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PECB ISO-45001-Lead-Auditor Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Conducting an ISO 45001 audit: This section of the exam measures the skills of Lead Auditors and covers the execution of an ISO 45001 audit. It focuses on gathering evidence, interviewing personnel, and assessing compliance with OHSMS requirements during the audit process.

Topic 2	<ul style="list-style-type: none"> Fundamental principles and concepts of an occupational health and safety management system: This section of the exam measures the skills of Health and Safety Managers and covers the essential principles and concepts underlying an occupational health and safety management system (OHSMS). It focuses on understanding the framework for managing health and safety risks to prevent workplace injuries and illnesses. One skill to be measured is identifying key components of an effective OHSMS.
Topic 3	<ul style="list-style-type: none"> Fundamental audit concepts and principles: This section of the exam measures the skills of Internal Auditors and covers the basic concepts and principles related to auditing an OHSMS. It focuses on understanding audit types, methodologies, and the role of audits in compliance and improvement. One skill to be measured is conducting effective audits to assess OHSMS performance.
Topic 4	<ul style="list-style-type: none"> Managing an ISO 45001 audit program: This section of the exam measures the skills of Audit Managers and covers the management of an ongoing ISO 45001 audit program. It focuses on scheduling audits, maintaining auditor competency, and ensuring continuous improvement within the auditing process. One skill to be measured is implementing strategies for effective audit program management.
Topic 5	<ul style="list-style-type: none"> ISO 45001 requirements for an OH&S MS – Clauses 4 to 10: This section of the exam measures the skills of Auditors related to specific requirements outlined in ISO 45001 about occupational health and safety management systems. It emphasizes understanding clauses that address context, leadership, planning, support, operation, performance evaluation, and improvement. A skill to be measured is applying ISO 45001 requirements to organizational practices.

PECB Certified ISO 45001 Lead Auditor Exam Sample Questions (Q18-Q23):

NEW QUESTION # 18

You are an audit team leader overseeing the activity of a trainee auditor. Your team has just completed a surveillance audit and is assembling the final report.

The trainee has not contributed to a final report before and is clearly struggling with what she should provide to you for inclusion. Which three of her following statements would be appropriate?

- A. The OHS Manager disagreed with me in respect of all of the nonconformances I raised. He still does not accept any of them.
- B. The maintenance team could not replace a lightbulb, let alone an air conditioning unit.
- C. The Sales Manager said he had forgotten the password to the Sales Ordering system and so too had everyone else in his department.
- D. The OHS Management team were extremely helpful and went out of their way to facilitate access to required records.
- E. The Production Manager is kicky to have a job as he does not appear to understand how anything works around here.
- F. The Sales Manager was kind and seems to be a nice person.
- G. The guide was trying to be helpful and would not stop talking during the audit.
- H. The audit client's objectives for this audit were never realistic. That's why we were unable to complete the audit plan.

Answer: C,D,H

Explanation:

Audit reports should focus on objective evidence, observations, and findings relevant to the management system and the audit process. Personal opinions, unrelated remarks, or derogatory comments are inappropriate.

Analysis of Statements:

- * A. The guide was trying to be helpful and would not stop talking during the audit: Incorrect. This is irrelevant to the audit findings or conclusions.
- * B. The Sales Manager was kind and seems to be a nice person: Incorrect. Personal opinions about individuals are not appropriate in audit reports.
- * C. The audit client's objectives for this audit were never realistic. That's why we were unable to complete the audit plan: Correct. This is relevant as it relates to the audit process and highlights challenges in meeting objectives.
- * D. The maintenance team could not replace a lightbulb, let alone an air conditioning unit: Incorrect. This is derogatory and irrelevant to the audit report.
- * E. The OHS Management team were extremely helpful and went out of their way to facilitate access to required records: Correct. This is a valid observation about cooperation during the audit process.

* F. The OHS Manager disagreed with me in respect of all of the nonconformances I raised. He still does not accept any of them:Incorrect. While disagreements may occur, this statement is overly subjective and not constructive.

* G. The Production Manager is lucky to have a job as he does not appear to understand how anything works around here:Incorrect. Personal attacks or irrelevant judgments have no place in the report.

* H. The Sales Manager said he had forgotten the password to the Sales Ordering system and so too had everyone else in his department:Correct. This relates to system access and could indicate a nonconformance or an opportunity for improvement.

ISO References:

* ISO 19011:2018, Clause 6.7: Reporting audit results.

