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ServiceNow CSA Exam Questions and Answers Fully Solved 2024

Form Context Menu - answer Provides options related to viewing, configuring, creating favorites, and saving form data

The three bars in the upper left corner of a form

Knowledge Management (KM) - answer Involves creating, categorizing, viewing, and governing information assets in a way that provides context for effective decisions and actions

Who can add or remove widgets in a dashboard? (3 Answers) - answer Users with edit access to the dashboard
Dashboard Owner
Users with dashboard_admin role

User impersonation (2 Answers) - answer Not visible in the mobile view of the platform

Users with impersonator role cannot impersonate admin users

Relationship between Problem and Task table - answer Problem extends the task table

3rd party system used in Flow Designer - answer IntegrationHub

Steps to change branding for ITSM (2 Answers) - answer System Properties > Basic Configuration UI16
Guided Setup > ITSM Guided Setup

Configuration to instruct fields how to behave on a form when a UI Policy is triggered - answer UI Policy Action

External acceptable data source types (3 Answers) - answer REST
IDOC
LDAP

Two options to define fulfillment process for service catalog item? (2 Answers) - answer Flow

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ServiceNow CSA (ServiceNow Certified System Administrator) Exam is a certification exam designed for professionals who want to demonstrate their skills and expertise in ServiceNow administration. CSA exam is a comprehensive test that covers all aspects of ServiceNow administration, including the platform's architecture, configurations, data management, and user interface. Passing CSA Exam is a significant achievement that demonstrates a candidate's ability to effectively administer ServiceNow instances.

ServiceNow Certified System Administrator Sample Questions (Q204-Q209):

NEW QUESTION # 204

On a Form header, what is the three bar icon called?

- A. Pancake icon
- **B. Hamburger icon**
- C. Additional Actions or Context Menu
- D. Cake icon

Answer: B

Explanation:

The three-bar icon in the Form header of ServiceNow is commonly referred to as the Hamburger icon. It provides access to additional form actions through a context menu.

Opens a drop-down menu with options such as:

Configure Form Layout

Configure Form Design

Insert and Stay

View History

Export Options

Helps users access quick actions without navigating away from the form.

The icon consists of three horizontal lines, resembling a hamburger (bun-patty-bun).

This naming convention is widely used in web and mobile UI design.

Functions of the Hamburger Icon in ServiceNow: Why is it Called a "Hamburger Icon"?

Incorrect Answer Choices Explanation: A. Pancake Icon- No such term exists in ServiceNow UI terminology.

B: Additional Actions or Context Menu- While the icon does provide additional actions, "Context Menu" refers to right-click options or three-dot menus, not the three-bar menu.

D: Cake Icon- No such UI term exists in ServiceNow or general UI design.

Understanding the ServiceNow Form Header

ServiceNow UI Overview

Official CSA Documentation Reference:

NEW QUESTION # 205

What is NOT an example of a UI Action?

- A. Related Links
- B. Form buttons
- C. List Buttons
- **D. Search**

Answer: D

Explanation:

In ServiceNow, UI Actions are used to add interactive elements like buttons, links, and context menu items to forms and lists. They can trigger scripts, workflows, or other actions when clicked.

Form Buttons- Buttons that appear on a form (e.g., Save, Update, Resolve Incident).

List Buttons- Buttons that appear in a list view and perform actions on multiple records.

Related Links- Links that appear in the Related Links section of a form and provide quick navigation or actions.

Common Types of UI Actions: Since Form Buttons, List Buttons, and Related Links are all types of UI Actions, they are valid UI Actions.

Search is a built-in system functionality that allows users to find records but does not involve UI Actions.

UI Actions execute predefined actions, whereas Search simply retrieves and filters data.

ServiceNow search functions (Global Search, List Search, and Quick Search) are not part of UI Actions.

B: Form Buttons#Valid UI Action

Appears on forms (e.g., Submit, Save, Update).

