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CBCI STUDY GUIDE EXAM QUESTIONS WITH ANSWERS 2025/2026

Business continuity governance focuses on - Oversight and support.

Monitoring and review.

Alignment with organisational objectives

Compliance with legal and regulatory requirements.

Business continuity roles - Should be embedded in the job descriptions and performance plans.

Roles - top management - Leadership, commitment and resources

Roles - steering group - Oversee, advise and manage - making the recommendations to top mgt.

Business continuity plan owner - Make sure the plan reflects the business continuity capability.

Business Continuity Programme - Ongoing mgt and governance process appropriately resourced to implement and maintain business continuity mgt.

Business continuity mgt. programme documentation - Business Continuity policy

Business continuity programme of activities Project management documentation Meeting agendas, minutes and action trackers

Skills and competancy

BIA questionnaires Response structure

Plans

Exercise programme Crisis mgt. plans Outsource contracts

SLA with customers and suppliers

General Principles of Embedding - Ensure business continuity is a central plant of what the organisation does.

Make sure its aligned with the organisational goals and objectives.

Health and saftey and data protection are embedded in similar ways

Process - Engage the key players

Use existing communication channels to get the message across. Build a network of champions across the business

Methods & Techniques - Sector peers having disasters - make it relevant to the persons short term objectives. Learn lessons from peers.

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BCI CBCI Exam Syllabus Topics:

Topic	Details
Торіс 1	 Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 2	 Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.

Topic 3

 Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.

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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q43-Q48):

NEW QUESTION #43

Which of the following statements best describes the relationship between Business Continuity strategies and solutions?

- A. Strategies align to the direction set out in the Business Continuity policy whilst solutions address the outlined objectives in the Business Continuity Management System (BCMS)
- B. Strategies focus on the methods and procedures for business as usual activities whereas solutions focus on the treatments and actions to minimize risks
- C. Strategies are high-level approaches for meeting the organization's Business Continuity requirements whereas solutions detail how the strategies will be implemented
- D. Strategies are based on the outcomes of the Business Impact Analysis (BIA) whereas solutions are based on the outcomes of the risk assessment

Answer: C

Explanation:

According to CBCI 7.0, strategies represent the high-level approaches that define how the organization will maintain or recover critical operations, aligned with Business Continuity requirements identified through BIAs and risk assessments. Solutions, on the other hand, are the specific, detailed methods and resources deployed to implement these strategies effectively. Strategies set the direction, while solutions translate these into practical capabilities such as alternate site arrangements, backup systems, or communication plans.

Distinguishing strategies from solutions clarifies planning and execution responsibilities within the BCMS. Reference:CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 88-90.

NEW QUESTION #44

When establishing a Business Continuity Management System (BCMS), engagement with stakeholders is important. Which of the following is NOT a reason for engaging with internal stakeholders?

- A. Involving stakeholders will reduce the workload and responsibilities of the Business Continuity Professional as administrative activities can be delegated to other staff
- B. Early collaboration with colleagues will engage them in the process and secure support for the ongoing development and implementation of the BCMS
- C. Engagement of stakeholders will reduce the potential for conflict at later stages of the programme
- D. Existing policies and procedures may be relevant to the BCMS so early identification will reduce the risk for duplication of work

Answer: A

Explanation:

While stakeholder engagement facilitates collaboration, reduces conflict, and helps identify relevant policies, it doesnot primarily serve

to lessen the workload of the Business Continuity Professional by delegating administrative tasks. The CBCI 7.0 course clarifies that stakeholder involvement is about gaining support, expertise, and ownership rather than shifting administrative burdens. The Business Continuity Professional retains core responsibility for managing the BCMS, though collaboration supports efficient and effective program delivery.

Reference: CBCI 7.0 Study Guide, Module 1: Stakeholder Engagement, pages 19-22.

NEW OUESTION #45

The purpose of an external audit of the Business Continuity Management System (BCMS) is to:

- A. Make recommendations on alternative ways of meeting recovery time objectives (RTOs)
- B. Assess the performance of the members of top management team in relation to Business Continuity
- C. Confirm that the organization is fully prepared to respond to incidents
- D. Provide independent assurance on a set of Business Continuity processes and controls

Answer: D

Explanation:

External audits provide independent verification that the BCMS complies with relevant standards, policies, and regulatory requirements. The CBCI 7.0 course clarifies that audits assess the design, implementation, and effectiveness of Business Continuity processes and controls to assure stakeholders that the system functions as intended. The audit does not specifically test operational readiness or management performance but focuses on conformance and control integrity, enabling informed decision-making about system improvements.

Reference: CBCI 7.0 Study Guide, Module 6: Audit and Review, pages 135-138.

NEW QUESTION #46

Which of the following statements about an Activity Business Impact Analysis (BIA) is correct?

- A. An Activity BIA determines the resources required to deliver the organization's prioritized products and services
- B. An Activity BIA ensures that all of the activities undertaken by an organization can continue as usual during a disruption and sets out a detailed plan to enable continuity
- C. An Activity BIA identifies risks to delivery activities and establishes strategies to either prevent risks arising or to mitigate their effects should they arise
- D. An Activity BIA identifies and prioritizes the activities that deliver the most urgent products and services and determines the resources and dependencies required to enable continuity

Answer: D

Explanation:

An Activity Business Impact Analysis (BIA) is a crucial component of the Business Continuity Management System (BCMS) that focuses on identifying and prioritizing the activities within the organization that contribute to delivering critical products and services. According to the CBCI 7.0 course, the Activity BIA maps out which activities are most urgent and vital, and it determines the necessary resources and interdependencies required to maintain or restore these activities following a disruption. This detailed understanding enables the organization to allocate resources effectively and design recovery strategies tailored to priority activities. Unlike a broad process or product BIA, the Activity BIA provides granular insights into operational components, ensuring continuity plans address practical recovery needs and dependencies.

Reference: CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 42-44.

NEW QUESTION #47

Which of the following is NOT correct in relation to Business Continuity plans?

- A. They should be validated before being deemed operational
- B. They may include scenario-specific plans that are designed to address a particular threat
- C. They should contain detailed step-by-step instructions on what to do for every eventuality that could occur
- D. They should be kept up to date

Answer: C

Explanation:

The CBCI 7.0 course explains that Business Continuity plansshould not contain detailed step-by-step instructions for every possible eventuality, as this is impractical and can lead to overly complex, difficult-to-maintain plans. Instead, plans should provide clear, actionable guidance and procedures that focus on managing the most likely or impactful scenarios. Scenario-specific plans targeting particular threats can complement overarching plans to address specific risks more thoroughly. Validation through exercises and reviews is essential to confirm operational readiness, and plans must be regularly updated to reflect changes in organizational context, resources, and threats. Over-detailing can hinder flexibility and rapid decision-making during actual incidents. Reference:CBCI 7.0 Study Guide, Module 5: Plans and Procedures, pages 80-82.

NEW QUESTION #48

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