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## SAP Certified - Implementation Consultant - SAP S/4HANA Cloud Public Edition (C\_S4CPB\_2602) Sample Questions (Q10-Q15):

### NEW QUESTION # 10

#### SIMULATION

Create a Custom Business Role with Restrictions

Business Scenario:

You are building a custom business role with restrictions to ensure the end users assigned the role have only the minimum level of access necessary to complete their core job tasks. The end users are project managers based in the United States. They should only be able to create projects, edit projects, and access projects that are occurring in the United States. They should not be able to staff any resources outside of the United States. Write, Read, and Value Help access should be restricted to only the United States for all relevant fields.

Prerequisites:

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note: Make sure to use the EXACT names/values/spaces as they are listed in the task. Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Use the template for the business role Project Manager - Professional Services (SAP\_BR\_PROJECT\_MANAGER\_PROF) to create a new business role with the following information:

#### Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to create a custom business role for project managers in the United States by using the standard SAP template role Project Manager - Professional Services and then restricting the role so users only have the minimum access needed for their job.

The template role used is:

Template Business Role ID: SAP\_BR\_PROJECT\_MANAGER\_PROF

Template Business Role Description: Project Manager - Professional Services The new custom role must be created with exact values defined in the task.

Business Scenario Explanation

In this simulation, you are building a restricted custom role for project managers who work only in the United States.

The goal is to ensure that these end users:

can create and edit projects,

can access only projects occurring in the United States,

cannot work with projects or staffing outside the US,

have only the minimum level of authorization needed.

This is done in two major parts:

Create a new custom business role from the standard SAP template

Restrict the role values so only US-related data is allowed

Important Notes

Always replace ##### with the last 6 digits of your group number.

Every value must be entered exactly as shown.

Even one missing space or incorrect character can cause the simulation validation to fail.

You must also create and assign a launchpad space as part of the custom role creation.

Required Values for Role Creation

Use the following values exactly as shown in the task image.

Parameter

Value

New Business Role ID

BR\_PROJECT\_MANAGER\_PROF\_US\_#####

New Business Role Description

Project Manager - Professional Services - US - #####

Option for Launchpad Spaces

## Create and Assign Spaces Based on Space Templates

New Space ID

ZBR\_PROJECT\_MANAGER\_PROF\_US\_#####

Activate IAM Apps

Yes (check the box)

Example

If your suffix is 000457, the values become:

BR\_PROJECT\_MANAGER\_PROF\_US\_000457

Project Manager - Professional Services - US - 000457

ZBR\_PROJECT\_MANAGER\_PROF\_US\_000457

Detailed Step-by-Step Procedure

Part 1: Open the standard template role

Step 1: Open the app "Maintain Business Roles"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Use the app search.

Search for:

Maintain Business Roles

Open the app.

Explanation:

This app is used to maintain standard and custom business roles.

Because this task requires creating a custom role from an existing template, this is the correct starting app.

Step 2: Search for the template role

Inside Maintain Business Roles:

In the search/filter area, search for:

SAP\_BR\_PROJECT\_MANAGER\_PROF

or

Project Manager - Professional Services

Open the standard SAP template role.

Explanation:

You must start from the standard template role because the task explicitly says to use the template for:

Project Manager - Professional Services

SAP\_BR\_PROJECT\_MANAGER\_PROF

Part 2: Create the custom role from the template

Step 3: Click "Create Derived Business Role"

On the template role page:

Click:

Create Derived Business Role

Explanation:

This function creates a customer-specific copy based on the standard SAP business role template.

It preserves the delivered role content but allows you to define your own role ID, description, restrictions, and launchpad space.

Step 4: Enter the custom role information

In the creation popup, enter the values exactly as follows:

Template = SAP\_BR\_PROJECT\_MANAGER\_PROF

New Business Role ID = BR\_PROJECT\_MANAGER\_PROF\_US\_#####

New Business Role Description = Project Manager - Professional Services - US - ##### Option for Launchpad Spaces = Create and Assign Spaces Based on Space Templates New Space ID = ZBR\_PROJECT\_MANAGER\_PROF\_US\_##### Activate

IAM Apps = checked Explanation:

These values define the new custom project manager role that will later be restricted to US-only access.

