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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.
Topic 2	<ul style="list-style-type: none">• Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.
Topic 3	<ul style="list-style-type: none">• Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.

Topic 4	<ul style="list-style-type: none"> • Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.
Topic 5	<ul style="list-style-type: none"> • Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.

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CBCI Dumps PDF & CBCI Real Question

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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q28-Q33):

NEW QUESTION # 28

A breakdown of internal and external dependencies that may include priority suppliers is an outcome of:

- A. A Product and Services Business Impact Analysis (BIA)
- B. A risk assessment
- C. An initial assessment
- **D. An Activity Business Impact Analysis (BIA)**

Answer: D

Explanation:

The CBCI 7.0 course explains that anActivity Business Impact Analysis (BIA)provides detailed identification of dependencies necessary to deliver prioritized products and services. This includes internal dependencies such as departments and resources, and external dependencies such as suppliers and partners.

Mapping these dependencies is crucial to understanding potential vulnerabilities and planning continuity solutions that address both internal process interrelations and supply chain considerations. The Product and Services BIA focuses more on outcomes and impacts, while risk assessments identify threats but do not detail operational dependencies. Initial assessments are broader and less detailed.

Reference:CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 41-44.

NEW QUESTION # 29

For a strategic response team to be effective, its members should have:

- **A. Decisiveness and the ability to make decisions quickly**
- B. A detailed understanding of each requirement set out in Business Continuity plans
- C. Skill in coordinating resources, operations and suppliers
- D. Ability to identify commercial opportunities in adverse situations

Answer: A

Explanation:

Strategic response teams play a crucial role in managing crises by making timely, high-level decisions that guide the organization's overall continuity response. The CBCI 7.0 course emphasizes thatdecisiveness and rapid decision-makingare essential qualities for such teams, as delays can exacerbate disruptions and increase impacts. While coordination skills and understanding of Business Continuity plans are important, the strategic team must prioritize swift, confident decisions to steer operational teams and allocate resources effectively during dynamic and stressful situations. Identifying commercial opportunities is beneficial but secondary to

ensuring continuity and stability.

Reference:CBCI 7.0 Study Guide, Module 2: Response Structures and Roles, pages 80-83.

NEW QUESTION # 30

When coordinating a Business Continuity Management System (BCMS), a steering group should be established to oversee, advise and make recommendations as the BCMS is established. The steering group should comprise:

- A. Multi-disciplinary experts who are familiar with the operation of the organization
- B. Customers and suppliers that are familiar with the way the organization works and can make recommendations from an external perspective
- C. Only Business Continuity professionals and any available administrative support
- D. Only top management

Answer: A

Explanation:

The CBCI 7.0 course emphasizes that an effective BCMS steering group must be multi-disciplinary, involving representatives from across the organization who understand different operational, financial, and strategic aspects. This diverse composition ensures that BCMS governance benefits from broad expertise and perspectives, enabling better decision-making and alignment with organizational objectives. Involving only Business Continuity professionals or top management limits insight, while external stakeholders like customers and suppliers, although valuable for input, are not typically part of the internal governance steering group. Multi-disciplinary teams enhance buy-in and help address continuity from all angles.

Reference:CBCI 7.0 Study Guide, Module 1: Governance and Leadership, pages 18-21.

NEW QUESTION # 31

When developing solutions for people strategies, solutions to recover activities with a short Recovery Time Objective (RTO) requiring redeployment of personnel should be supported by:

- A. Links to social media so the organization can run an extensive recruitment campaign both inside and outside the organization if a disruptive event occurs
- B. Recruitment of additional personnel so that the organization always has access to surplus staff in case of an incident occurring
- C. Induction and training by an operational manager at the time when the disruption is underway so that individuals can build understanding and confidence prior to commencing the allocated tasks
- D. The development of training material including all relevant information and procedures so that this can be made available when required

Answer: D

Explanation:

Short RTOs necessitate rapid recovery actions that often require personnel to perform tasks they may not usually undertake. The CBCI 7.0 course outlines that providing accessible, comprehensive training materials in advance ensures personnel can quickly familiarize themselves with necessary procedures during a disruption. This proactive preparation supports redeployment without delay, building confidence and reducing errors. While recruitment and on-the-fly training are options, relying on real-time induction is risky and can delay recovery. Social media recruitment is impractical during crises due to time constraints. Preparedness through training material is key for agility.

Reference:CBCI 7.0 Study Guide, Module 5: People Strategies, pages 98-101.

NEW QUESTION # 32

Which of the following is a way to ensure that personnel remain committed to Business Continuity and to protecting the organization from the effects of disruption?

- A. Providing updates on Business Continuity activities via the intranet which personnel can find and read if they are interested
- B. Holding annual assessments of Business Continuity knowledge and understanding and setting minimum pass standards which personnel must meet
- C. Making it a disciplinary offence for personnel to miss relevant Business Continuity meetings and training events
- D. Including Business Continuity as part of the introduction to meetings and events in order to strengthen and maintain the

relationship between personnel and the organization

Answer: D

Explanation:

To foster commitment, Business Continuity must be embedded in the daily organizational culture, not merely treated as an administrative requirement or compliance exercise. The CBCI 7.0 course highlights that including Business Continuity topics in the introductions to meetings and events encourages ongoing dialogue and reinforces its importance. This practice nurtures a sense of shared responsibility and engagement, which is more effective than punitive measures or passive communication. Embedding Business Continuity in routine interactions helps personnel internalize its significance, promotes continual awareness, and strengthens their relationship with the organization's resilience goals. This proactive, inclusive approach ensures commitment is sustained over time, improving response effectiveness during disruptions.

Reference: CBCI 7.0 Study Guide, Module 4: Developing a Business Continuity Culture, pages 65-68.

NEW QUESTION # 33

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