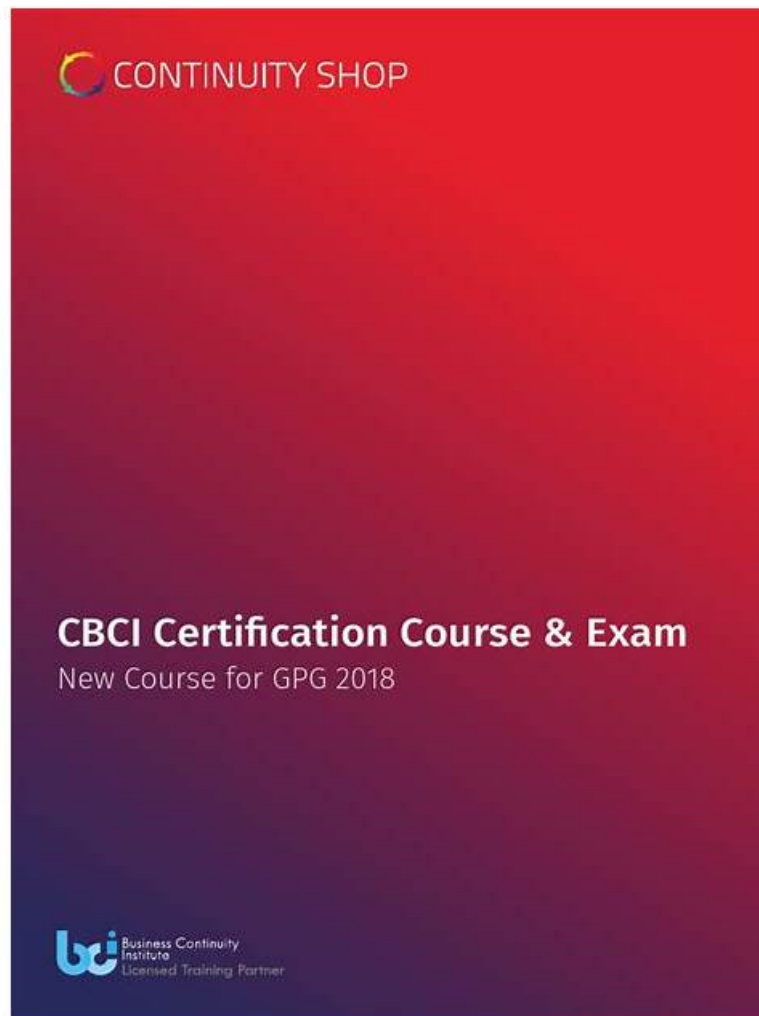


# BCI CBCI Practice Test In Desktop Format



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## BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"><li>• Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.</li></ul>
Topic 2	<ul style="list-style-type: none"><li>• Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.</li></ul>
Topic 3	<ul style="list-style-type: none"><li>• Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.</li></ul>
Topic 4	<ul style="list-style-type: none"><li>• Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.</li></ul>
Topic 5	<ul style="list-style-type: none"><li>• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.</li></ul>

## BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q33-Q38):

### NEW QUESTION # 33

Which of the following solutions in the context of building and work environment resources would support a strategy of relocating operations to another work area belonging to the organization should an incident occur?

- A. Re-purpose work areas and facilities to enable working arrangements for organization personnel during a disruption
- B. Contract former employees and contractors to undertake work at the replacement during a disruption
- C. Create a separate supply chain to support the alternative site in the case of an incident occurring
- D. Advise personnel that they will have to work around the existing workstations and equipment in the alternative site as it will be an emergency situation

**Answer: A**

Explanation:

The CBCI 7.0 course outlines that a key solution to support relocation strategies involves re-purposing existing work areas and facilities to accommodate essential personnel and functions during disruptions. This may involve modifying spaces, reallocating equipment, or adapting layouts to maintain operations efficiently.

Such pre-planning ensures that the organization can resume activities quickly and safely. Contracting former employees or creating separate supply chains may assist but are secondary to establishing viable physical environments. Expecting personnel to adapt to unprepared facilities risks inefficiency and morale issues.

Proactive adaptation of workspace is a cornerstone of effective relocation strategies.

Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 90-92.

### NEW QUESTION # 34

Which of the following would be the most effective and motivating way to share information that is intended to influence personnel to embrace Business Continuity?

