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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.
Topic 2	<ul style="list-style-type: none">• Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.
Topic 3	<ul style="list-style-type: none">• Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.

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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q112-Q117):

NEW QUESTION # 112

Which of the following would NOT be included in plans at all levels?

- A. Purpose, scope, assumptions and objectives of the plan
- **B. Risk assessments for each possible scenario**
- C. Guidance for escalation
- D. Procedures for standing down the teams when the incident has been resolved

Answer: B

Explanation:

Plans at different levels (strategic, tactical, operational) typically share common foundational elements: a clear purpose and scope, key assumptions, and objectives (C), so users understand when and how to apply the plan. They also usually include escalation guidance (A) so issues are raised to the right level quickly, and stand-down/transition procedures (D) so teams can safely return to normal operations and capture learning after resolution. These elements support coordinated response across the response structure. However, risk assessments for each possible scenario (B) would not be included "at all levels" of plans. Risk assessment is a distinct analysis activity, and while plans may reference key threats or assumptions, they are generally not built as scenario-by-scenario risk assessment catalogues-especially not across every plan level. The BCI distinguishes BIA (impact over time) and Risk Assessment (risks to prioritised activities) as analysis techniques; plans then enable execution of the chosen solutions and response arrangements. So, risk assessments may inform plans, but they are not a universal content component at every plan level. Therefore B is correct.

NEW QUESTION # 113

Which of the following explains the value that can be added when personnel embrace Business Continuity rather than seeing it as something embedded in their job role?

- A. Personnel are aware of Business Continuity and attend meetings if required to
- **B. Personnel feel committed to Business Continuity and ensure that their tasks are completed promptly and with attention to detail**
- C. Personnel view Business Continuity as additional requirements which demand further training
- D. Personnel complete tasks as instructed within the time allocated

Answer: B

Explanation:

Personnel who genuinely embrace Business Continuity demonstrate commitment beyond compliance, proactively ensuring tasks related to continuity are completed promptly and with thoroughness. The CBCI 7.0 course stresses that this attitude leads to better preparedness, reduces risks, and enhances recovery capabilities, driving organizational resilience. Merely attending meetings or completing tasks as instructed reflects minimal engagement, whereas embracing continuity fosters ownership and accountability. Reference: CBCI 7.0 Study Guide, Module 4: Business Continuity Culture and Engagement, pages 72-74.

NEW QUESTION # 114

The purpose of a Business Continuity policy is to:

- **A. Establish shared understanding of the importance of a BCMS and its relevance to the organization**
- B. Enable the Business Continuity professional to issue instructions to all on the changes that they will be required to make
- C. Share the outcomes of a Business Impact Analysis with internal and external stakeholders
- D. Initiate the development of an effective response structure in case of disruption to products or services within the scope of the Business Continuity Management System (BCMS)

Answer: A

Explanation:

A Business Continuity policy acts as a foundational document that communicates the organization's commitment to Business Continuity and sets out its scope, objectives, and principles. The CBCI 7.0 course stresses that the policy fosters a shared understanding across the organization about the importance of the BCMS and ensures that personnel recognize its relevance to their roles. It does not specify operational details or mandate actions but guides governance and culture. The policy supports alignment of efforts and continuous improvement of the BCMS.

NEW QUESTION # 115

The time period defined by the Recovery Time Objective (RTO) should always be less than which of the following?

- A. The Recovery Point Objective (RPO)
- B. The Minimum Business Continuity Objective (MBCO)
- C. The standard timeline set by the organization's customer services charter
- **D. The Maximum Tolerable Period of Disruption (MTPD)**

Answer: D

Explanation:

The RTO represents the maximum acceptable time to restore activities following disruption, and it must always be shorter than the Maximum Tolerable Period of Disruption (MTPD), which is the absolute limit before unacceptable impacts occur. The CBCI 7.0 course explains that this ensures recovery efforts occur within tolerable timeframes, preventing critical losses. The RPO concerns data restoration points and is not a time period comparison. The MBCO relates to minimum acceptable outputs and is not a time-based measure.

Reference: CBCI 7.0 Study Guide, Module 3: Recovery Objectives, pages 57-60.

NEW QUESTION # 116

Which of the following is a factor that should be taken into consideration when developing an exercise program?

- A. It is necessary to carry out exercises only once as initial tests will provide all of the required information
- B. A single type of exercise should be used for all so that participants become familiar with the structure and approach of the exercise activities
- **C. It requires a series of events and activities scheduled over a period of time**
- D. It is necessary to carry out exercises for only a sample of the plans and recovery teams in place

Answer: C

Explanation:

Developing an effective exercise program involves planning a series of varied events and activities over time to comprehensively test and validate different aspects of Business Continuity. The CBCI 7.0 course underlines that exercises should be progressive, increasing in complexity and scope, to build capability and confidence. Conducting exercises only once or relying on a single type of exercise limits effectiveness and can lead to gaps in readiness. Similarly, sampling plans restricts full organizational preparedness. A systematic, scheduled program ensures continuous improvement and coverage across plans and teams.

NEW QUESTION # 117

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