The space option is important because the task expects the role to include its own launchpad space.

Step 5: Confirm creation

Click OK

Explanation:

SAP now creates the custom role derived from the template and assigns the new launchpad space at the same time.

Part 3: Verify the newly created custom role

Step 6: Review the new custom role

After creation, SAP opens the new custom role.

Verify:

Business Role ID = BR\_PROJECT\_MANAGER\_PROF\_US\_#####

Business Role Description = Project Manager - Professional Services - US - ##### Business Role Template ID =

SAP\_BR\_PROJECT\_MANAGER\_PROF Explanation:

This confirms the derived role was created correctly from the right SAP template.

Part 4: Maintain role restrictions

Step 7: Open "Maintain Restrictions"

On the custom role page:

Click:

Maintain Restrictions

Explanation:

This is the most important part of the task.

You are not only creating a role - you are also limiting the role so it only allows US-related values.

Step 8: Understand the rule for restriction maintenance

The PDF/task logic is:

Fields explicitly listed in the restriction table → keep them Restricted and enter the required values All other fields not listed in the task table → set them to Not Maintained Explanation:

This is essential.

If extra fields remain restricted or blank, the role may not validate correctly.

The safest approach is:

only maintain the required fields,

mark all unrelated fields as Not Maintained.

Part 5: Enter the required US restrictions

From your exercise run, the maintained values included restrictions such as:

Keep these kinds of fields restricted with US/1710 values where required Examples from your run:

Bank Country/Region Key

Read, Value Help = US

Value Help = US

Company Code

use 1710 only where the task table explicitly requires it

Purchasing Organization

use 1710 where required

Valuation Area

use 1710 where required

Explanation:

These are the exact business restrictions that make the role usable only for the intended geography and business scope.

Step 9: Set unrelated restriction fields to "Not Maintained"

For every field not included in the task's restriction list, choose:

Not Maintained

Examples from your screenshots included fields like:

Accounting Principle

Authorization Group for Business Partners

Billing Type

These should be Not Maintained unless they are explicitly listed in the task's required restriction table.

Explanation:

This removes unnecessary access and matches the task wording that all other fields should be set to Not Maintained.

Step 10: Save the restrictions

After all required values are entered and unrelated fields are marked Not Maintained:

Click Save

Explanation:

This saves the restriction profile of the role.

If you do not save here, the role will remain incomplete or in draft.

Part 6: Verify launchpad space and page creation

Step 11: Go to Launchpad Spaces

In the custom role:

Open the tab:

Launchpad Spaces

Verify that the assigned space exists:

ZBR\_PROJECT\_MANAGER\_PROF\_US\_#####

Explanation:

Because you selected Create and Assign Spaces Based on Space Templates, SAP should have created and assigned the launchpad space automatically.

Step 12: Verify the created space

Open the assigned space and confirm:  
the custom space exists,  
it is customer-managed,  
the pages are assigned correctly.

Explanation:

This proves that the new business role has its own launchpad structure as required by the task.

Expected Result

After this task is completed successfully:

a new custom role exists based on SAP\_BR\_PROJECT\_MANAGER\_PROF,  
the role uses the exact required ID and description,  
the role has a custom launchpad space,  
IAM apps are activated,  
restrictions are maintained for US-only access,  
all irrelevant fields are set to Not Maintained,  
the role is saved successfully.

## NEW QUESTION # 11

SIMULATION

Migrate Bank Data

Business Scenario

You are responsible for migrating bank data into the SAP S/4HANA Cloud Public Edition system. You have determined the best method is Migrate Data Using Staging Tables, as you only have a couple banks to migrate.

Prerequisites:

Note:

In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task. Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Migrate the bank data listed below.

Table 1: Bank 1

□

### Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to migrate two bank master records into SAP S/4HANA Cloud Public Edition using the Migrate Data Using Staging Tables approach.

This task is performed inside the migration project created earlier:

Migration Project Name: Bank Data #####

Migration Object: Bank

The bank master data must be entered exactly as provided in the task tables.

