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Google Associate Google Workspace Administrator Sample Questions (Q98-Q103):

NEW QUESTION # 98

Your organization has enabled Google Groups for Business to let employees create and manage their own email distribution lists and web forums. You need to ensure that users cannot join external Google Groups with their Google Workspace accounts without interrupting internal group usage. What should you do?

- A. Set the setting for Google Groups for Business called Accessing groups from outside this organization to Private.
- B. Use the Directory API to change the settings of user-created groups to disable features that allow external users to access, view, or post on groups.
- C. In Additional Google Services, turn Google Groups OFF at the root organizational unit.
- D. Set the setting for Google Groups for Business called Default for permission to view conversations to All organization users.

Answer: A

Explanation:

By setting the Accessing groups from outside this organization to Private, you prevent users from joining external Google Groups while still allowing internal users to use Google Groups within the organization. This setting ensures that only members of your organization can join and interact with internal groups, effectively stopping external access without affecting internal group usage.

NEW QUESTION # 99

A user in your organization reported that their internal event recipient is not receiving the Calendar event invites. You need to identify the source of this problem. What should you do?

- A. Check whether the Calendar event has more than 50 guests.
- B. Check if Calendar service is turned off for the event creator.
- C. Check whether the event recipient has turned off their email notifications for new events in their Calendar settings.
- D. Check whether the business hours are set up in the event recipient's Calendar settings.

Answer: C

Explanation:

When an internal user reports not receiving Google Calendar event invites, the most likely immediate cause to investigate on the recipient's end is their notification settings within Google Calendar. Users can customize their notification preferences, and it's possible they have turned off email notifications for new events.

Here's why option D is the most relevant first step and why the other options are less likely to be the primary cause of this specific issue:

D . Check whether the event recipient has turned off their email notifications for new events in their Calendar settings.

Google Calendar allows users to configure various notification settings, including whether they receive email notifications for new events, changes to events, reminders, etc. If the recipient has disabled email notifications for new events, they would not receive the invites in their inbox, even though the event might be correctly added to their Calendar.

Associate Google Workspace Administrator topics guides or documents reference: The official Google Calendar Help documentation for users, such as "Change notification settings," explains how users can customize their event notifications. This includes options to turn off email notifications for new events. While administrators don't directly manage individual user's notification settings, understanding these user-level controls is crucial for troubleshooting. An administrator might guide the user to check these settings.

A . Check whether the business hours are set up in the event recipient's Calendar settings.

Business hours in Google Calendar primarily affect meeting scheduling suggestions and how a user's availability is displayed to others. They do not directly prevent a user from receiving event invitations. Whether or not a recipient has configured their business hours will not stop the email notification for a new event from being sent (unless perhaps in very specific and unusual edge cases related to resource scheduling, which isn't indicated here).

Associate Google Workspace Administrator topics guides or documents reference: The Google Calendar Help documentation on "Set your working hours and location" explains the purpose of business hours, which is related to availability and scheduling, not the receipt of invitations.

B . Check if Calendar service is turned off for the event creator.

If the Calendar service is turned off for the event creator, they would not be able to create or send any Calendar events in the first place. Since the user created and sent the invite (as mentioned by the recipient not receiving it), the Calendar service must be active for the creator.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on "Turn Google Calendar on or off for users" explains how administrators can control access to the Calendar service. If the service is off for a user, they would not have Calendar functionality.

C . Check whether the Calendar event has more than 50 guests.

While there might be limitations on the number of guests that can be added to a single Calendar event, exceeding this limit typically results in an error message for the event creator during the invitation process, not a failure of the recipient to receive the invite. Even if there were such a limit affecting receipt (which is not a common documented issue for internal users within reasonable limits), it wouldn't be the first thing to check.

Associate Google Workspace Administrator topics guides or documents reference: Google Calendar Help documentation might mention limits on the number of guests, but these limits usually pertain to the ability to add guests, send updates, or view responses, not a complete failure of delivery to some recipients within the organization.

Therefore, the most logical first step in troubleshooting why an internal recipient isn't receiving Calendar event invites is to have the recipient check their own Calendar notification settings to ensure that email notifications for new events are enabled.

NEW QUESTION # 100

Your company has offices in several different countries and is deploying Google Workspace.

