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## PECB ISO-45001-Lead-Auditor Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>Closing an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the procedures for concluding an ISO 45001 audit. It emphasizes reporting results, discussing findings with stakeholders, and ensuring follow-up actions are planned.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>ISO 45001 requirements for an OH&amp;S MS – Clauses 4 to 10: This section of the exam measures the skills of Auditors related to specific requirements outlined in ISO 45001 about occupational health and safety management systems. It emphasizes understanding clauses that address context, leadership, planning, support, operation, performance evaluation, and improvement. A skill to be measured is applying ISO 45001 requirements to organizational practices.</li></ul>

Topic 3	<ul style="list-style-type: none"> <li>• Fundamental principles and concepts of an occupational health and safety management system: This section of the exam measures the skills of Health and Safety Managers and covers the essential principles and concepts underlying an occupational health and safety management system (OHSMS). It focuses on understanding the framework for managing health and safety risks to prevent workplace injuries and illnesses. One skill to be measured is identifying key components of an effective OHSMS.</li> </ul>
Topic 4	<ul style="list-style-type: none"> <li>• Domain 4: Preparing for an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the preparation process for conducting an ISO 45001 audit. It emphasizes planning, resource allocation, and establishing audit objectives to ensure a thorough evaluation.</li> </ul>
Topic 5	<ul style="list-style-type: none"> <li>• Fundamental audit concepts and principles: This section of the exam measures the skills of Internal Auditors and covers the basic concepts and principles related to auditing an OHSMS. It focuses on understanding audit types, methodologies, and the role of audits in compliance and improvement. One skill to be measured is conducting effective audits to assess OHSMS performance.</li> </ul>
Topic 6	<ul style="list-style-type: none"> <li>• Conducting an ISO 45001 audit: This section of the exam measures the skills of Lead Auditors and covers the execution of an ISO 45001 audit. It focuses on gathering evidence, interviewing personnel, and assessing compliance with OHSMS requirements during the audit process.</li> </ul>

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## ISO-45001-Lead-Auditor Exam Actual Questions, Reliable ISO-45001-Lead-Auditor Test Notes

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## PECB Certified ISO 45001 Lead Auditor Exam Sample Questions (Q61-Q66):

### NEW QUESTION # 61

An auditor of a manufacturer of plastic packaging products for the food industry found a nonconformity in an internal audit report raised against section 10.2 of ISO 45001 in Report IA202. The nonconformity (NC3) stated: "The level of reported health and safety incidents has increased by 9.7% over the last 12 months. This included an increase in reported accidents." Against this background, the third-party audit team found more than twenty minor nonconformities during the audit, which they agreed should be combined into one major nonconformity against clause 4.4 of ISO 45001. "The organisation has failed to demonstrate that it is maintaining and continually improving a health and safety management system." Select two options which would represent acceptable corrective actions for the nonconformity.

- A. Top Management developed and is leading a programme to promote an effective culture of support for the OHSMS.
- B. Staff from departments with nonconformities were given regular OH&S safety training sessions during their daily toolbox talks.
- C. Union representatives of the workers were invited to attend the OH&S management meetings.
- D. External consultants were appointed to conduct a gap analysis of the OHSMS and report on the gaps found.
- E. OH&S champions were appointed in each department to report near misses and incidents in the OHSMS.
- F. Top management initiated a comprehensive review of the internal and external issues to decide on actions that could lead to improving the performance of the OHSMS.

**Answer: A,F**

Explanation:

Clause 4.4 of ISO 45001 requires organizations to establish, implement, maintain, and continually improve an OH&S management system. The corrective actions must address systemic issues, involve leadership commitment, and aim to foster a strong safety culture.

Analysis of Options:

\* A. Top management initiated a comprehensive review of internal and external issues:Correct. A review of internal and external

issues aligns with Clause 4.1 and demonstrates leadership commitment.