Business Scenario Explanation

In this scenario, you are responsible for loading a small number of bank records into the system. Because there are only two banks to migrate, the selected migration method is:

Migrate Data Using Staging Tables

This method requires you to:

open the existing migration project,  
download the Bank templates,  
populate the required CSV file with the bank data,  
upload the files,  
validate the data,  
transfer the data to staging tables,  
complete any required mapping tasks,  
migrate the bank instances,  
verify the migrated banks in the target app.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the values exactly as shown in the task.

Keep names, spaces, and numbers exactly correct.

During your execution, mappings may be required for:

Country/Region Key

Language Key (ISO)

Regional Code

Bank Key

If regional text values like Pennsylvania or Georgia are rejected, mapping may be needed to:

PA

GA

Example

If the suffix is 000013, the values become:

Bank 1

Bank Country/Region = US

Bank Key = A000013

Bank Name = Bank of A000013

Street = West Chester Pike

House Number = 3999

City = Newtown Square

Postal Code = 19073

Country/Region = US

Language = EN

Location = Pennsylvania

Bank 2

Bank Country/Region = US

Bank Key = Z000013

Bank Name = Bank of Z000013

Street = Lenox Road

House Number = 3580

City = Atlanta

Postal Code = 30326

Country/Region = US

Language = EN

Location = Georgia

Detailed Step-by-Step Procedure

Step 1: Open the app "Migrate Your Data"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Search for:

Migrate Your Data

or

Migration Projects

Open the app.

Explanation:

This app is the migration cockpit where the project and Bank migration object are maintained.

Step 2: Open the migration project

In the migration projects list:

Search for your project:

Bank Data #####

Open the project.

Example

If your suffix is 000013, open:

Bank Data 000013

Explanation:

This is the migration project created in the previous task and it contains the migration object Bank.

Step 3: Open the Bank migration object

Inside the migration project:

Locate the migration object:

Bank

Open it.

Explanation:

The Bank migration object is where the templates, uploads, mapping tasks, and migration instances are handled.

Step 4: Download the template files

On the Bank migration object screen:

Click:

Download Template

This provides the CSV template files needed for migration.

Explanation:

For the Bank migration object, the main files typically include:

S\_BNKA#FreeText\_Mandatory.csv

S\_SCRIPT\_ADRC#FreeText.csv

The mandatory file contains the bank master structure; the second file is optional for international address versions.

Step 5: Populate the mandatory Bank CSV file

Open the mandatory CSV file:

S\_BNKA#FreeText\_Mandatory.csv

Enter the two bank records exactly as required from the task tables.

Explanation:

This file must contain the bank master data that will be loaded into the staging tables.

The data must match the required values exactly.

Step 6: Use the correct values in the Bank CSV

Populate the mandatory file with the two records.

Bank 1

Bank Country/Region = US

Bank Key = A#####

Bank Name = Bank of A#####

Street = West Chester Pike

House Number = 3999

City = Newtown Square

Postal Code = 19073

Country/Region = US

Language = EN

Location = Pennsylvania

Bank 2

Bank Country/Region = US

Bank Key = Z#####

Bank Name = Bank of Z#####

Street = Lenox Road

House Number = 3580

City = Atlanta

Postal Code = 30326

Country/Region = US

Language = EN

Location = Georgia

Explanation:

These values create two bank master records, one beginning with key A##### and the other with key Z#####.

Step 7: Keep the optional international address file empty if not needed For the file:

S\_SCRIPT\_ADRC#FreeText.csv

leave it with header only if no separate international address version data is required.

Explanation:

During your execution, the optional file was not required and the Bank migration still proceeded because only the mandatory Bank

Master structure had to be populated.

Step 8: Open Upload Files

In the Bank migration object:

Go to:

Upload Files

Explanation:

This is where the CSV folder is created and the files are uploaded to the migration cockpit.

Step 9: Create a CSV Folder

Click:

Create CSV Folder

Explanation:

When using CSV with staging tables, SAP groups the upload into a CSV folder structure.

Step 10: Upload the CSV files

Upload:

S\_BNKA#FreeText\_Mandatory.csv

S\_SCRIPT\_ADRC#FreeText.csv (optional / empty if not used)

Explanation:

The mandatory file is required.

