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Salesforce Certified Administrator exam is intended for professionals who have experience in Salesforce Administration and possess a deep understanding of the platform's key features, functionality, and capabilities. Salesforce Certified Administrator certification is highly sought after by employers in a variety of industries, as it demonstrates an individual's ability to manage and customize Salesforce to meet the unique needs of their organization.

Salesforce Certified Administrator Sample Questions (Q24-Q29):

NEW QUESTION # 24

An administrator at Ursa Major Solar needs to send information to an external accounting system. What workflow action should the administrator use to accomplish this?

- A. Assign Task
- B. Custom Notification
- **C. Outbound Message**
- D. Create Record

Answer: C

NEW QUESTION # 25

Which two actions should an administrator perform with Case escalation rules?
Choose 2 answers

- **A. Send email notifications.**
- B. Re-assign the Case.
- C. Change the Case Priority.
- **D. Re-open the Case.**

Answer: A,D

NEW QUESTION # 26

The administrator at Ursa Major Solar has created a custom report type and built a report for sales operation team. However, none of the users are able to access the report.

Which two options could cause this issue?

Choose 2 Answers

- A. The org has reached its limit of custom report types.
- B. The user's profile is missing view access.
- **C. The custom report type is in development.**
- **D. The report is saved in a private folder**

Answer: C,D

Explanation:

Explanation

There are two possible reasons why users are unable to access a report based on a custom report type created by an administrator. One is that the custom report type is in development mode, which means that it is not deployed and available for use by other users except for administrators and users with manage custom report types permission. The other is that the report is saved in a private folder, which means that it is visible only to its owner and not shared with other users or groups. References:

https://help.salesforce.com/s/articleView?id=sf.reports_builder_custom_report_types.htm&type=5https://help.sa

NEW QUESTION # 27

A user at Universal Containers left the company. The administrator needs to create new user for their replacement, but they have assigned all available users licenses.

What should the administrator do to free up users licenses for the new users?

- A. Freeze former employees user record.
- B. Delete former employees user record.
- C. Change the former users record to the new user.
- **D. Deactivate the former employees user record.**

Answer: D

Explanation:

Explanation

To free up user licenses for new users, the administrator should deactivate the former employees user record.

This will prevent them from logging in and using Salesforce resources, but preserve their historical activities and data. Deleting or

freezing user records will not release user licenses. References:
https://help.salesforce.com/s/articleView?id=sf.admin_usermgmt_licensing.htm&type=5

NEW QUESTION # 28

The administrator at Ursa Major Solar imported records into an object by mistake. Which two tools should be used to undo this import?

Choose 2 answers

- A. Data Import Wizard
- B. Mass Delete Records
- C. Data Loader
- D. Weekly Data Export

Answer: B,C

Explanation:

Explanation

Mass delete records and data loader are two tools that can be used by Ursa Major Solar administrator undo import records into object mistake. Mass delete records tool allows administrators delete large numbers records meet certain criteria once setup interface; it can used undo import records into object mistake selecting records imported mistake deleting them mass delete records tool setup interface Data loader tool allows administrators import export delete large numbers records using CSV files command line interface API calls; it can used undo import records into object mistake using CSV file contains IDs records imported mistake deleting them data loader tool command line interface API calls Weekly data export data import wizard are not tools undo import records into object mistake because they either export import records but not delete them.

References: https://help.salesforce.com/s/articleView?id=sf.admin_massdelete.htm&type=5

https://help.salesforce.com/s/articleView?id=sf.data_loader.htm&type=5

NEW QUESTION # 29

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