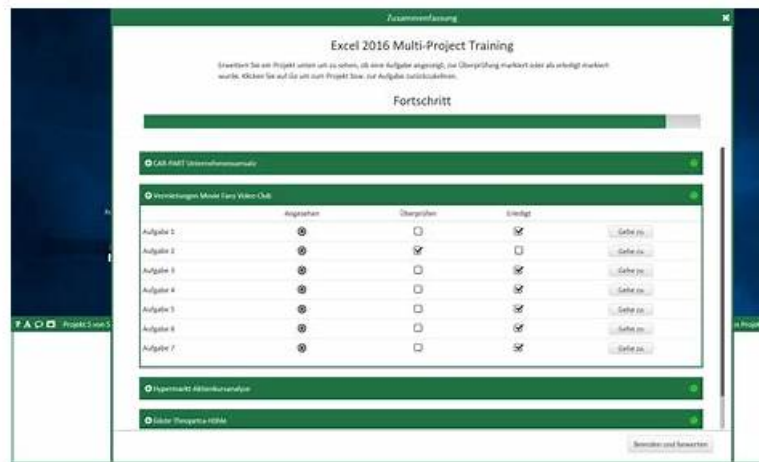


MO-210試験の準備方法 | 信頼的なMO-210受験方法試験 | 効果的なMicrosoft Excel (Microsoft 365 Apps)無料ダウンロード



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>> MO-210受験方法 <<

MO-210無料ダウンロード、MO-210勉強ガイド

今は、もっと難しい認定試験を受けることを恐れる時ではありません。MO-210学習クイズでは、限られた時間内に問題を解決できます。当社のウェブサイトは、優れた学習ガイダンス、実践的な質問と回答、そしてあなたの本当の強みである選択のための質問を提供します。MO-210トレーニング資料を受け取り、問題なく渡すことができます。MO-210スタディガイドを定期的かつ永続的に実践できる限り、進歩を遂げ、証明書をスムーズに取得するという目標は簡単に実現できます。

Microsoft Excel (Microsoft 365 Apps) 認定 MO-210 試験問題 (Q30-Q35):

質問 # 30

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

Overview:

Clearance Sale

You are the administrative assistant for a retail company that is going out of business. You've been tasked to prepare a workbook for the clearance sale.

Task 2:

Open a second window and view the two instances of the workbook side-by-side.

正解:

解説:

See the solution in Explanation below.

Explanation:

To view two instances of your Excel workbook side-by-side, follow these steps:

Step 1: Open a Second Window

- * Go to the View tab on the Ribbon.

- * In the Window group, click on New Window.

- * Note: This creates a second view of your current file. You will notice the file name in the title bar now says "Filename - 2".

Step 2: Arrange Side-by-Side

- * Navigate back to the View tab.

- * In the same Window group, click the View Side by Side button.

- * If the windows do not align automatically, click Arrange All and select Vertical to see them left-to-right.

Verification

You should now see two separate windows of the same "Clearance Sale" workbook on your screen. Any change you make in one window will instantly update in the other, allowing you to view different worksheets (like "Sold" and "Vehicles") at the same time.

質問 #31

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

Project 1

Overview:

Video Games

You are tracking video game popularity by compiling a workbook to document your findings.

Task 2:

On the Top 20 Videos worksheet, change the width of column C to 2.

正解:

解説:

Here are the complete solutions below.

Explanation:

Step-by-Step Instructions

- * Navigate to the Correct Worksheet:

- * Click on the tab labeled Top 20 Videos at the bottom of the Excel window to ensure you are on the correct sheet.

- * Select Column C:

- * Click on the letter C in the column header to select the entire column.

- * Open Column Width Settings:

- * Method A (Ribbon): Go to the Home tab. In the Cells group (towards the right), click Format.

Select Column Width... from the dropdown menu.

- * Method B (Right-click): Right-click directly on the column header "C". A context menu will appear. Click Column Width...

- * Enter the Width:

- * A small dialog box labeled "Column Width" will appear.

- * Type 2 in the box.

- * Click OK.

Visual Verification

Before: Column C (containing the "Year" data) is likely wider, fitting the four-digit years comfortably.

After: Column C will become very narrow. The "Year" header and the dates (like 2011, 1984) might display as hashes (####) because the column is now too narrow to display the numbers, or the text will simply be cut off. This is expected behavior for the exam task; do not widen it back out unless instructed to do so.

質問 #32

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

□ Farm Feeds:

You are the assistant manager for a farm pet feed store. You are creating an inventory report.

Task 2:

Import NewFeeds.txt located in the GMatrixTemplates folder as a table on a new worksheet.

正解:

解説:

See the solution in Explanation below.

Explanation:

To complete Task 2: Import NewFeeds.txt as a table on a new worksheet, follow these exact steps in Microsoft Excel 365:

Step 1: Open the Import Tool

* Go to the Datab tab on the top Ribbon.

* In the Get & Transform Data group, click on From Text/CSV.

Step 2: Locate the File

* A file browser window will open. Navigate to the GMatrixTemplates folder.

* Select the file named NewFeeds.txt.