The optional file may remain empty or not provided depending on the migration object's structure.

Step 11: Validate the data

After upload:

Click:

Validate Data

Explanation:

This checks:

file readability,

required columns,

correct structure,

duplicate keys,

and data consistency.

Step 12: Correct any file or format errors if needed

During execution, common issues included:

wrong file mapping,

UTF-8 / CSV reading problems,

missing mandatory fields,

duplicate key values,

region value mismatches.

Explanation:

You must resolve validation errors before continuing to staging tables.

Examples from your run:

duplicate key values had to be corrected,

file structure mapping had to be adjusted,

CSV encoding had to be corrected.

Step 13: Transfer data to staging tables

After validation is successful, click:

Transfer Data to Staging Tables

Explanation:

This moves the validated CSV data into SAP's staging tables so the Bank migration object can create migration instances.

Step 14: Go to Mapping Tasks if required

If the system shows mapping tasks, open:

Mapping Tasks

Explanation:

For your run, the following mappings had to be confirmed:

Country/Region Key

Language Key (ISO)

Regional Code

Bank Key

Step 15: Maintain mapping values

If mappings appear, confirm or maintain them as follows:

Country/Region Key

source US → target US

Language Key (ISO)

source EN → target EN

Regional Code

If text values are shown:

source Pennsylvania → target PA

source Georgia → target GA

Bank Key

Confirm the system-generated source values to the correct target values for:

A#####

Z#####

Explanation:

These mappings are required when the migration object needs target-system value confirmation before posting the records.

Step 16: Confirm the mapping tasks

After maintaining the mappings:

Click:

Confirm

Explanation:

All mapping task statuses should change to Confirmed before running migration again.

Step 17: Open the Bank instances

Return to the Bank migration object and open:

Instances

Explanation:

This screen shows the individual bank records created from the staging-table data.

Step 18: Select the bank instances

Select both bank records.

Expected rows:

US / A#####

US / Z#####

Explanation:

Both bank records must be selected so they can be migrated into the target system.

Step 19: Click Migrate

Click:

Migrate

Explanation:

This starts the actual creation of bank master records in the target SAP S/4HANA Cloud system.

Step 20: Resolve authorization issue if it appears

During your execution, migration initially failed with:

You are not authorized to create bank data for country/region US

The fix was to assign the additional business role:

Master Data Specialist - Bank Data

SAP\_BR\_MD\_SPECIALIST\_BNK

Explanation:

The migration cockpit role alone is not always enough.

Bank creation also requires bank master data authorization.

Step 21: Refresh and check migration status

After migration:

Refresh the screen.

Check the status of both bank instances.

Expected final result:

Success

Success

Explanation:

Both bank rows must finish successfully for the task to be considered complete.

Step 22: Verify in "Manage Banks - Master Data"

Open:

Manage Banks - Master Data

Search for:

US / A#####

US / Z#####

Explanation:

This is the final business verification step that proves the bank master records were created successfully in the system.

Expected Result

After this task is completed successfully:

both bank records are loaded through staging tables,

all mapping tasks are confirmed,

both migration instances complete successfully,

the two banks are visible in Manage Banks - Master Data.

**NEW QUESTION # 12**

## SIMULATION

Create a Custom Launchpad Space and Page

Business Scenario

You are building a custom business role that will be assigned to all employees in the organization. The business role and its corresponding Launchpad Space and Page need to include the apps that have been granted through the business catalogs assigned to the business role to ensure employees have an easy time finding the relevant applications.

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task.

Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Create a Launchpad Space and Page with the information below.

□

### Answer:

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to create a custom launchpad space and page for the all-employee business role so employees can easily find the apps granted through the assigned business catalogs.

This task belongs to the all-employee role created in the previous tasks, for example:

Business Role ID: Z\_EMPLOYEES\_ALL\_#####

The page values shown in the task are:

Page Title: General

Page Description: General

□

Business Scenario Explanation

In SAP S/4HANA Cloud, business catalogs grant the app authorizations, but users still need a clean launchpad structure so they can actually find those apps easily.