- A. Send all information via email or the intranet on the assumption that this will be everyone's preferred, and most convenient, form of communication
- B. Use language that is clear and easily accessible to all when producing documents, presentations or training materials
- C. Ensure that attendance at meetings is recorded and reflected in the staff performance appraisals

- D. Provide detailed explanations on all of the organization and set regular tests to ensure that personnel are taking sufficient interest

**Answer: B**

Explanation:

The CBCI 7.0 course highlights that the most effective way to motivate personnel is through clear, accessible, and engaging communication. Materials should be understandable regardless of role or background, avoiding jargon and complexity. This clarity facilitates comprehension and fosters genuine interest in Business Continuity. Detailed explanations and testing may overwhelm or alienate, while relying solely on email or intranet assumes preferences that may not be universal. Recording attendance links to compliance rather than motivation. Tailoring communication style and delivery to audience needs maximizes engagement and encourages embracement.

Reference: CBCI 7.0 Study Guide, Module 4: Communication and Engagement, pages 71-74.

### NEW QUESTION # 35

In order to make it easier to manage risk, complexity and cost when establishing a Business Continuity Management System (BCMS), the initial scope of the BCMS should:

- A. Include as many of the organization's products and services as possible
- B. Be limited to information technology disaster recovery plans
- C. Be limited to specific high-value areas of the organization
- D. Focus on crisis management

**Answer: C**

Explanation:

The CBCI 7.0 course advises that when establishing a BCMS, an initial focused scope limited to high-value or critical parts of the organization is practical to manage complexity and costs effectively. This allows targeted efforts on areas that pose the greatest risks or have the most significant impact on continuity. Over time, the scope can be expanded as maturity develops. Including everything initially or focusing only on IT disaster recovery limits effectiveness or overcomplicates early efforts, respectively. Crisis management is part of BCMS but not the sole focus of the initial scope.

Reference: CBCI 7.0 Study Guide, Module 1: Scope and Planning, pages 30-33.

### NEW QUESTION # 36

When developing a new response structure, how should the Business Continuity professional proceed where a pre-existing structure is already in place?

- A. Personnel with existing roles should automatically be provided with senior roles in the new structure and provided with authority to change the new solutions that have been agreed by drawing on their previous experience
- B. All pre-existing teams and plans should be stood down immediately to prevent confusion or mixed loyalties as the new structure and plans are developed
- C. Teams and roles responsible for pre-existing plans should be assessed and, where appropriate, aligned and incorporated into the new structure with training provided
- D. All previous personnel and plans should be adopted without change in order to ensure continuity of approach, streamlining of costs and to encourage team members to embrace Business Continuity

**Answer: C**

Explanation:

The CBCI 7.0 course recommends a pragmatic approach where existing teams and roles are evaluated and, where appropriate, integrated into the new response structure. This ensures continuity, leverages existing expertise, and minimizes disruption. Providing training helps align personnel with new expectations and structures, supporting a smooth transition. Immediate disbanding risks loss of knowledge and confusion, while uncritical adoption or automatic promotion can entrench outdated practices or create governance challenges. Careful assessment and deliberate integration preserve organizational memory while enabling improvement.

Reference: CBCI 7.0 Study Guide, Module 2: Response Structures and Governance, pages 78-81.

### NEW QUESTION # 37

In relation to Solutions Design, a gap analysis is used to determine whether:

- A. New strategies and solutions are in order to meet Business Continuity requirements
- B. The results of an external audit are justified in terms of internal evidence of Business Continuity achievements
- C. Personnel are embracing Business Continuity sufficiently well to deliver Business Continuity requirements
- D. The organization is performing at its optimum financial level

**Answer: A**

Explanation:

A gap analysis is a critical evaluation tool used in the Solutions Design phase to identify differences between existing Business Continuity capabilities and what is required to achieve organizational resilience. The CBCI

7.0 course specifies that this analysis determines if new or revised strategies and solutions are needed to meet Business Continuity requirements effectively. By comparing current states with desired outcomes, the gap analysis highlights areas lacking adequate controls, resources, or processes. It drives decision-making for prioritizing improvements and investments in continuity measures. This systematic assessment ensures that Business Continuity strategies are fit for purpose and aligned with evolving risks and business objectives. It is not focused on financial performance or audit justifications but on actionable capability enhancements. Reference: CBCI 7.0 Study Guide, Module 5: Solutions Design and Gap Analysis, pages 95-99.

## NEW QUESTION # 38

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