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What does the business continuity policy do **Correct Answer** It sets out the purpose, scope and governance of the business continuity programme

If an organisation doesn't have any business continuity capacity **Correct Answer** Get an interim structure and plan in place

The BCP should be what **Correct Answer** Short, precise and to the point

Business Continuity should include **Correct Answer**
Definition for use.
Objectives and scope
Roles and responsibilities
Legals and standards
Identification of interested parties
Measurement and review frequency and methods
Sign off and comms

The definition of scope should be? **Correct Answer** Which areas of the organisation are included and which aren't. A grasp of the organisation's strategies, objectives and culture and its risk appetite.
Also list its regulatory constraints

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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 2	<ul style="list-style-type: none">Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.
Topic 3	<ul style="list-style-type: none">Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.

BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q76-Q81):

NEW QUESTION # 76

Strategic, tactical, and operational plans should always be activated:

- A. When cascaded down from the strategic team
- B. Only after it is determined that full activation of all teams is necessary
- C. Simultaneously
- D. Based on the conditions or circumstances documented in the relevant team plan**

Answer: D

Explanation:

The CBCI 7.0 course specifies that activation of strategic, tactical, and operational plans must be based on the conditions or triggering events detailed in each specific plan. Each plan type serves distinct purposes at different organizational levels and phases of incident response. Strategic plans set the overarching direction; tactical plans translate this into actions, and operational plans provide detailed task instructions. The triggering conditions—such as incident severity, scope, or impact—dictate when each plan should be activated to optimize resource use and response effectiveness. Simultaneous activation is neither practical nor efficient. Activation cascading from the strategic team is a controlled process, but ultimately depends on predefined triggers, ensuring an orderly and appropriate escalation.

Reference: CBCI 7.0 Study Guide, Module 5: Plans and Procedures, pages 84-87.

NEW QUESTION # 77

The Recovery Time Objective (RTO), competency of team members, and complexity of the processes to be recovered are factors that will play a role in determining the level of detail contained in:

- A. Strategic plans
- B. Operational plans**
- C. Emergency response plans
- D. Crisis communication plans

Answer: B

Explanation:

Operational plans require detailed instructions tailored to the recovery needs of specific activities. The CBCI 7.0 course explains that factors such as the RTO, the skills of recovery teams, and process complexity influence the granularity of these plans. Shorter RTOs or complex processes demand more detailed operational plans to guide recovery actions precisely and minimize delays. Strategic plans set high-level direction and are less detailed; crisis communication and emergency response plans

focus on information and immediate safety rather than detailed recovery steps.

Reference: CBCI 7.0 Study Guide, Module 5: Plans and Procedures, pages 85-88.

NEW QUESTION # 78

In relation to a disruption to activities, the Minimum Business Continuity Objective (MBCO):

- A. Should be attained either at the same time, or after, the RTO
- B. Is the point identified in the risk assessment when risks have been successfully mitigated
- C. Should be the Recovery Time Objective (RTO)
- D. Is the point set by top management for mobilizing response teams

Answer: A

Explanation:

The CBCI 7.0 course defines the Minimum Business Continuity Objective (MBCO) as the minimum level of services or outputs that must be maintained or restored to avoid unacceptable consequences. The MBCO is achieved either simultaneously with or after the Recovery Time Objective (RTO), as the RTO specifies when recovery should be complete for prioritized activities. MBCO sets a baseline for continuity, focusing on critical minimum outputs, rather than risk assessment milestones or managerial mobilization decisions.

Understanding this sequencing supports realistic and measurable recovery planning.

Reference: CBCI 7.0 Study Guide, Module 3: Recovery Objectives and Impact Analysis, pages 58-60.

NEW QUESTION # 79

An outcome of the Solutions Design process is:

- A. Business Continuity strategies and solutions that remain cost effective in terms of implementation and operational investment
- B. Arrangements that protect the organization from negative publicity during business as usual operations
- C. Strategies and solutions that lead to financial savings due to the reduction in personnel engaged in operational activities
- D. Assurance that all personnel have high levels of occupational competence in their job roles

Answer: A

Explanation:

Solutions Design aims to develop strategies and solutions that effectively address Business Continuity requirements while balancing cost and practicality. The CBCI 7.0 course emphasizes that sustainable, cost- effective solutions ensure continuity measures are viable long-term and do not impose unnecessary financial burdens. Protecting reputation, reducing staff, or occupational competence, while important, are secondary or indirect outcomes. The focus remains on practical, affordable solutions.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 90-95.

NEW QUESTION # 80

Which of the following solutions in the context of building and work environment resources would support a strategy of relocating operations to another work area belonging to the organization should an incident occur?

- A. Re-purpose work areas and facilities to enable working arrangements for organization personnel during a disruption
- B. Create a separate supply chain to support the alternative site in the case of an incident occurring
- C. Advise personnel that they will have to work around the existing workstations and equipment in the alternative site as it will be an emergency situation
- D. Contract former employees and contractors to undertake work at the replacement during a disruption

Answer: A

Explanation:

The CBCI 7.0 course outlines that a key solution to support relocation strategies involves re-purposing existing work areas and facilities to accommodate essential personnel and functions during disruptions. This may involve modifying spaces, reallocating equipment, or adapting layouts to maintain operations efficiently.

Such pre-planning ensures that the organization can resume activities quickly and safely. Contracting former employees or creating separate supply chains may assist but are secondary to establishing viable physical environments. Expecting personnel to adapt to

unprepared facilities risks inefficiency and morale issues.

Proactive adaptation of workspace is a cornerstone of effective relocation strategies.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 90-92.

NEW QUESTION # 81

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