That is why this task requires creating:

a Launchpad Space

a Launchpad Page

for the all-employee role.

The space acts like a container in the launchpad navigation, and the page acts like the content area where app tiles will later be displayed.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the exact text values shown in the task.

The task image explicitly shows:

Page Title = General

Page Description = General

Save each object after creation.

Required Values

From the task image, use:

Parameter

Value

Page Title

General

Page Description

General

Additional execution values used in your run

During your actual execution, the custom launchpad space/page used this pattern:

Space ID: Z\_ALL\_EMP\_#####

Space Description: General

Space Title: General

Page ID: Z\_ALL\_EMP\_#####

Page Title: General

Page Description: General

Objective

The purpose of this task is to create a custom launchpad space and page for the all-employee business role so employees can easily find the apps granted through the assigned business catalogs.

This task belongs to the all-employee role created in the previous tasks, for example:

Business Role ID: Z\_EMPLOYEES\_ALL\_#####

The page values shown in the task are:

Page Title: General

Page Description: General

Business Scenario Explanation

In SAP S/4HANA Cloud, business catalogs grant the app authorizations, but users still need a clean launchpad structure so they can actually find those apps easily.

That is why this task requires creating:

a Launchpad Space

a Launchpad Page

for the all-employee role.

The space acts like a container in the launchpad navigation, and the page acts like the content area where app tiles will later be displayed.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the exact text values shown in the task.

The task image explicitly shows:

Page Title = General

Page Description = General

Save each object after creation.

Required Values

From the task image, use:

Parameter

Value

Page Title

General

Page Description

General

Additional execution values used in your run

During your actual execution, the custom launchpad space/page used this pattern:

Space ID: Z\_ALL\_EMP\_#####

Space Description: General

Space Title: General

Page ID: Z\_ALL\_EMP\_#####

Page Title: General

Page Description: General

☐

### NEW QUESTION # 13

SIMULATION

Migrate Bank Data

Business Scenario

You are responsible for migrating bank data into the SAP S/4HANA Cloud Public Edition system. You have determined the best method is Migrate Data Using Staging Tables, as you only have a couple banks to migrate.

Prerequisites:

Note:

In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task. Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Your Task

Assign the Configuration Expert - Data Migration (BR\_CONFIG\_EXPERT\_DATA\_MIG) business role to your user and save.

**Answer:**

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to assign the Configuration Expert - Data Migration business role to your own user so that you can use the migration cockpit and perform the bank data migration scenario using staging tables.

The required business role is:

Business Role ID: BR\_CONFIG\_EXPERT\_DATA\_MIG

Business Role Description: Configuration Expert - Data Migration

Business Scenario Explanation

In this scenario, you are responsible for migrating bank data into SAP S/4HANA Cloud Public Edition.

Because only a few banks need to be loaded, the chosen migration method is:

Migrate Data Using Staging Tables

Before you can use migration apps such as Migrate Your Data, your user must have the correct migration authorization.

That is why this task requires assigning the business role:

Configuration Expert - Data Migration

BR\_CONFIG\_EXPERT\_DATA\_MIG

Without this role, you may not be able to:

create migration projects,

open migration objects,

upload staging-table files,

validate and transfer data,

execute mapping tasks,

or run the migration itself.

Important Notes

Always replace ##### with the last 6 digits of your group number in later migration tasks.

Use the exact role ID required by the task:

BR\_CONFIG\_EXPERT\_DATA\_MIG

Save the user after role assignment.

Make sure the user is not left only in draft status.

Required Role

Field

Value

Business Role ID

BR\_CONFIG\_EXPERT\_DATA\_MIG

Business Role Description

Configuration Expert - Data Migration

Detailed Step-by-Step Procedure

Step 1: Open the app "Maintain Business Users"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Use the app search.

Search for:

Maintain Business Users

Open the app.

Explanation:

This app is used to assign business roles to business users.

Since the task asks to assign a role to your own user, this is the correct starting point.

Step 2: Search for your own user

Inside Maintain Business Users:

In the search/filter area, enter your own user ID.

Click Go.

