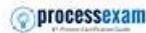
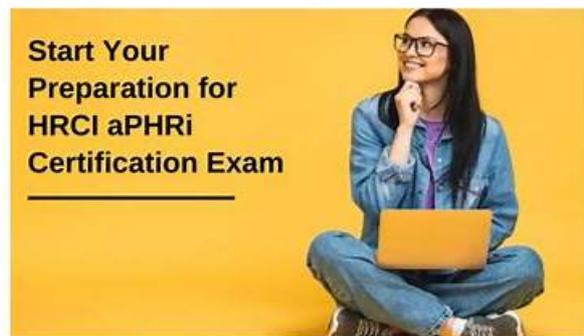


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HRCI Associate Professional in Human Resources - International Sample Questions (Q42-Q47):

NEW QUESTION # 42

A multinational company discovers that some of its training programs are not compliant with local regulations in one of its regions. Describe the steps an HR manager should take to address and rectify this issue.

- A. Centralize training programs to ensure uniformity.
- **B. Conduct a compliance audit and revise non-compliant programs.**
- C. Implement training without consulting legal advisors.
- D. Use external consultants to oversee compliance.

Answer: B

Explanation:

Conducting a compliance audit and revising non-compliant programs allows the HR manager to identify areas of non-compliance, take corrective actions, and ensure all training programs meet local regulatory standards.

NEW QUESTION # 43

An employee who reveals priority information has breached:

- A. Organizational culture
- B. General guidelines
- **C. A non-disclosure agreement.**

Answer: C

Explanation:

Revealing proprietary information constitutes a breach of a non-disclosure agreement (NDA), which legally binds employees to maintain confidentiality about sensitive organizational information.

* Explanation of Other Options:

* A. General guidelines: Broad policies not specific to confidentiality.

* B. Organizational culture: Refers to shared values and norms, not legal requirements.

References: SHRM - Attrition and Workforce Planning

OSHA - Healthy Workspace Environmental Factors

SHRM - Bereavement Policy Best Practices

CIPD - Non-Disclosure Agreement Guidelines

NEW QUESTION # 44

Sarah is responsible for managing the applicant database at her company. What should she prioritize to enhance its utilization?

- A. Develop a training program for HR staff
- B. Schedule regular updates and audits
- C. Foster a collaborative work environment
- **D. Implement efficient data categorization**

Answer: D

Explanation:

Implementing efficient data categorization should be Sarah's priority to enhance the utilization of the applicant database. Organizing candidate information into relevant categories allows for easier searching and matching of candidates to job requirements.

NEW QUESTION # 45

Match each HR function with the type of document associated with it.

HR Function	Type of Document
Benefits	Education verification
Payroll	Court-ordered deductions
Employment	Skills inventory form
Training and development	Tuition reimbursement application
Performance appraisals	Employee progress report

Answer:

Explanation:

HR Function	Type of Document
Employment	Education verification
Payroll	Court-ordered deductions
Training and development	Skills inventory form
Benefits	Tuition reimbursement application
Performance appraisals	Employee progress report

Explanation:

Here is the correct matching for each HR function with the associated type of document:

- * Benefits # Tuition reimbursement application
- * Payroll # Court-ordered deductions
- * Employment # Education verification
- * Training and development # Skills inventory form
- * Performance appraisals # Employee progress report

Step-by-Step Explanation

* Benefits: Documents related to benefits often include applications and forms for various employee perks, such as tuition reimbursement. The tuition reimbursement application is associated with the Benefits function as it falls under employee benefits management.

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