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RCA EXAM PREP (RELATIVITY CERTIFIED ADMINISTRATOR EXAM PREP) WITH CORRECT ACTUAL QUESTIONS AND CORRECTLY WELL DEFINED ANSWERS LATEST 2024 – 2025 ALREADY GRADED A+

What does a green check mark next to a field in the layout indicate? - ANSWERS- That the field is currently copying coding from the previous document.

What fields are available in the Add Text to Layout Form? - ANSWERS-Category, Row, Column, Order, Custom Text

How can you make items on a layout collapsible? - ANSWERS-Go to the Category Information and choose options for (1) Collapsible and (2) Collapsed By Default.

What does a question mark icon in a layout indicate? - ANSWERS-That a category contains contextual help information.

Which options can be changed from within the 'My Settings' window:

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Relativity RCA Exam Syllabus Topics:

Section	Objectives
Topic 1: Productions & Outputs	- Export and reporting - Productions setup
Topic 2: Analytics & Review Management	- Review workflows - Structured analytics
Topic 3: Data Management & Ingestion	- Data loading - File upload and import workflows
Topic 4: Case Administration	- User and group management - Case setup and management

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Relativity Certified Administrator Sample Questions (Q82-Q87):

NEW QUESTION # 82

How can you ensure a video will be synced to a transcript?

- **A. The video must be synced to one .MP4 video and uploaded at the same time.**
- B. The video and text files must be uploaded separately and synced through a mass action.
- C. Import the video file as part of the larger .pst.
- D. Videos cannot be synced to a transcript.

Answer: A

Explanation:

The correct answer is C. The video must be synced to one .MP4 video and uploaded at the same time.

Relativity's official Transcripts application documentation explicitly states that the video can be played in the Viewer in sync with the text of the transcript, and further notes: you must import videos at the same time you are uploading transcripts or the video and transcript cannot sync . The documentation also describes uploading the video as an .mp4 alongside the transcript during the transcript upload workflow.

This directly eliminates the other options. Option A is false because Relativity clearly supports synced transcript video playback.

Option B is wrong because this is not a PST-based workflow. Option D is also incorrect because the documentation does not describe a later mass action that separately syncs already uploaded video and text files; instead, the sync relationship is established during the same upload process.

Relativity even distinguishes that videos are not stored as normal documents in the document list, but rather as a file field within a transcript, reinforcing that the transcript upload workflow is the correct path.

From a case administration standpoint, this is important because transcript/video synchronization affects deposition and interview review usability. To ensure successful synchronization, the transcript and its associated .mp4 video must be uploaded together.

Therefore, the correct answer is C .

NEW QUESTION # 83

When exporting a saved search using Import/Export, how can you maintain the hierarchy of multiple-choice lists?

- A. There is not a way to maintain the information.
- B. Export as CSV only so Excel recognizes the order.
- **C. Check the box to export multiple-choice fields as nested.**
- D. Sort the saved search on the Multiple Choice field.

Answer: C

Explanation:

The correct answer is D. Check the box to export multiple-choice fields as nested. Relativity's official export documentation states that Export Multiple Choice Fields as Nested is the option used to maintain the hierarchy of Relativity multiple-choice lists during export. It further explains that the nested value delimiter is a backslash, which preserves the parent-child structure of those choices in the exported data.

This means the hierarchy is not lost by default if the appropriate export option is selected, so option A is incorrect. Sorting on the field does not preserve the nested hierarchy, making option B wrong. Exporting as CSV for Excel recognition is also not the documented mechanism, so option C is incorrect. From an RCA and data loading standpoint, this setting matters because exported hierarchical values often need to be re-used downstream, re-imported, or validated in a way that preserves their original structure. Without the nested export option, the relationship between parent and child values may not be represented correctly. Therefore, the proper way to maintain multiple-choice hierarchy when exporting a saved search through Import/Export is to check the box to export multiple-choice fields as nested .

NEW QUESTION # 84

A reviewer updated the coding decision on a document from null to Responsive on the single choice Responsive Designation field. You later discover this coding decision was incorrect. You attempt to use Audit to revert the coding decision, but find you are unable to revert. Why might this be?

