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### Google Cloud Certified - Professional Google Workspace Administrator Sample Questions (Q100-Q105):

#### NEW QUESTION # 100

Your company has a globally distributed remote work team. You want to ensure all team members adhere to the company's data security policies and only access authorized systems based on their location and role. What should you do?

- A. Implement two-factor authentication for all remote team members.
- B. Set up and mandate the use of a company-wide VPN for all remote access.
- **C. Configure access control policies with conditional access.**
- D. Create and enforce data loss prevention (DLP) rules to control data sharing.

**Answer: C**

Explanation:

To ensure that a globally distributed remote work team adheres to data security policies and only accesses authorized systems based on their location and role, you should configure access control policies with conditional access. Conditional access allows you to define rules that grant or block access to resources based on various factors, including the user's location, the device they are using, their role, and the application they are trying to access.

Here's why option D is the most comprehensive solution for the stated requirements and why the others address only parts of the problem:

D). Configure access control policies with conditional access.

Conditional access is a security framework that evaluates multiple signals before granting access to resources.

By implementing conditional access policies, you can:

- Control access based on location: Restrict access to certain systems or data based on the geographic location of the user.

- Control access based on role: Ensure that only users with specific roles have access to certain applications or data.

- Enforce device compliance: Require users to access resources only from company-managed or compliant devices.

- Implement multi-factor authentication (MFA): Require additional verification steps based on the context of the access attempt.

Conditional access provides a granular and dynamic way to enforce security policies based on the specific context of each access request, aligning with the goal of allowing access only to authorized systems based on location and role while maintaining data security.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on "Context-Aware Access" (which is Google's implementation of conditional access) explains how to set up policies based on user attributes (like group membership/role), device security status, and network location. This documentation details how to create access levels and assign them to applications based on specific conditions, ensuring that access is granted only when the requirements are met.

A). Create and enforce data loss prevention (DLP) rules to control data sharing.

DLP rules are crucial for preventing sensitive data from being shared inappropriately. However, they primarily focus on controlling what users can do with data after they have gained access. DLP does not, by itself, control who can access which systems based on their location and role. It's a complementary security layer but not the primary solution for access control based on these factors.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on Data Loss Prevention (DLP) explains how to create rules to prevent the sharing of sensitive information. It focuses on the content of the data and user actions related to sharing, not on controlling initial access based on location and role.

B). Set up and mandate the use of a company-wide VPN for all remote access.

A VPN (Virtual Private Network) can secure the connection between remote users and the company network by encrypting traffic and potentially routing it through company-controlled servers. While it can enhance security and provide a consistent network origin, it does not inherently control access based on the user's role or their geographic location (unless the VPN infrastructure is configured to enforce such restrictions, which would be part of a broader access control strategy). Mandating a VPN is a good security practice but doesn't fully address the need for role-based and location-aware access control.

Associate Google Workspace Administrator topics guides or documents reference: Documentation on VPNs and remote access might be mentioned in the context of securing connections, but it's not the primary mechanism for implementing granular access control based on user attributes and location within Google Workspace's administrative framework.

C). Implement two-factor authentication for all remote team members.

Two-factor authentication (2FA) adds an extra layer of security by requiring users to provide two forms of identification before gaining access. This significantly reduces the risk of unauthorized access due to compromised passwords. While 2FA is a critical security measure for remote teams, it doesn't, by itself, control which systems users can access based on their location and role. It verifies the user's identity but not the context of their access attempt in terms of location or role-based authorization.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help strongly recommends enabling 2-Step Verification (Google's implementation of 2FA) for enhanced security. However, it is primarily focused on user authentication, not on contextual access control based on location and role.

Therefore, the most comprehensive solution to ensure adherence to data security policies and control access based on location and role for a globally distributed remote work team is to configure access control policies with conditional access. This framework allows for the creation of context-aware rules that take into account various factors to determine whether to grant or block access to resources.

### NEW QUESTION # 101

A recent legal investigation requires all emails and Google Drive documents from a specific user to be retrieved. As the administrator, how can you fulfill the legal team's request?

