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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.
Topic 2	<ul style="list-style-type: none">• Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 3	<ul style="list-style-type: none">• Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.

Topic 4	<ul style="list-style-type: none"> • Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.
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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q33-Q38):

NEW QUESTION # 33

When establishing a Business Continuity Management System (BCMS), engagement with stakeholders is important. Which of the following is NOT a reason for engaging with internal stakeholders?

- A. Engagement of stakeholders will reduce the potential for conflict at later stages of the programme
- B. Existing policies and procedures may be relevant to the BCMS so early identification will reduce the risk for duplication of work
- C. Involving stakeholders will reduce the workload and responsibilities of the Business Continuity Professional as administrative activities can be delegated to other staff
- D. Early collaboration with colleagues will engage them in the process and secure support for the ongoing development and implementation of the BCMS

Answer: C

Explanation:

While stakeholder engagement facilitates collaboration, reduces conflict, and helps identify relevant policies, it does not primarily serve to lessen the workload of the Business Continuity Professional by delegating administrative tasks. The CBCI 7.0 course clarifies that stakeholder involvement is about gaining support, expertise, and ownership rather than shifting administrative burdens. The Business Continuity Professional retains core responsibility for managing the BCMS, though collaboration supports efficient and effective program delivery.

Reference: CBCI 7.0 Study Guide, Module 1: Stakeholder Engagement, pages 19-22.

NEW QUESTION # 34

What should an organization do when it does not yet have fully developed Business Continuity (BC) solutions, response structures, and Business Continuity plans in place?

- A. Conduct an initial Business Impact Analysis (BIA)
- B. Outsource the response to a Business Continuity service provider when a crisis or disruption occurs
- C. Implement a "go to" strategy and acquire the required resources, equipment, and services when disruption occurs
- D. Develop and implement an interim crisis management plan

Answer: D

Explanation:

When an organization lacks fully developed BC solutions, response structures, or plans, the CBCI 7.0 course recommends the immediate development and implementation of an interim crisis management plan. This plan serves as a temporary framework to manage disruptions while the comprehensive BCMS is being established. An interim plan prioritizes rapid response capability, outlining essential roles, responsibilities, and immediate actions to stabilize incidents. Conducting a BIA is important but follows initial crisis preparedness. Outsourcing or reactive procurement of resources without a foundational plan risks ad hoc responses and inefficiency. Establishing an interim plan ensures the organization is not unprepared during the transition towards a mature BCMS.

Reference: CBCI 7.0 Study Guide, Module 1: Establishing the BCMS, pages 20-24.

NEW QUESTION # 35

An effective response structure includes:

- A. Flexibility to change policies and procedures during a disruption without consulting top management
- B. Personnel in place to assess and measure the performance of responders during a disruption
- C. Unlimited access to financial resources during a disruption
- D. Knowledge of when key suppliers and external stakeholders should be notified and included in the response

Answer: D

Explanation:

According to the CBCI 7.0 course, an effective response structure must incorporate clear protocols for timely notification of key suppliers and external stakeholders. This ensures coordinated response efforts and mitigates cascading impacts. Unlimited financial access is unrealistic and can lead to mismanagement.

Changes to policies require governance and cannot be unilaterally made during disruptions. While performance measurement is important, notification protocols are fundamental to structured, controlled, and communicative response efforts.

Reference: CBCI 7.0 Study Guide, Module 2: Response Structures, pages 76-78.

NEW QUESTION # 36

When developing a system to measure Business Continuity culture, it is important to take into account:

- A. The need to present the outcomes in a positive way for top management and stakeholders
- **B. The aims of the activity and how the information will be collected and assessed**
- C. How to ensure that all personnel are required to respond to the process
- D. The way that the outcomes will inform the design of Business Continuity solutions

Answer: B

Explanation:

According to the CBCI 7.0 course, the primary consideration when developing a system to measure Business Continuity culture is to clearly define the objectives of the measurement activity and establish robust methods for collecting and analyzing relevant data. This includes deciding what aspects of culture to assess (e.g., awareness, attitudes, behaviours), selecting appropriate tools (surveys, interviews, observation), and determining assessment frequency. Accurate data collection and analysis provide meaningful insights that drive improvements and validate cultural initiatives. Presentation style and participation mandates are important but secondary to the integrity and clarity of the measurement process itself.

Reference: CBCI 7.0 Study Guide, Module 4: Measuring Culture, pages 71-73.

NEW QUESTION # 37

Which of the following actions will lead to the protection of priority activities with respect to their Recovery Time Objectives (RTOs) and will limit the impacts of disruptions to prioritised activities?

- A. Grouping unacceptable risks and single points of failure by owner and having discussions with each activity and resource owner
- B. Conducting a risk assessment
- **C. Creating a set of approved strategies and solutions to mitigate unacceptable risks and single points of failure**
- D. Conducting an Activity Business Impact Analysis (BIA)

Answer: C

Explanation:

Protecting priority activities and meeting their RTOs involves developing and implementing effective strategies and solutions that address unacceptable risks and single points of failure. The CBCI 7.0 course explains that after identifying risks and critical points, creating approved and actionable mitigation strategies is essential to limit disruption impacts and ensure recovery within targeted timeframes. While risk assessments and BIAs inform these strategies, it is the actual development and approval of solutions that directly safeguard continuity. Grouping risks by owner is part of the process but does not itself provide protection.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 90-94.

NEW QUESTION # 38

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