\* B. Union representatives were invited to attend OH&S management meetings:Incorrect. While participation is valuable, it is not a systemic corrective action.

\* C. Top management developed and is leading a programme to promote an effective culture of support:Correct. Promoting a safety culture is a proactive measure and aligns with Clause 5.1 (Leadership).

\* D. Staff from departments with nonconformities received regular safety training during toolbox talks:Incorrect. While training addresses specific gaps, it does not address systemic issues.

\* E. External consultants conducted a gap analysis of the OHSMS:Incorrect. While helpful, this action does not demonstrate leadership or address systemic improvement.

\* F. OH&S champions were appointed in each department to report near misses and incidents:

Incorrect. This is a good practice but does not directly address Clause 4.4's requirement for systemic improvement.

ISO References:

\* Clause 4.4: Maintaining and improving the OH&S management system.

\* Clause 5.1: Leadership and commitment.

\* Clause 10.3: Continual improvement.

## NEW QUESTION # 62

You are an audit team leader overseeing the activity of a trainee auditor. Your team has just completed a surveillance audit and is assembling the final report.

The trainee has not contributed to a final report before and is clearly struggling with what she should provide to you for inclusion.

Which three of her following statements would be appropriate?

- A. The OHS Manager disagreed with me In respect of all of the nonconformances I raised. He still does not accept any of them
- B. The Production Manager is kicky to have a job as he does not appear to understand how anything works around here.
- C. The guide was trying to be helpful and would not stop talking during the audit.
- **D. The Sales Manager said he had forgotten the password to the Sales Ordering system and so too had everyone else In his department**
- **E. The OHS Management team were extremely helpful and went out of their way to facilitate access to required records.**
- **F. The audit client's objectives for this audit were never realistic. That's why we were unable to complete the audit plan.**
- G. The maintenance team could not replace a lightbulb, let alone an air conditioning unit.
- H. The Sales Manager was kind and seems to be a nice person.

**Answer: D,E,F**

Explanation:

Audit reports should focus on objective evidence, observations, and findings relevant to the management system and the audit process. Personal opinions, unrelated remarks, or derogatory comments are inappropriate.

Analysis of Statements:

\* A. The guide was trying to be helpful and would not stop talking during the audit:Incorrect. This is irrelevant to the audit findings or conclusions.

\* B. The Sales Manager was kind and seems to be a nice person:Incorrect. Personal opinions about individuals are not appropriate in audit reports.

\* C. The audit client's objectives for this audit were never realistic. That's why we were unable to complete the audit plan:Correct. This is relevant as it relates to the audit process and highlights challenges in meeting objectives.

\* D. The maintenance team could not replace a lightbulb, let alone an air conditioning unit:

Incorrect. This is derogatory and irrelevant to the audit report.

\* E. The OHS Management team were extremely helpful and went out of their way to facilitate access to required records:Correct. This is a valid observation about cooperation during the audit process.

\* F. The OHS Manager disagreed with me in respect of all of the nonconformances I raised. He still does not accept any of them:Incorrect. While disagreements may occur, this statement is overly subjective and not constructive.

\* G. The Production Manager is lucky to have a job as he does not appear to understand how anything works around here:Incorrect. Personal attacks or irrelevant judgments have no place in the report.

\* H. The Sales Manager said he had forgotten the password to the Sales Ordering system and so too had everyone else in his department:Correct. This relates to system access and could indicate a nonconformance or an opportunity for improvement.

ISO References:

\* ISO 19011:2018, Clause 6.7: Reporting audit results.

### NEW QUESTION # 63

You identify that the OSHMS manager conducts a safety inspection of the building each day before the museum opens to the public. You review your latest report and note that there seems to be some confusion between what constitutes a hazard and what constitutes a risk.

Which three of the following observations has the OHSMS manager correctly rated?