C: List Buttons#Valid UI Action

Used in list views for bulk actions (e.g., Close All, Approve Selected).

D: Related Links#Valid UI Action

Provides quick links in forms (e.g., View CI Details, Reopen Ticket).

ServiceNow Docs: UI Actions Overview https://docs.servicenow.com/en-US/bundle/utah-platform-administration/page/administer/form-administration/concept/c_UIActions.html

ServiceNow CSA Official Training Guide (UI Actions & User Interface Customization) Why "Search" is NOT a UI Action? Why the Other Options Are UI Actions? References from Certified System Administrator (CSA) Documentation:

NEW QUESTION # 206

What are three security modules often used by the System Administrator? (Choose three.)

- A. Password Management > Security Questions
- B. System Security > Security
- C. Self-Service > My Access
- **D. System Properties > Security**
- **E. System Security > Access Control (ACL)**
- F. Utilities > Migrate Security
- **G. System Security > High Security Settings**

Answer: D,E,G

Explanation:

ServiceNow provides multiple security-related modules that a System Administrator frequently uses to manage access, authentication, and overall system security.

Why These Options Are Correct? A. System Properties > Security

This module allows administrators to configure general security settings, including password policies, session timeout, and encryption settings.

It helps manage security parameters at a system-wide level.

E: System Security > Access Control (ACL)

Access Control Lists (ACLs) define what data users can access, modify, and delete within the instance.

ACLs operate at the table, field, and record levels, ensuring proper role-based access control (RBAC).

This is one of the most commonly used security modules by admins.

G: System Security > High Security Settings

High Security Settings (previously known as Security Hardening) enforce strict security controls, such as requiring multi-factor authentication (MFA) and enforcing strict password policies.

It is often used for compliance with security regulations like HIPAA, GDPR, and ISO 27001.

Why the Other Options Are Incorrect? B. Utilities > Migrate Security

This option does not exist in ServiceNow. There is no "Migrate Security" under Utilities.

C: System Security > Security

There is no "System Security > Security" module in ServiceNow. The correct structure is System Security > Access Control or System Properties > Security.

D: Self-Service > My Access

This is a self-service module for end users to request and review their access.

It is not a tool that System Administrators use to manage security settings.

F: Password Management > Security Questions

This is used to configure security questions for password recovery but is not a core security module that admins frequently use.

General Security Settings in ServiceNow
ServiceNow Access Control (ACL) Best Practices
ServiceNow System Security and Role Management
References to Official Certified System Administrator (CSA) Documentation:

NEW QUESTION # 207

Which element is used to track items not saved with a field, in a record?

- A. Activity formatter
- B. Dictionary
- C. List Editor
- D. Sidebar

Answer: A

Explanation:

The Activity Formatter in ServiceNow is a UI element that tracks changes and updates made to a record, including actions not saved directly within a field.

Key Features of the Activity Formatter:

Displays a timeline of record updates, including comments, work notes, and field changes.

Captures system-generated events (such as status changes).

Allows users to view historical activity on a record.

Why Other Answers Are Incorrect:

A . Sidebar - The sidebar provides quick access to navigation menus, but does not track unsaved field changes.

B . List Editor - The List Editor allows inline editing of records but does not track changes separately.

D . Dictionary - The Dictionary defines fields and tables but does not track changes made to records.

Reference from Certified System Administrator (CSA) Official Documentation:

ServiceNow Activity Formatter

ServiceNow CSA Training Module: "Working with Activity Streams and Record History"

NEW QUESTION # 208

Which of the following methods are useful in Access Control scripts?

- A. `gs.hasRole()` and `current.isNewRecord()`
- B. `_user.hasRole()` and `current.isNewRecord()`
- C. `gs.hasRole()` and `current.isNew()`
- D. `g_user.hasRole()` and `current.isNew()`

Answer: A

NEW QUESTION # 209

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