- A. Use the Gmail API and Google Drive API to automatically collect and export data.
- B. Search Google Drive for all of the user's documents, and ask them to forward all of their emails.
- **C. Utilize Google Vault to hold, search, and export data of interest.**
- D. Use Security Investigation Tool to Search Google Drive events for all of the user's documents, and use Google Admin > Reports > Email Log Search to find their emails.

**Answer: C**

Explanation:

- \* Access Google Vault: Go to the Google Vault interface.
- \* Create a Matter: Create a new matter for the legal investigation.
- \* Set Holds: Place holds on the specific user's email and Google Drive data to preserve the relevant information.
- \* Conduct Searches: Use the search functionality in Google Vault to find all emails and documents related to the user.
- \* Export Data: Once the relevant data is identified, export it for the legal team's review.
- \* Review and Deliver: Ensure the exported data is complete and deliver it to the legal team as required.

References:

- \* Google Vault Help - Create, Search, and Export Matters
- \* Google Vault Help - Export Data from Google Vault

### NEW QUESTION # 102

Your company is using Google Workspace Business Plus edition, and the security team has reported several unsuccessful attempts to sign in to your Google Workspace domain from countries where you have no local employees. The affected accounts are from several executives in the main office.

You are asked to take measures to mitigate this security risk. Although budget is not a concern, your company prefers a minimal financial outlay to fix the issue, which you are tasked with managing. Which two solutions would help you mitigate the risk at minimal cost?

Choose 2 answers

- A. For all executives, create new accounts with random characters to match Google best practices, migrate
- B. Deploy Google Cloud Armor on a dedicated project, and create a rule to allow access to Google Workspace only from specific locations.
- **C. Upgrade to Google Workspace Enterprise Plus for all accounts, and define Context-Aware Access levels to only a list of countries where the company has employees.**
- D. Subscribe to Cloud Identity Premium for all accounts, and define Context-Aware Access levels to only a list of countries where the company has employees.
- **E. Deploy 2-Step Verification for all users who have security keys.**

**Answer: C,E**

Explanation:  
data from the former accounts, and then delete them.

### NEW QUESTION # 103

You are designing a group structure for your company that will be used to grant access to a specific shared drive. You need this solution to automatically add and remove employees based on their job role. What should you do?

- A. Create a security group. Add all employees with the desired job role. Grant the security group access to the shared drive.
- **B. Create a dynamic group. Set the membership criteria to the desired job role. Grant the dynamic group access to the shared drive.**
- C. Create a configuration group. Add users on an exception basis. Grant the configuration group access to the shared drive.
- D. Create a distribution list. Add all employees with the desired job role. Grant the distribution list access to the shared drive.

**Answer: B**

Explanation:  
A dynamic group automatically manages its membership based on user attributes, such as job role. This approach ensures that employees are automatically added or removed from the group based on their role, minimizing manual effort and ensuring that the group always reflects the current team composition. Granting this dynamic group access to the shared drive ensures that the right users have the appropriate permissions without requiring constant manual updates.

### NEW QUESTION # 104

Your client is a multinational company with a single email domain. The client has compliance requirements and policies that vary by country. You need to configure the environment so that each country has their own administrator and no administrator can manage another country.

What should you do?

- **A. Create an OU for each country. Create an admin role and assign an admin with that role per OU.**
- B. Establish a new Google Workspace tenant with their own admin for each region.
- C. Create a TeamDrive per OU, and allow only country-specific administration of each folder.
- D. Create Admin Alerts, and use the Security Center to audit whether admins manage countries other than their own.

**Answer: A**

Explanation:  
\* Create Organizational Units (OUs):  
\* In the Google Workspace Admin console, go to "Directory" > "Organizational units".  
\* Create separate OUs for each country.  
\* Assign Admin Roles:  
\* Go to "Admin roles" in the Admin console.  
\* Create custom admin roles with permissions restricted to managing users, groups, and settings within their specific OU.  
\* Ensure that the role does not grant permissions to manage other OUs.  
\* Assign Country-Specific Admins:  
\* Assign the newly created admin roles to the appropriate administrators, ensuring they have control only over their respective country's OU.

References

- \* Google Workspace Admin Help: Create and manage organizational units
- \* Google Workspace Admin Help: Admin roles

### NEW QUESTION # 105

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