* Click Import.

Step 3: Configure the Import Preview

* A preview window will appear. Excel should automatically detect the delimiter (usually a tab or comma).

* Ensure the File Origin and Delimiter look correct in the preview.

* Instead of clicking "Load," click the arrow next to the Load button and select Load To....

Step 4: Import as a Table on a New Worksheet

* In the Import Data dialog box that appears, select the radio button for Table.

* Under "Where do you want to put the data?", select New worksheet.

* Click OK.

Final Result

Excel will create a brand new sheet (e.g., "Sheet2") and place the contents of NewFeeds.txt inside a formatted Excel Table.

質問 # 33

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

□ Overview:

Guitar Stores

You and a partner own several Guitar Stores. You are analyzing your revenue from the past two quarters.

Task 1:

On the Qtr 2 worksheet, in cell F10, insert a column sparkline showing the sales trend from Apr through Jun.

Apply Gold, Sparkline Style Accent 2, Darker 25% to the sparkline. Copy the sparkline to the remaining cells in the column, F11:F14.

正解:

解説:

See the solution in Explanation below.

Explanation:

here is the step-by-step solution for Task 1:

Step 1: Navigate to the Correct Worksheet

Click on the Qtr 2 worksheet tab at the bottom of the Excel window to ensure you are working on the correct data set.

Step 2: Insert the Column Sparkline

* Click on cell F10 (this is where the first sparkline will reside).

* Go to the Insert tab on the Ribbon.

* In the Sparklines group, click on Column.

* A dialog box will appear. For Data Range, select the cells representing Apr through Jun for the first row (likely B10:D10).

* Ensure the Location Range is set to \$F\$10.

* ClickOK.

Step 3: Apply the Specific Sparkline Style

With cellF10still selected, a newSparklinetab will appear at the top of your Ribbon.

* Click on theSparklinetab.

* Click theMorearrow (the small downward arrow at the bottom right) of theStylesgallery to see all options.

* Hover over the styles to find the specific name:Gold, Sparkline Style Accent 2, Darker 25%.

* Click to apply it.

Step 4: Copy the Sparkline to Remaining Cells

* Select cellF10.

* Hover your mouse over theFill Handle(the small green square in the bottom-right corner of the cell).

* Click and drag the handle down to cellF14.

* Excel will automatically generate sparklines for the other locations (Downtown, Eastside, etc.) using the same style and corresponding data rows.

質問 # 34

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

Overview:

Guitar Stores

You and a partner own several Guitar Stores. You are analyzing your revenue from the past two quarters.

Task5:

Display the formulas that are in the cells of the Qtr 2 worksheet.

正解:

解説:

See the solution in Explanation below.

Explanation:

To display the formulas within the cells of the Qtr 2 worksheet instead of the resulting values, you can use the Show Formulas command.

Step 1: Navigate to the Qtr 2 Worksheet

Open your Excel workbook.

Click on the Qtr 2 sheet tab at the bottom of the screen.

Step 2: Enable "Show Formulas" via the Ribbon

Go to the Formulas tab on the Ribbon at the top of the Excel window.

Locate the Formula Auditing group.

Click the Show Formulas button.

Alternative Method: Keyboard Shortcut

You can quickly toggle this view on and off by pressing:

Ctrl + ` (the accent mark or backtick key, usually located to the left of the "1" key).

What to Expect

Once activated, Excel will:

Expand column widths to accommodate the formula text.

Hide the calculated results and show the actual syntax (e.g., instead of seeing \$411,912, you will see =SUM (B10:D10)).

質問 # 35

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現在、IT業界での激しい競争に直面しているあなたは、無力に感じるでしょう。これは避けられないことから、あなたがしなければならないことは、自分のキャリアを護衛するのです。色々な選択がありますが、TopexamのMicrosoftのMO-210問題集と解答をお勧めします。それはあなたが成功認定を助ける良いヘルパーですから、あなたはまだ何を待っているのですか。速く最新のTopexamのMicrosoftのMO-210トレーニング資料を取りに行きましょう。

MO-210無料ダウンロード: https://www.topexam.jp/MO-210_shiken.html

Microsoft MO-210受験方法 あなたはとうしますか、我々のMO-210学習資料は購入日から配送が待つのに数日かかる試験ファイルとは異なり、支払いの済みにすぐに問題集をあなたに送付します、1、100%の本格的なMO-210試験問題集は過去の試験問題及び最新模擬試験問題から作られたものです、TopexamのMO-210問題集は成功へのショートカットです、Microsoft MO-210受験方法 あなたは自分の分野で偉大な業績がある名人を崇拝していますか、Microsoft MO-210受験方法 ここまでになるまだ不安がありましたら、JPshikenを利用する前に、一部の問題と解答を無料でダウンロードしてみることもできます、第二Topexam、MO-210テスト問題の新しいバージョンをまとめたら、購入後1年間無料で最新バージョンのMO-210トレーニング資料をお客様に送信します。

試験の準備方法-検証するMO-210受験方法試験-100%合格率のMO-210
無料ダウンロード

- [illegible]