- A. You can only mass revert, you cannot revert the coding decision on a single document.
- B. You cannot use Audit to revert coding decisions on documents once they are produced.
- C. You cannot use Audit to revert coding decisions on single choice fields.
- D. You cannot use Audit to revert coding decisions on required fields back to a null state.

Answer: D

Explanation:

The correct answer is C. You cannot use Audit to revert coding decisions on required fields back to a null state. Relativity's official Audit documentation states that certain field types, including single choice , can be reverted. However, it also explicitly states that you cannot revert a required field if doing so would return that field to a blank null value . That is exactly what this scenario describes: the field was changed from null to Responsive, and reverting would restore it to null. If the field is required, Relativity blocks that revert because required fields cannot be blank.

This means option A is incorrect because single-choice fields can be reverted in Audit. Option B is also incorrect because Relativity supports both individual and mass revert workflows depending on the situation.

Option D is not the documented reason for the failure. The controlling issue is the required-field constraint.

From an RCA perspective, this is a subtle but important administrative behavior: the Audit system can revert field changes, but only where the resulting value remains valid under Relativity's field rules. If the revert would violate a field's required setting, the system will not allow it. Therefore, the most accurate reason is that Audit cannot revert the value because the revert would place a required field back into a null state .

NEW QUESTION # 85

What is a prerequisite to migrate documents from one workspace to another using Relativity Integration Points RIP?

- A. RIP is a standalone product and does not need to be installed.
- B. RIP must be installed in the source workspace.
- C. RIP must be installed at the instance level.
- D. RIP must be installed in the source and destination workspaces.

Answer: B

Explanation:

The correct answer is C. RIP must be installed in the source workspace. Relativity's Integration Points documentation states that to use Integration Points successfully, you must install the application to at least one workspace . In the specific context of promoting data between workspaces, Relativity also states that you are not required to have Integration Points installed on the destination workspace . That means the practical prerequisite is installation in the source workspace , not both source and destination.

This rules out the other choices. Integration Points is not described as an instance-level-only install requirement, so option A is incorrect. Option B is too broad because the destination workspace installation is explicitly not required. Option D is also incorrect because Integration Points is an application that must be installed in a workspace to be used. Therefore, for migrating documents from one workspace to another with RIP, the required prerequisite is that Integration Points be installed in the source workspace .

NEW QUESTION # 86

You grant the permissions below so that a reviewer on your team can begin creating and running aiR for Review projects. What problem will this reviewer encounter when attempting to analyze documents using aiR for Review?

Object Security:

* aiR for Review Project: View, Edit, Add

* aiR for Review Prompt Criteria: View, Edit, Add

Tab Visibility:

* aiR for Review Projects

- A. Without individual Object Security permissions granted for each analysis type's object, they will not be able to view any results.
- B. They will only be able to view aiR for Review projects at the instance-level instead of the workspace level.
- C. Without the tab visibility permission granted for the aiR for Review dashboard, the reviewer will not be able to start the analysis.
- D. They will only be able to view aiR for Review results highlighted in the Viewer.

Answer: A

Explanation:

The correct answer is A . Relativity's official aiR for Review permissions documentation states that to create and run an aiR for Review project, a user needs object permissions for aiR for Review Project and aiR for Review Prompt Criteria , tab visibility for aiR for Review Projects , and the Run aiR for Review Job permission under Other Settings. The documentation also explicitly states that a user can run the job without permissions for the analysis types, but will not be able to see the results . The analysis-type objects listed by Relativity are aiR Relevance Analysis , aiR Issue Analysis , aiR Key Analysis , and aiR Summaries .

That is exactly the problem in this scenario: the reviewer has enough permissions to create the project shell and prompt criteria, but no permissions were granted for the analysis result objects themselves. As a result, they can initiate work but will not be able to see the analysis results. Option B is incorrect because Viewer highlighting also depends on having analysis-type view permissions. Option C is incorrect because instance- level jobs visibility is a separate permission model. Option D is also incorrect because the provided permissions already include the aiR for Review Projects tab, and the missing issue is not dashboard tab access but the lack of object security for the individual analysis result types . Therefore, the reviewer's main issue is that they will not be able to view any aiR for Review results without the required analysis- type object permissions .

NEW QUESTION # 87

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