

Top CDT Cert | Efficient Construction Specifications Institute CDT Examinations Actual Questions: Construction Documents Technologist



Amin Abbaszadegan, CDT

This is to certify that
Amin Abbaszadegan, CDT
has successfully completed the Construction Documents Technologist examination, demonstrating a
Knowledge of General Conditions of the contract or contract set and CSI recommended procedures
for project manual submittals as prescribed by the Certification Committee of CSI.

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Construction Specifications Institute Construction Documents Technologist Sample Questions (Q28-Q33):

NEW QUESTION # 28

Which party is usually required to maintain record drawings during the project according to the Project Delivery Practice Guide?

- A. Owner
- B. Contractor
- C. Architect
- D. Authority having jurisdiction

Answer: B

Explanation:

Comprehensive and Detailed Explanation From Exact Extract (CSI-based)

According to CSI's Project Delivery Practice Guide and CDT body of knowledge, the Contractor is typically required-by the conditions of the Contract-to maintain record drawings during construction.

These are sometimes called "as-built" or "marked-up" drawings.

CSI explains that:

- * The Contractor must keep on site a current set of drawings and, as the work progresses, mark changes, deviations, and concealed conditions that differ from the original contract drawings.
- * This responsibility is usually stated in the General Conditions and/or Division 01, and is part of the contractor's obligation to provide Project Record Documents at closeout.
- * At the end of the project, these contractor-maintained record drawings and related record information are typically delivered to the Architect/Engineer and then to the Owner as part of closeout, but the party maintaining them during the project itself is the Contractor.

The Architect uses the contractor's record information to prepare formal record documents only if required by the contract, but the day-to-day updating and maintenance during construction is assigned to the Contractor in standard CSI-aligned practice.

Relevant CSI concepts (paraphrased):

- * CSI Project Delivery Practice Guide - sections on "Construction Phase" and "Project Record Documents" explaining that the contractor keeps a set of marked-up record drawings during the work.
- * CSI CDT Study Materials - topic on roles and responsibilities for record documents and closeout.

NEW QUESTION # 29

When the specifications allow controlled substitutions, a substitution may be approved during the bidding period only if what?

- A. The architect/engineer accepts the substitution during the pre-bid meeting
- B. The proposer of the substitution is notified in writing
- **C. An addendum is issued to all the bidders**
- D. Specifications are revised and reissued to include the substitution

Answer: C

Explanation:

Comprehensive and Detailed Explanation From Exact Extract (CSI-aligned, paraphrased) CSI emphasizes fairness, clarity, and equal information for all bidders. When controlled substitutions are permitted during bidding, the procedure typically described in Division 01 and the Instructions to Bidders is:

- * A bidder or manufacturer may propose a substitution for a specified product within a defined time before bid date.
- * The architect/engineer reviews the proposed substitution and may accept or reject it.
- * If the substitution is accepted, it must be communicated to all prospective bidders in a formal way so that every bidder is pricing the same requirements.

The correct formal mechanism during the bid period for changing procurement documents is an addendum.

Therefore:

- * A substitution may be approved during bidding only if its approval is issued by an addendum to all bidders.
- * This maintains a level playing field and prevents one bidder from having a private advantage or a different scope basis than others.

Why the other options are not sufficient or correct alone:

- * B. The proposer of the substitution is notified in writingNotifying only the proposer does not put all bidders on the same basis. CSI stresses that changes affecting price, scope, or products must be distributed to all bidders via addenda during the procurement phase.
- * C. The architect/engineer accepts the substitution during the pre-bid meetingEven if verbally accepted in a pre-bid meeting, it must be officially documented by an addendum. Pre-bid meeting minutes alone are not a proper modification of the procurement documents unless they are explicitly issued as part of an addendum.

- * D. Specifications are revised and reissued to include the substitutionCompletely revising and reissuing specifications is not the usual or efficient method during a normal bid period. Instead, CSI practice is to use addenda to modify the existing specifications. On larger changes, an addendum may include revised pages, but the key formal instrument remains the addendum.

Therefore, in CSI-aligned bidding procedures, a substitution can be approved during bidding only when it is issued to all bidders as an addendum, making Option A the correct answer.

Key CSI-Related References (titles only, no links):

- * CSI Project Delivery Practice Guide - procurement process, bidder communications, and substitutions.
- * CSI Construction Specifications Practice Guide - Division 01 sections on Substitution Procedures and Instructions to Bidders regarding substitutions.
- * CSI CDT Study Materials - controlled substitutions during bidding and the role of addenda.

NEW QUESTION # 30

When is the owner entitled to stop the work?

- A. If there is a safety problem on the site
- B. If the architect/engineer fails to represent owner properly
- **C. If the contractor fails to correct work that is not compliant with the contract documents**
- D. If the contractor is presumed to be bankrupt

Answer: C

Explanation:

CSI exam content aligns closely with the standard general conditions used in the industry (such as AIA A201). Under those conditions, the owner's right to stop the work typically arises when:

- * The contractor fails to correct work that is not in accordance with the Contract Documents, or
- * The contractor persistently fails to carry out the work in accordance with the Contract Documents.

In that situation, after appropriate notice, the owner may order the contractor to stop the work until the cause for such order has been eliminated. This is intended to protect the owner from continued defective or nonconforming work and to force corrective action. That is exactly what Option B describes.

Why the other options are incorrect or incomplete:

- * A. If the architect/engineer fails to represent owner properly Problems in the A/E's services are handled through the owner-A/E agreement, not by stopping the contractor's work under the construction contract. There is no standard right for the owner to stop construction solely because of a dispute with the A/E.
- * C. If the contractor is presumed to be bankrupt Bankruptcy or insolvency is typically addressed under termination or suspension provisions, not strictly the owner's immediate "stop work" right described in general conditions. A presumption of bankruptcy alone does not automatically trigger the standard "stop work" clause.
- * D. If there is a safety problem on the site The contractor is usually designated as the party primarily responsible for site safety and for stopping unsafe operations. The owner may insist that unsafe conditions be corrected, and might in practice insist work stop, but the formal "owner's right to stop the work" clause in general conditions is tied to nonconforming work or failure to follow the Contract Documents, not generally to safety administration (which is the contractor's duty).

Therefore, in the context of CSI-aligned general conditions, the correct answer is B: when the contractor fails to correct work that is not compliant with the contract documents.

Key CSI Reference Titles (no links):

- * CSI Project Delivery Practice Guide - Contract Administration and Owner's Rights during Construction.
- * CSI Construction Specifications Practice Guide - discussion of General Conditions and owner /contractor responsibilities.
- * CSI CDT Body of Knowledge - "General Conditions: Rights and Responsibilities of the Parties."

NEW QUESTION # 31

Which document obligates the architect/engineer to review submittals during construction administration?

- A. AIA Document B101, Standard Form of Agreement Between Owner and Architect
- B. AIA Document D200, Project Checklist
- **C. AIA Document A201, General Conditions of the Contract for Construction**
- D. AIA Document G612, Owners Instructions to the Architect

Answer: C

NEW QUESTION # 32

The emphasis shifts from overall relationships and functions to more technical issues during which design phase?

- **A. Design development**
- B. Preliminary design
- C. Schematic design
- D. Construction documents

Answer: A

NEW QUESTION # 33

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