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ICF ICF-ACC Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Domain: Coaching Competencies, Strategies, and Techniques: This section measures the skills of Life Coaches in applying coaching competencies, strategies, and techniques. It includes knowledge of how to contract with clients, focusing on key elements of a coaching agreement. It also covers the ICF Core Competencies, goal setting, motivation, and a variety of coaching techniques, tools, and resources. This section ensures coaches are equipped to effectively support clients in achieving their goals.

Topic 2	<ul style="list-style-type: none"> • Domain: Definition and Boundaries of Coaching: This section evaluates the expertise of Coaching Consultants in understanding the definition of coaching and the coaching process. It includes differentiating coaching from related professions like therapy, counseling, mentoring, and consulting. Additionally, it covers knowledge of when and how to make appropriate referrals to mental health professionals and recognizing signs of mental health conditions that may hinder coaching progress. This section ensures coaches maintain clear boundaries and make informed decisions for client well-being.
Topic 3	<ul style="list-style-type: none"> • Domain: Coaching Ethics: This section of the exam measures the skills of Professional Coaches and covers knowledge of professional ethics codes, including understanding what constitutes a conflict of interest. It also evaluates awareness of relevant laws, regulations, and organizational policies related to confidentiality, such as identifying factors that may necessitate breaking confidentiality. This section ensures that coaches adhere to ethical standards and legal requirements.

ICF Associate Certified Coach Sample Questions (Q47-Q52):

NEW QUESTION # 47

Your client has identified a concrete action that they want to implement. To help them understand better what some possible results or learnings could come from this proposed action, the best response is:

- A. Give the client an exercise to write down a list of good possible outcomes.
- **B. Ask questions around possible consequences or results of the implementation of this action.**
- C. Remind your client that if this action succeeds, life will be much better.
- D. Ask your client to share some thoughts, remind them to think optimistically, and not focus on potential problems.

Answer: B

Explanation:

Comprehensive and Detailed Explanation:

Option C aligns with Competency 7, "Evokes Awareness" (7.2 - Explores possibilities), by using open-ended questions to deepen the client's understanding without bias, supporting partnership (Competency 2.2) and Ethics Section 1.1 (client-led exploration).

Option A directs the client, missing collaboration. Option B assumes a positive outcome, breaching Competency 7.11 (no attachment). Option D limits exploration by enforcing optimism (Ethics Section 2.2). C best facilitates unbiased reflection.

NEW QUESTION # 48

A client tells their coach that they can't stop thinking about harming themselves and shares specific information about when and how they are planning to do it. Which action should the coach take first?

- A. Tell the client to call a therapist
- B. Schedule more frequent coaching sessions
- **C. Contact the appropriate emergency response services**
- D. Discuss the issue with the client's family

Answer: C

Explanation:

The ICF Code of Ethics (Section 4.3) allows breaches of confidentiality "when required by law or to prevent serious harm," and suicidal ideation with a specific plan constitutes an immediate risk. Coaching boundaries exclude handling mental health crises (ICF Definition of Coaching), requiring urgent action. Let's assess:

- * A. Tell the client to call a therapist: This delays intervention in a crisis and shifts responsibility to the client, who may not act, contradicting the coach's duty to prevent harm (ICF Code of Ethics, Section 2.5).
- * B. Contact the appropriate emergency response services: This is the first step when a client presents an imminent threat to themselves, aligning with ethical and legal obligations to prioritize safety (ICF Code of Ethics, Section 4.3).
- * C. Schedule more frequent coaching sessions: This is inadequate for an emergency and exceeds coaching's scope (ICF Coaching Boundaries).
- * D. Discuss the issue with the client's family: This breaches confidentiality without consent unless harm is imminent and emergency services are unavailable, making it a secondary step (ICF Code of Ethics, Section 4).

Option B is the first action, as it addresses the immediate danger per ICF ethics and boundaries.

NEW QUESTION # 49

A coach believes that a client is trying to work on too many goals in too short a period of time. Which approach reflects the best way to address this?

- A. Suggest that the client work to work on the hardest goal until they have more time
- B. Ask the client if they would consider focusing on the hardest goal during coaching
- C. **Invite the client to consider how realistic it is to achieve so many goals that quickly**
- D. Help the client develop a plan to accomplish the goals within the timeframe

Answer: C

Explanation:

ICF Competency 7 ("Evokes Awareness") and Competency 8 ("Facilitates Client Growth") encourage coaches to help clients assess feasibility and prioritize goals collaboratively, respecting client autonomy (ICF Code of Ethics, Section 1). Let's assess:

A . Invite the client to consider how realistic it is to achieve so many goals that quickly: This reflects Competency 7 by prompting reflection and Competency 8 by guiding toward sustainable progress, maintaining a client-led process.

B . Suggest that the client work on the hardest goal until they have more time: This is directive (ICF Code of Ethics, Section 2.3) and assumes the coach's prioritization, not the client's.

C . Help the client develop a plan to accomplish the goals within the timeframe: This ignores the coach's concern about feasibility, potentially setting the client up for failure, and skips awareness (Competency 7).

D . Ask the client if they would consider focusing on the hardest goal during coaching: While less directive than B, it still narrows focus without first exploring realism, missing the broader awareness step.

Option A is the best approach, aligning with ICF's emphasis on awareness and realistic goal-setting.

NEW QUESTION # 50

Which is true of the norms, values, and beliefs associated with ethical conduct in coaching?

- A. **They are often unspoken.**
- B. They are frequently hard to learn.
- C. They are a higher standard than laws.
- D. They are consistent across organizations.

Answer: A

NEW QUESTION # 51

Your client shares that finally, after many months, they are making progress in an area that has been difficult for them. The best response is:

- A. **Listen to the client share, and after a few wows, reflect back to the client some of the path they have walked over the past few months, sharing what you respect and admire in the client.**
- B. Ask the client why they did not make this progress sooner, as they had a good plan in place, and should've resolved the issue already.
- C. Remind the client that this change has come only because of the coaching and the help that the coach has been giving.
- D. Slam the desk, shouting "YES YES YES" and fist pump the air in celebration of your client and your good work.

Answer: A

Explanation:

Option D aligns with Competency 6, "Listens Actively" (6.1 - Reflects client's experience), and Competency 4.1 (creates a safe, supportive environment), by honoring the client's journey and reinforcing their agency. It adheres to Ethics Section 1.1 (respecting client achievements) and avoids taking credit, per Ethics Section 2.2.

Option A may overwhelm or shift focus to the coach. Option B criticizes, undermining trust (Competency 4.1). Option C claims credit, violating Competency 2.2 (partnership). D best celebrates the client's progress collaboratively.

References: ICF Core Competencies (2.2, 4.1, 6.1); ICF Code of Ethics (1.1, 2.2).

NEW QUESTION # 52

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