NEW QUESTION # 19

Which two of the following are examples of audit objectives for the audit team?

- A. To implement any necessary corrective action.
- B. To improve overall health and safety performance.
- C. To reduce instances of injury and ill health.
- D. To minimise risk resulting from the audit process.
- E. To complete the audit on time.

Answer: D,E

Explanation:

Audit objectives for the audit team focus on ensuring the audit process is executed effectively, efficiently, and without causing undue disruption to the organization being audited. ISO 19011:2018 provides guidance on setting audit objectives.

Analysis of Options:

A . To reduce instances of injury and ill health:

Incorrect. This is an objective of the OH&S management system, not of the audit itself.

B . To minimise risk resulting from the audit process:

Correct. ISO 19011 emphasizes managing risks to the auditee and the audit process during audits (Clause 5.4).

C . To improve overall health and safety performance:

Incorrect. Improving health and safety performance is an outcome of the OH&S management system, not the audit team's objective.

D . To complete the audit on time:

Correct. Ensuring timely completion of the audit aligns with effective audit management.

E . To implement any necessary corrective action:

Incorrect. Implementing corrective actions is the auditee's responsibility, not the audit team's.

Reference:

ISO 45001:2018:

Clause 5.4: Worker consultation and participation.

Clause 6.2: OH&S objectives and planning.

Clause 8.1.2: Hierarchy of controls and worker involvement.

ISO 19011:2018: Guidelines for auditing management systems.

NEW QUESTION # 20

Match the correct responsibility with each participant of a second-party audit:

Answer:

Explanation:

Explanation:

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Explanation:

* Prepares the audit report # Audit Team Leader:The Audit Team Leader is responsible for compiling and preparing the final audit report, summarizing findings and conclusions.

* Prepares audit checklists for use during the audit # Auditor:Auditors create checklists to ensure a thorough and systematic evaluation during the audit.

* Participates under the direction and guidance of an auditor # Auditor in Training:An auditor in training works under supervision to gain experience and contribute to the audit process.

* Follows up on audit findings within an agreed timeframe # Auditee:The auditee is responsible for addressing and resolving audit findings and providing evidence of corrective actions.

* A person who accompanies the audit team but does not act as an auditor # Observer: Observers are typically external parties or internal personnel who watch the audit process but do not participate actively.

* Escorts the auditors but does not participate in the audit # Guide: A guide facilitates the audit by helping auditors navigate the site and access relevant areas or documents.

References

* ISO 19011:2018: Guidelines for auditing management systems.

NEW QUESTION # 21

ISO 45001 requires the organisation to retain OHSMS documented information. From the following list of documented information, which four examples must be retained by the organisation?

- A. The relevant requirements of workers
- B. Effectiveness of corrective actions
- C. Assigned responsibilities and authorities
- D. Workers' current level of competency
- E. Results of management review
- F. Risks and opportunities
- G. OH&S Policy
- H. Results of compliance evaluation

Answer: B,E,G,H

Explanation:

Analysis of Options:

A . Results of management review:

Correct. Clause 9.3 requires retention of management review results as documented information.

B . Risks and opportunities:

Incorrect. Risks and opportunities must be considered and managed, but retaining this as documented information is not mandatory.

C . Results of compliance evaluation:

Correct. Clause 9.1.2 requires retention of compliance evaluation results.

D . Workers' current level of competency:

Incorrect. Competency must be ensured, but retaining specific competency records is not explicitly required.

E . Assigned responsibilities and authorities:

Incorrect. These must be defined and communicated but are not required to be retained as documented information.

F . The relevant requirements of workers:

Incorrect. Relevant worker requirements must be considered but not retained as documented information.

G . Effectiveness of corrective actions:

Correct. Clause 10.2 requires retention of evidence of corrective actions taken.

H . OH&S Policy:

Correct. Clause 5.2 requires the OH&S policy to be maintained as documented information.

ISO Reference:

Clause 5.2: OH&S policy.

Clause 9.1.2: Compliance evaluation.

Clause 9.3: Management review.

Clause 10.2: Corrective actions.

NEW QUESTION # 22

Consider the emergency preparedness and response process outlined in ISO 45001. Match each process activity to the correct stage of the PDCA cycle.

To complete the table click on the blank section you want to complete so it is highlighted in red and then click on the applicable text from the options the appropriate process."

□

Answer:

Explanation:

□

NEW QUESTION # 23

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