

Appian Focus on What's Important of ACA100 Dump File

Appian Analyst ACA100 Exam Objectives	Appian Certified Analyst (ACA100) Exam Description
Introduction to the Appian Platform (24%)	• Identify the purpose of each Appian object • Identify commonly used Appian resources (i.e., Appian Community, playbook, help documentation) • Recognize role-based application security • Describe common Appian use cases (i.e., platform capabilities) • Recognize different Appian user experiences • Differentiate between Appian Designer, Appian Process Modeler, and Cloud Database • Design the user experience (in collaboration with the development team) • Identify use cases likely to require third-party components (e.g., DocuSign, Google APIs)
Appian Software Development Lifecycle (SDLC) (22%)	• Identify the role of the analyst across all phases of the SDLC (initial, build, release, optimize) • Recognize the roles and associated responsibilities of team members • Differentiate between various stages of the Appian SDLC • Describe the scrum lifecycle of a user story, including Definition of Done (DoD) and Definition of Ready (DoR) • Explain the different agile scrum ceremonies • Identify use cases for various environments • Evaluate the test scenario before user acceptance testing (UAT)
Requirements Gathering (20%)	• Identify the purpose of requirement gathering • Identify the characteristics of requirements gathering • Explain how Appian features can address common business requirements • Identify important elements when gathering initial requirements • Translate customer requirements into user stories and Appian development plans • Solve common challenges in requirements gathering • Explain when common UI components should be used for Appian interfaces
User Story Creation (14%)	• Illustrate the standard user story format • Categorize user stories and collect appropriate requirements based on categorization • Work with the Product Owner in managing product backlog • Identify the story status (e.g., Draft, Defined, Done) • Explain the different components of a story (e.g., description, acceptance criteria of user case, dependency)
Business Process Modeling (20%)	• Identify different integration types (e.g., JSON REST, SOAP WS, Connected Systems) • Illustrate the best method to clearly define user roles when creating a process model diagram • Identify common Business Process Model Notation (BPMN) elements • Specify which nodes would or would not be used in a given scenario • Explain the most common gateway types in the Appian Process Modeler • Describe the benefits of creating a future state process model with SMEs • Identify automation opportunities from a given process

P.S. Free 2026 Appian ACA100 dumps are available on Google Drive shared by Exams4sures: https://drive.google.com/open?id=1NbP65ApekPkQ-D9aY7HMpmVBj1p_FPkU

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Appian ACA100 Exam Syllabus Topics:

Section	Weight	Objectives
Topic 1: Business Process Modeling	20%	- Appian Process Concepts • 1. Workflow modeling best practices • 2. Start events and triggers - Process Design • 1. Process flow optimization • 2. BPMN basics and gateways
Topic 2: User Story Creation	14%	- Agile Story Writing • 1. Acceptance criteria definition • 2. User story structure and clarity

Topic 3: Introduction to the Appian Platform	24%	- Platform Usage and Resources • 1. Appian Community and documentation resources • 2. Appian use cases and capabilities - Core Platform Concepts • 1. Role-based security and access control • 2. Appian Designer vs Process Modeler vs Cloud Database • 3. Appian objects and components
Topic 4: Requirements Gathering	20%	- Stakeholder Engagement • 1. Eliciting requirements from business users • 2. Workshops and interviews - Documentation • 1. Acceptance criteria definition • 2. Business requirements documentation
Topic 5: Appian Software Development Lifecycle (SDLC)	22%	- Agile & Delivery Practices • 1. User story creation and INVEST principles • 2. Sprint planning and prioritization - SDLC Phases in Appian • 1. Requirements to deployment workflow • 2. Role of analyst in each phase

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Appian Certified Analyst Sample Questions (Q67-Q72):

NEW QUESTION # 67

Improvements are being considered for an Expense Process, and you have been asked to capture that there is now an approval task sent to the finance manager.

As part of the approval, the process should also reflect that if the payment has not been authorized within 48 hours, a reminder message is sent to the finance manager to inform them they have an outstanding task.

Which Business Process Model and Notation (BPMN) notation type would you use to illustrate the reminder message?

- A. Gateway
- B. Intermediate event
- C. Start event
- D. Data object

Answer: B

Explanation:

In BPMN, an intermediate event is used to indicate events that occur between the start and end of a process.

To model a reminder message that is sent if the payment is not authorized within 48 hours, an intermediate event, specifically a timer intermediate event, is the appropriate notation.

* Intermediate Event Overview:

* An intermediate event can be used to model actions such as delays, triggers, or messages that happen during the course of a process.

* A timer intermediate event would be used to trigger the reminder after a set period (in this case, 48 hours).