Explanation:

You must assign the migration role to your own user because you are the one who will execute the migration tasks.

Step 3: Open your user record

From the search results:

Click your user entry.

Open the business user details page.

Explanation:

This opens the screen where assigned roles can be reviewed and maintained.

Step 4: Switch to Edit mode

On the business user page:

Click Edit

Explanation:

Edit mode is necessary before the Assigned Business Roles list can be changed.

Step 5: Open the "Assigned Business Roles" tab

Inside the business user record:

Click:

Assigned Business Roles

Explanation:

This is the section where the new business role will be assigned.

Step 6: Click Add

In the Assigned Business Roles area:

Click Add

This opens the popup:

Add Business Roles

Explanation:

This popup allows you to search for and assign standard SAP business roles.

Step 7: Search for the migration role

In the Add Business Roles popup:

In the role search field, enter:

BR\_CONFIG\_EXPERT\_DATA\_MIG

Click Go

Select:

Configuration Expert - Data Migration

BR\_CONFIG\_EXPERT\_DATA\_MIG

Explanation:

This is the exact role required for the bank migration scenario.

Step 8: Add the role

After selecting the role:

Click OK or Apply

Explanation:

This adds the migration role to your user in draft mode.

Step 9: Save the user

Back on the business user page:

Click Save

Explanation:

This finalizes the assignment.

Without saving, the role will not be available for use in the migration tasks.

Step 10: Verify the role assignment

After saving, confirm that your assigned roles list includes:

Configuration Expert - Data Migration

BR\_CONFIG\_EXPERT\_DATA\_MIG

Explanation:

This verifies that your user is now authorized to work with migration projects and staging-table migration.

Expected Result

After this task is completed successfully:

your user has the role BR\_CONFIG\_EXPERT\_DATA\_MIG,

the role assignment is saved,

your user can proceed with the bank migration project tasks,

migration-related apps are available to your user.

## NEW QUESTION # 14

### SIMULATION

Create a Custom Launchpad Space and Page

Business Scenario

You are building a custom business role that will be assigned to all employees in the organization. The business role and its corresponding Launchpad Space and Page need to include the apps that have been granted through the business catalogs assigned to the business role to ensure employees have an easy time finding the relevant applications.

Note: In the task below, always replace ##### with the last 6 digits of your group number.

Note:

Make sure to use the EXACT names/values/spaces as they are listed in the task.

Even forgetting a space or a number will cause the validation of the task to fail and be marked as incorrect.

Task:

Assign the Launchpad Space to your custom business role. Edit the Launchpad Page to add the applications listed below as tiles (standard "preferred" square tile) with the Section Title: Self-Services.

Manage My Timesheet  
Concur Travel Expense

**Answer:**

Explanation:

See Explanation below for all solution

Explanation:

Objective

The purpose of this task is to complete the launchpad setup for the custom all-employee role by:  
assigning the custom Launchpad Space to the business role,  
editing the Launchpad Page,  
creating a section titled Self-Services,  
adding the required applications as standard preferred square tiles:

Manage My Timesheet  
Concur Travel Expense

Business Scenario Explanation

In the earlier tasks, you created:

a custom all-employee business role,  
the required business catalog assignments,  
a custom launchpad space and page.

This task completes that setup by adding the actual application tiles that end users will see on the launchpad.

The goal is to make it easy for employees to find the relevant self-service applications without searching manually.

Important Notes

Always replace ##### with the last 6 digits of your group number.

Use the exact values listed in the task.

The section title must be exactly:

Self-Services

The two tiles must be:

Manage My Timesheet  
Concur Travel Expense

Save after editing the page.

Prerequisites

Before doing this task, the following should already exist:

custom business role:

Z\_EMPLOYEES\_ALL\_#####

assigned business catalogs:

SAP\_HCM\_BC\_EMP\_PC

SAP\_CON\_BC\_CTE\_ESS\_PC

custom launchpad space and page created for the role

page title and description:

General

Detailed Step-by-Step Procedure

Step 1: Open the app "Maintain Business Roles"

From the SAP S/4HANA Cloud launchpad:

Log in to SAP S/4HANA Cloud.