You're setting up Google Calendar and need to ensure that, when a user is creating a Google Calendar event, rooms are suggested in a nearby office. What should you do?

- A. Restrict room sharing to a dynamic group based on user location.
- B. Add your users to Google Groups by location. Add room resources to the corresponding groups.
- C. Assign building ID, floor name, and floor section to define users' work locations based on defined buildings and rooms.
- **D. Add your users to organizational units (OUs) by location. Add room resources to the corresponding OUs.**

Answer: D

Explanation:

To ensure that Google Calendar suggests nearby office rooms when a user creates an event, you need to associate both the users and the room resources with their respective locations within the Google Workspace organizational structure. The most effective way to do this is by organizing users into organizational units (OUs) based on their location and then associating the room resources with the corresponding OUs.

NEW QUESTION # 101

Your organization wants to ensure that all employees who use Chrome browsers for work adhere to specific security and configuration settings. You need to manage and control the Chrome browsers used within the company while using the least expensive solution. What should you do?

- A. Remotely wipe all employee devices to ensure that they are using the latest Chrome browser version.
- **B. Enroll the Chrome browsers in your organization's domain and apply Chrome browser policies.**
- C. Disable all extensions on employee Chrome browsers to prevent any potential security risks.
- D. Use a third-party software deployment solution to manage the Chrome browser.

Answer: B

Explanation:

Google Workspace (specifically Chrome Enterprise Core, which is often included or available for free with Google Workspace editions) provides built-in capabilities to manage Chrome browsers across an organization. By enrolling Chrome browsers in your domain, you can apply policies centrally from the Google Admin console, controlling security settings, extensions, updates, and more. This is a first-party, cloud-based solution that doesn't require additional software or licensing costs beyond your existing Google Workspace subscription, making it the "least expensive solution." Here's why the other options are less suitable for managing Chrome browsers with the least expense:

A . Use a third-party software deployment solution to manage the Chrome browser. While possible, this would incur additional costs for the third-party software, its licensing, and potentially its maintenance. Google Workspace offers native browser management, so a third-party solution is not the "least expensive." B . Remotely wipe all employee devices to ensure that they are using the latest Chrome browser version. Remotely wiping devices is a drastic and disruptive measure, typically used for lost/stolen devices or offboarding. It's not a standard or appropriate method for managing browser versions or applying configuration settings. It would also be highly expensive in terms of lost productivity and IT effort.

D . Disable all extensions on employee Chrome browsers to prevent any potential security risks. While disabling extensions can mitigate some risks, it's an overly broad and potentially disruptive action that could hinder employee productivity if legitimate and

necessary extensions are disabled. More importantly, it's just one potential policy you might apply, not the method for managing the browsers centrally and cost-effectively. Chrome browser policies allow for granular control, including allowing/blocking specific extensions.

Reference from Google Workspace Administrator:

Set Chrome policies for users or browsers: This is the key administrative function that allows you to manage Chrome browsers. It describes how to apply policies to Chrome browsers enrolled in your organization's domain.

Reference:

Chrome Enterprise Core: This outlines the free cloud-based management features available for Chrome browsers, which are often integrated with Google Workspace. It explicitly states that "cloud-based management and reporting for \$0" are available with Chrome Enterprise Core.

Maximizing Google Chrome Management in Google Workspace: This article further emphasizes that "the basic policies for Google Chrome management are available for free with Google Workspace." By leveraging the built-in Chrome browser management capabilities within the Google Workspace Admin console, organizations can centrally control Chrome settings and security with no additional software cost, fitting the "least expensive solution" requirement.

NEW QUESTION # 102

Your top-level OU restricts external file sharing. The marketing team needs to collaborate with vendors via a Shared Drive. What should you do?

- A. Set the General access default for Drive and Docs to "The primary target audience can access the item if they have the link."
- B. Update the top-level Drive and Docs sharing policy.
- C. Create a trust rule allowing external sharing for the marketing OU and apply it to their Shared Drive.
- D. Add external vendors as Contributors to the Shared Drive.

Answer: C

Explanation:

Trust rules allow granular exceptions to sharing restrictions for specific OUs or Shared Drives without weakening the global policy.

NEW QUESTION # 103

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