* Why Not Other Options?:

* A. Data Object: Represents data stored or used by the process, not an event or action.

* B. Gateway: Used for decision points or branching paths, not for triggering events.

* D. Start Event: Marks the beginning of a process and cannot be used mid-process.

* References:

* Appian Documentation on BPMN Events: BPMN Events

Using an intermediate event ensures that the process can trigger the reminder at the right time, enhancing process automation and efficiency.

NEW QUESTION # 68

According to best practices, which two types of tests should be considered during user acceptance testing (UAT)?

- A. Platform security testing
- B. Regulation acceptance testing
- C. Load testing
- D. Functional testing

Answer: B,D

NEW QUESTION # 69

You need to draft user stories.

What are the three most important requirements to collect?

- A. Report Filters
- B. User Experience
- C. Branding
- D. Process Workflow steps
- E. Security

Answer: B,D,E

Explanation:

When drafting user stories, the most important requirements to collect are those that directly impact the functionality, security, and user experience of the application. These elements ensure that the application not only meets the user's needs but also adheres to best practices in development.

* Security (A):

* Ensuring that the application is secure is paramount. Security requirements define how user data is protected and how access is controlled within the system.

* This includes authentication, authorization, data encryption, and compliance with relevant regulations.

* Process Workflow Steps (B):

* Understanding the specific steps involved in the process is crucial for accurately capturing how the application should function.

* Detailed workflow steps ensure that the application automates and supports the business process as intended.

* User Experience (E):

* The user experience (UX) defines how users interact with the application, including the interface design, ease of use, and overall satisfaction.

* Capturing UX requirements ensures that the application is intuitive and meets the users' needs.

* Why Not Other Options?:

* C. Report Filters: While important, they are more specific to reporting functionality and not always a core component of every user story.

* D. Branding: Branding requirements are typically considered during the design phase, but they are less critical in the functional drafting of user stories.

* References:

* Appian Documentation on Gathering Requirements: Requirements Gathering in Appian Focusing on security, process workflow, and user experience ensures that the application is robust, effective, and user-friendly.

40

NEW QUESTION # 70

You are working on a project to implement an HR onboarding system. The client wants the process to reflect that once an offer has been accepted, there will be two concurrent tasks executed at the same time.

The tasks are:

- * trigger HR onboarding tasks, and
- * send an email confirmation to the individual.

Which Business Process Model and Notation (BPMN) gateway is most applicable in this instance?

- A. Exclusive
- **B. Parallel**
- C. Complex
- D. Event-based

Answer: B

Explanation:

The correct gateway is Parallel because the requirement explicitly states that two tasks must be executed concurrently after the offer is accepted. In BPMN and Appian process modeling, this pattern is represented by a parallel fork, where a single process flow splits into multiple paths and activates all outgoing branches.

Appian documentation describes BPMN as the standard for graphically describing business processes and states that Appian process models translate those workflows into executable processes.

In Appian, the corresponding gateway is the AND Gateway, also known conceptually as a parallel gateway.

Appian states that the AND Gateway directs incoming workflows to all possible branches and "allows you to execute a specific set of tasks in parallel" before continuing. This exactly matches the scenario: one branch triggers HR onboarding tasks while the other sends the confirmation email.

An Exclusive gateway is incorrect because it selects only one path. An Event-based gateway waits for an event to determine the path. A Complex gateway is reserved for advanced synchronization or conditional path restrictions. Relevant topics: Process Modeling, BPMN Gateways, Parallel Flow, AND Gateway, Workflow Routing.

NEW QUESTION # 71

Within the "initiate" phase, who is expected to lead and facilitate requirements gathering discussions?

- A. Testers
- B. Product Owner
- **C. Appian Analyst**
- D. Scrum Master

Answer: C

Explanation:

During the "initiate" phase of a project, the Appian Analyst is expected to lead and facilitate requirements gathering discussions. The Appian Analyst works closely with stakeholders to understand business needs and translate them into technical requirements that the development team can implement.

* Role of Appian Analyst :

* The Appian Analyst acts as a bridge between business stakeholders and the development team.

* They are responsible for ensuring that the gathered requirements are clear, actionable, and aligned with the project goals.

* Why Not Other Options? :

* A. Scrum Master : Facilitates the Scrum process but does not lead requirements gathering.

* B. Product Owner : Prioritizes the backlog but often relies on the Analyst for detailed requirements gathering.

* C. Testers : Focus on verifying that the application meets the requirements but do not typically gather them.

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Appian Community Success Guide: Roles in Appian Projects

The Appian Analyst plays a crucial role in the successful initiation of a project by ensuring that the requirements are well understood and documented.

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