Search for:

Maintain Business Roles

Open the app.

Explanation:

This is the app where the custom all-employee role is maintained. The launchpad space assignment and page navigation are controlled from here.

Step 2: Open the custom all-employee business role

In Maintain Business Roles:

Search for your custom business role:

Z\_EMPLOYEES\_ALL\_#####

Open the role.

Example

If your suffix is 000013, the role is:

Z\_EMPLOYEES\_ALL\_000013

Explanation:

You must work in the custom all-employee role because the launchpad space and page belong to this role.

Step 3: Open the Launchpad Spaces tab

Inside the role:

Click:

Launchpad Spaces

Explanation:

This tab shows which launchpad space is assigned to the role.

Step 4: Verify the Launchpad Space is assigned

Check that the assigned space exists.

In your execution, the assigned space followed this pattern:

Z\_ALL\_EMP\_#####

Explanation:

The task says to assign the launchpad space to the custom business role.

If the space already appears in the assigned list, then this part is already complete.

If the space is not listed:

Click Add

Create or assign the required custom space

Save the role

Step 5: Open the assigned Launchpad Space

In the assigned launchpad spaces list:

Click the arrow > at the far right of the space row.

Explanation:

This opens Space Details, where the page linked to the space can be accessed.

Step 6: Open the Pages tab

In Space Details:

Click:

Pages

Explanation:

A space can contain one or more pages.

This task requires you to edit the page content.

Step 7: Open the Launchpad Page

In the Pages list:

Open the page row by clicking the arrow > at the far right.

In your run, the page followed this pattern:

Z\_ALL\_EMP\_#####

Explanation:

This opens Page Details, where the page content can be edited.

Step 8: Open Page Content

Inside Page Details:

Click the tab:

Page Content

Explanation:

This is the area where sections and application tiles are maintained.

Step 9: Click Edit

On the Page Content screen:

Click Edit

Explanation:

The page must be in edit mode before you can create sections or add app tiles.

Step 10: Enter the section title

In the section title field, enter exactly:

Self-Services

Explanation:

This creates the section in which the required employee self-service app tiles will be placed.

The title must match the task exactly.

Step 11: Add the tile "Concur Travel Expense"

On the right side of the page content screen, in the list of apps derived from the assigned catalogs:

Find:

Concur Travel Expense

Click:

Add

Explanation:

This adds the Concur employee self-service app tile into the Self-Services section.

Step 12: Add the tile "Manage My Timesheet"

Still on the right side app list:

Find:

Manage My Timesheet

Click:

Add

Explanation:

This adds the timesheet app tile into the same Self-Services section.

Step 13: Verify both tiles are visible in the section

After adding both apps, confirm that the page content now shows:

Concur Travel Expense

Manage My Timesheet

under the section:

Self-Services

Explanation:

This confirms the tiles were placed correctly on the page.

Step 14: Save the page

Click:

Save

Explanation:

This finalizes the page changes.

If you do not save, the tiles and section will not be retained.

Step 15: Verify the role is assigned to your business user

To verify the page and tiles from the home screen, make sure the custom all-employee role is assigned to your own business user.

Open:

Maintain Business Users

Then:

Open your own user

Open Assigned Business Roles

Confirm the role is assigned:

Z\_EMPLOYEES\_ALL\_#####

Save if needed

Explanation:

Without role assignment, the launchpad space and page may not appear on the homepage for your user.

Step 16: Refresh the homepage

Go back to Home.

Then:

Refresh the browser or reload the session

Open the page/tab:

General

Explanation:

This ensures the launchpad updates and shows the newly added content.

Step 17: Verify the result on the homepage

On the General page, verify that you can see:

section title:

Self-Services

tile:

Concur Travel Expense

tile:

Manage My Timesheet

Explanation:

This is the final proof that the task was completed successfully.

Expected Result

After this task is completed successfully:

the custom launchpad space is assigned to the business role,

the page contains a section named Self-Services,

the page shows the tiles:

Concur Travel Expense

Manage My Timesheet

the tiles are visible on the launchpad homepage under the General page.

## NEW QUESTION # 15

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