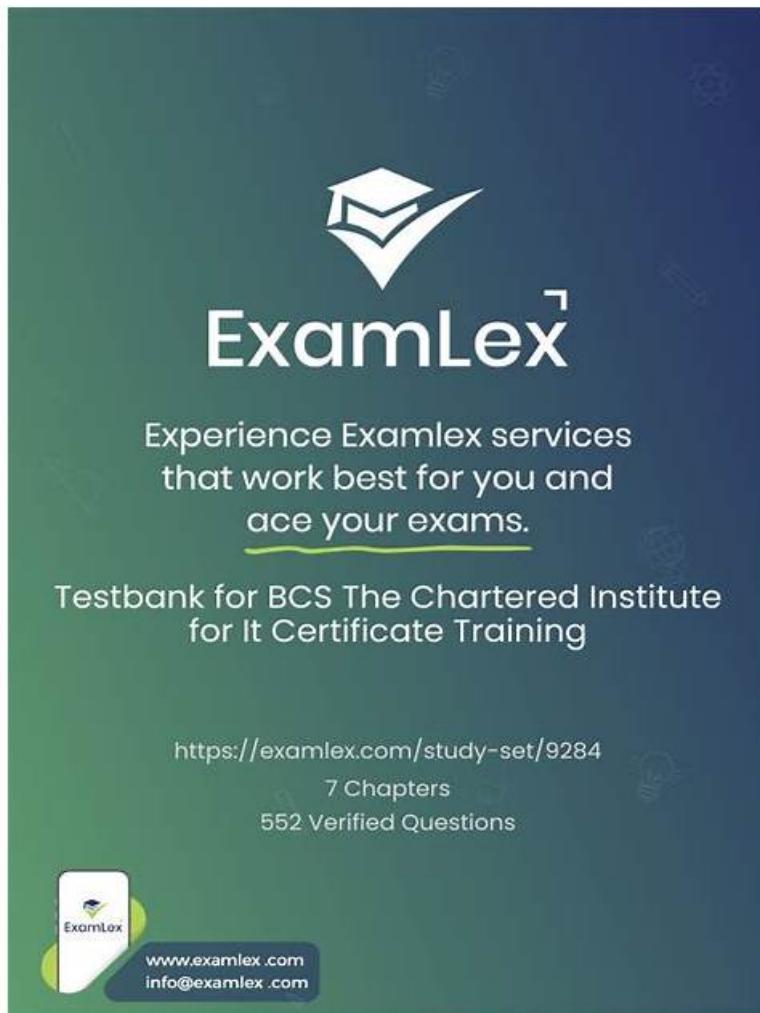


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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q15-Q20):

NEW QUESTION # 15

When establishing governance for a Business Continuity Management System (BCMS), which of the following will be responsible for developing and communicating the Business Continuity policy and for promoting a Business Continuity culture by leading by example?

- A. Top Management
- B. Business Continuity Professional
- C. Business Continuity Plan Owners
- D. Departmental Representatives

Answer: A

Explanation:

Top management holds the ultimate responsibility for developing and endorsing the Business Continuity policy and fostering a culture of continuity within the organization. The CBCI 7.0 course emphasizes that leadership commitment is crucial for the BCMS's success, as top management's active involvement sets expectations, allocates resources, and leads by example. Their role extends beyond policy approval to include visible support and communication to embed Business Continuity values across all levels. Other roles such as plan owners and professionals support implementation but do not carry this overarching governance responsibility.

Reference: CBCI 7.0 Study Guide, Module 1: Governance and Leadership, pages 22-26.

NEW QUESTION # 16

An example of regularly planned ongoing maintenance of the Business Continuity Management System (BCMS) is:

- A. Making changes to the evacuation procedures after an emergency building evacuation demonstrates the procedures include unexpected risks
- B. Taking corrective actions to revise the Business Continuity plan after an actual incident
- C. Performing a check of backup equipment at the alternate site on a monthly basis
- D. Examining with department heads the performance of their systems following near misses

Answer: C

Explanation:

The CBCI 7.0 course highlights that regularly scheduled maintenance activities, such as monthly checks of backup equipment, are essential for ensuring that Business Continuity resources remain operational and ready for use. Such preventative maintenance helps detect failures before incidents occur, supporting system reliability. While corrective actions and reviews following incidents or near misses are important, ongoing, planned maintenance is the proactive foundation of system resilience. Evacuation procedure changes are reactive and part of continual improvement, but routine equipment checks represent essential planned maintenance.

Reference: CBCI 7.0 Study Guide, Module 6: Maintenance and Continual Improvement, pages 140-142.

NEW QUESTION # 17

When preparing to carry out a Business Impact Assessment (BIA), the Business Continuity professional should:

- A. Ensure that the process includes an external communications procedure
- B. Consider the potential recovery strategies and solutions that may be implemented
- C. Consult with personnel to determine preferred ways of working in different departments
- D. Review all relevant organization documents to help assess the appropriate parameters and factors to be applied during the process

Answer: D

Explanation:

The CBCI 7.0 course advises that before conducting a BIA, the Business Continuity professional should review organizational

documents such as strategic plans, operational procedures, and risk registers to understand the context and determine appropriate parameters like impact categories and assessment criteria.

This preparation ensures that the BIA is aligned with organizational objectives and risks, enhancing the accuracy and relevance of findings. While consulting personnel, considering recovery strategies, and communication procedures are important, these typically occur later in the BCMS lifecycle. Proper groundwork through document review is essential for a focused and effective BIA process.

Reference: CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 40-43.

NEW QUESTION # 18

Establishing governance arrangements for a Business Continuity Management System (BCMS) is essential in order to:

- A. Ensure that there is ongoing commitment across all organizational functions and levels
- B. Develop a project risk register and carry out appropriate risk assessments in the workplace
- C. Commission research into approaches taken by organizations
- D. Enable the Business Continuity professional to establish their authority and issue instructions on the actions that need to be taken

Answer: A

Explanation:

The CBCI 7.0 course stresses that governance arrangements are key to securing ongoing commitment and support across all levels and functions within an organization. Effective governance structures facilitate leadership involvement, resource allocation, decision-making, and accountability, which are crucial for embedding Business Continuity. While project risk registers and research are valuable tools, and authority is necessary, governance's primary function is to maintain organization-wide engagement and alignment, ensuring the BCMS is sustained and evolves with business needs.

Reference: CBCI 7.0 Study Guide, Module 1: Governance, pages 22-25.

NEW QUESTION # 19

Which of the following is a principle to be adhered to when producing communications during a disruption?

- A. Communications should be so that individuals involved in the disruption can be directly contacted by interested parties
- B. Senior personnel in areas affected by the disruption should take the lead in producing and releasing accurate information via media
- C. Communications should be consistent with the organization's beliefs, culture, values and value proposition
- D. In order to ensure that communications are not delayed, only pre-agreed general statements, without any reference to the specific disruption, may be released to pre-agreed interested parties

Answer: C

Explanation:

Effective communication during disruption must align with the organization's core beliefs, culture, and values to maintain trust and credibility. The CBCI 7.0 course highlights that consistent messaging helps ensure stakeholders understand the organization's position and response approach. Communications must be transparent and reflect organizational identity, supporting both internal morale and external reputation.

Delegation of communications to appropriate experts and timely information sharing are also important but must be aligned with organizational values for coherence.

Reference: CBCI 7.0 Study Guide, Module 6: Communications and Media Management, pages 115-118.

NEW QUESTION # 20

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