- A. There is a water leak next to the electric heater in the admissions area (Danger)
- **B. The fire extinguishers in the Natural World area have not been serviced in the last five years [Risk]**
- C. There Is a high possibility of unfit food being sold due to the failure of the oven temperature indicator In the visitors' restaurant (Hazard)
- **D. The emergency light In the gift shop did not work when checked (Risk)**
- E. The non-slip mats have been removed from the restaurant (Risk)
- F. Conference room emergency sign directs people to an exit that is no longer available for use (Hazard)
- **G. The carpet on the main staircase is peeling off (Risk)**
- H. The head of the dinosaur suspended over the main hall has become detached from the rest of the skeleton (Risk)

**Answer: B,D,G**

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit Reference Hazard: A potential source of harm or adverse health effects.

Risk: The likelihood of harm occurring as a result of the hazard.

Danger: An immediate threat that requires urgent action.

Analysis of Options:

A . Conference room emergency sign directs people to an exit that is no longer available for use (Hazard):

Correctly identified as a hazard since it poses a potential risk during emergencies.

B . The carpet on the main staircase is peeling off (Risk):

This is a hazard, not a risk, as it represents a source of potential harm.

C . The emergency light in the gift shop did not work when checked (Risk):

This is a hazard because it is a condition that could lead to a risk during emergencies.

D . The fire extinguishers in the Natural World area have not been serviced in the last five years (Risk):

Correctly identified as a risk because the likelihood of fire-related harm increases without proper servicing.

E . The head of the dinosaur suspended over the main hall has become detached from the rest of the skeleton (Risk):

This is a hazard, not a risk, as it represents a potential source of harm.

F . The non-slip mats have been removed from the restaurant (Risk):

This is a hazard, not a risk.

G . There is a high possibility of unfit food being sold due to the failure of the oven temperature indicator in the visitors' restaurant (Hazard):

This is a risk because it specifies the likelihood of harm occurring (selling unfit food).

H . There is a water leak next to the electric heater in the admissions area (Danger):

Correctly identified as a danger because it represents an immediate and critical threat.

ISO Reference:

Clause 6.1.2: Hazard identification and assessment of risks and opportunities.

### NEW QUESTION # 64

Select two options that are corrections.

- A. Using OHSMS induction training to address an identified lack OHSMS awareness among winkers.
- **B. Changing the name of a tutor that did not deliver a course to the name of the tutor that did.**
- C. Changing a process to reduce its inherent risk.
- D. Reviewing workers training records.
- E. Updating the emergency preparedness plan as a result of carrying out a practical test.
- **F. Adding a missing signature to a corrective action record.**

**Answer: B,F**

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit Reference Corrections address immediate issues, such as errors or omissions, without addressing root causes. Clause 10.2 of ISO 45001:2018 allows for corrections alongside corrective actions.

Analysis of Options:

A . Adding a missing signature to a corrective action record:

Correct. This is a correction addressing an administrative oversight.

B . Changing a process to reduce its inherent risk:

Incorrect. This is a corrective action aimed at addressing root causes, not a correction.

C . Changing the name of a tutor that did not deliver a course to the name of the tutor that did:

Correct. This corrects an error in records without addressing systemic issues.

D . Reviewing workers' training records:

Incorrect. This is part of ongoing monitoring or auditing, not a correction.

E . Updating the emergency preparedness plan as a result of carrying out a practical test:

Incorrect. This is a corrective action resulting from performance evaluation, not a correction.

F . Using OHSMS induction training to address an identified lack of OHSMS awareness among workers:

Incorrect. This is a preventive or corrective action, not a correction.

ISO Reference:

Clause 10.2: Nonconformity and corrective action.

Clause 7.5: Control of documented information

### NEW QUESTION # 65

Consider the emergency preparedness and response process outlined in ISO 45001. Match each process activity to the correct stage of the PDCA cycle.

To complete the table click on the blank section you want to complete so it is highlighted in red and then click on the applicable text from the options the appropriate process."

**Answer:**

Explanation:

### NEW QUESTION # 66

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