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Certinia PSA-Sysadmin Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• PSA Custom Settings, Configuration Groups, and Metadata: This section covers Lightning Components & Visualforce Pages, how to manage Lightning Pages, use Field Sets to Customize Lightning and• or Visualforce Pages, PSA Configuration Groups, Manage Configuration Groups, PSA Custom Settings, Review & Maintain Existing Custom Settings, and creating• importing Regions-Practices-Groups.
Topic 2	<ul style="list-style-type: none">• Configuration Management: In this section, the topics covered include General Configuration & UX customization, Customize Page Layouts, configuring Task Time Entry Mode, and creating Report and Dashboard Folders.
Topic 3	<ul style="list-style-type: none">• Schedule• Review• Delete Scheduled Jobs According to Business Needs; Perform Routine Cleanup, Configuration in 'Actuals Configuration Group' and Set Mode for Calculation, and App Log Maintenance.
Topic 4	<ul style="list-style-type: none">• Automated Jobs & Scheduled Maintenance: In this section, the focus is on how to schedule Jobs
Topic 5	<ul style="list-style-type: none">• User Management: This section covers Security, how to manage User Access by Assigning & Managing, Permission Controls, User Access by Assigning Permission Controls, Workspaces, how to assign Workspaces to New Users, and how to maintain workspaces to Reflect Personas within the organization.

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By earning the Certinia PSA-Sysadmin certification, you may stop worrying about the bad things that might happen and instead concentrate on the advantages of making this decision and developing new skills that will increase your chances of landing your ideal job. You should start the preparations for the Certinia PSA-Sysadmin Certification Exam to improve your knowledge.

Certinia PSA System Administrator 2023 Sample Questions (Q15-Q20):

NEW QUESTION # 15

Your current setup of utilization automatically subtracts PSA Holidays from the total number of hours defined in a resource's "Work Calendar." How can utilization be configured so Holidays are not automatically subtracted?

- A. Go to App Launcher > navigate to "Configuration Groups" > select "Utilization" > select "subtract holidays from total hours" > set to false
- B. Go to App Launcher > navigate to "PSA Administration" > select "Schedule Utilization" > Navigate to the Information section > set "subtract holidays from total hours" to false
- C. Go to App Launcher > navigate to "Utilization Calculation" > select the calculation you want modified > set "subtract holidays from total hours" to false

Answer: C

NEW QUESTION # 16

In your organization, you always send 2 separate invoices to your customers - one for Timecards & Expenses and the other for Misc Adjustment type billable records.

How could this be done automatically using FinancialForce functionality?

- A. You would set the "separateMiscellaneousAdjustments" Configuration Option to "True", so that "Timecards & Expenses" and "Misc Adjustments" are included in two separate Billing events.
- B. You would set the "Include Misc Adjustments" settings in the "Billing" custom settings to "False", so those are included in a separate Billing Event from Timecards & Expenses.
- C. In the first Billing cycle, the Billing team would deselect the "Include Misc Adjustment" checkbox, to exclude those records from the Billing Event. In the second Billing cycle, they would be required to select "Include Misc Adjustment" and deselect "Include Timecards and Expenses", resulting in two separate Billing Events.

Answer: A

Explanation:

To automatically generate two separate invoices-one for Timecards & Expenses and another for Misc Adjustments, follow these steps:

* Navigate to Configuration Groups# Billing.

* Locate the setting "separateMiscellaneousAdjustments".

* Set the value to "True" to ensure Misc Adjustments are separated into a different Billing Event.

* Save and apply the changes.

* Option B (manually selecting checkboxes in each billing cycle) is incorrect because it requires manual intervention and does not automate the process.

* Option C (changing the "Include Misc Adjustments" setting in Billing custom settings) is incorrect because this setting does not control the separation of billing events.

Thus, the correct answer is A.

References:

* PSA Sys Admin Essentials Student Guide Fall 20

NEW QUESTION # 17

The time periods in your org run through 2024. Your Finance team wants to start building forecast models through 2030. What is the best way to help the Finance team accomplish their task?

- A. Contact FinancialForce Support or your Partner to open a ticket, requesting that Onboarding help load the required time periods to ensure Actuals remain intact in your org
- B. Contact FinancialForce Onboarding and have them assist you in uploading a "csvfile with the correct time periods for the years 2025-2030 into your org
- C. Use [dataloader.io](#) or [Data Import Wizard](#) to upload a "csvfile with the correct time periods for the years 2025-2030 into your org

Answer: C

Explanation:

- * Understanding Time Periods in PSA
- * PSA requires predefined time periods to process timecards, utilization, and forecasting.
- * If time periods are not extended into the future, forecasting and utilization calculations will stop working beyond the last defined time period.
- * How to Extend Time Periods to 2030
- * Step 1: Create a .csv file with the appropriate time slices (years, quarters, months, weeks).
- * Step 2: Use Salesforce Data Import Wizard or Data Loader to import the records.
- * Step 3: Ensure the imported time periods align with your company's fiscal year.
- * Step 4: Verify in PSA that new time periods are correctly set up and available for reports.
- * Why Not Contact FinancialForce Support? (Option C)
- * FinancialForce Support is not required to create time periods. This is a standard admin task that can be completed using Salesforce tools.
- * PSA Sys Admin Essentials Student Guide Fall 20 (2).pdf, Page 87.

References:

NEW QUESTION # 18

You are notified that some approved Miscellaneous Adjustments records are not getting picked up in the Billing Event Generation process during month end billing.

Which two of the following system settings do you need to have in place for Miscellaneous Adjustments to get picked up in the billing run? (Choose two.)

- A. The Effective Date value on the Miscellaneous Adjustments records is within the Date range of the Time period used on the Billing Generation process.
- B. The Transaction Category value on the Miscellaneous Adjustments record exists in the Configuration option: BillingCategories.
- C. The person running the Billing Event Generation process does not have Billing Miscellaneous Adjustments permission control for the Region, Account, or Project selected on the Billing Generation process.

Answer: A,B

NEW QUESTION # 19

What tool can be used to "schedule backlog calculation" and "schedule utilization calculation" in PSA?

- A. Feature Console
- B. PSA Administration
- C. PSA Admin App

Answer: B

NEW QUESTION # 20

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