can cause those specific jobs to fail during or after an update. Therefore, administrators must use the "Compatibility" check within the Bulk Update interface to identify and resolve these issues before finalizing the migration.

NEW QUESTION # 72

As an Archer administrator, you need to run calculations on Exception Requests daily to see if they have expired and update the Overall Status field accordingly. However, when you enable the Recalculation Schedule for the application, the job is taking a long time to run. What step(s) are recommended to speed up the process?

- A. Use Data-Driven Events by creating a Set Values List action to update the status and associate it with a rule that evaluates the Expiration Date.
- **B. Create a Schedule and use a filter to run the calculation only for those Exception Requests that are Approved.**
- C. Update the Overall Status calculation to include an IF statement based on the Expiration Date.
- D. Update the value manually.

Answer: B

Explanation:

In the Archer platform, the Recalculation Schedule (found within the application's General Tab) is a powerful tool, but it can become a performance bottleneck if not configured efficiently. When a recalculation job is triggered, the Archer services must evaluate every record in the application to determine if calculations need to be updated. According to the Archer Administration II curriculum, the most effective way to optimize this process is by using Calculation Filters.

By selecting option A, you are instructing the system to ignore records that are irrelevant to the specific business logic (e.g., records that are already "Expired," "Rejected," or "Draft"). By filtering the schedule to run only for "Approved" requests, the job engine processes a significantly smaller subset of data, which reduces the load on the Async Service and speeds up the completion time. Option B would likely slow the system down further by adding logical complexity to the calculation itself. Option C (Data-Driven Events) is not suitable for date-based triggers because DDEs only fire upon a record "Save" event; they cannot proactively "watch" a date to trigger a change without user intervention or a scheduled recalculation.

NEW QUESTION # 73

Which of the following Advanced Workflow nodes allows you to set a timer after which the record is automatically rerouted?

- A. Send Notification node
- B. User Action node
- C. Update Content node
- **D. Wait for Content Update node**

Answer: D

Explanation:

In the Advanced Workflow Beyond the Basics curriculum, the Wait for Content Update node is identified as the primary tool for time-based automation. While its name suggests it is waiting for a user to change a field, its secondary function is to act as a SLA (Service Level Agreement) timer.

Within the node configuration, an administrator can define an "Escalation" or "Timeout" path. You can set a specific duration (e.g., 5 days). If the expected content update does not occur within that timeframe, the node "times out" and automatically reroutes the record down a secondary transition path—typically to a manager's review or an automated notification. While a User Action node (Option B) can have a "due date," it does not automatically move the record to a different path solely based on time without the Wait for Content Update node logic. Update Content (Option D) and Send Notification

