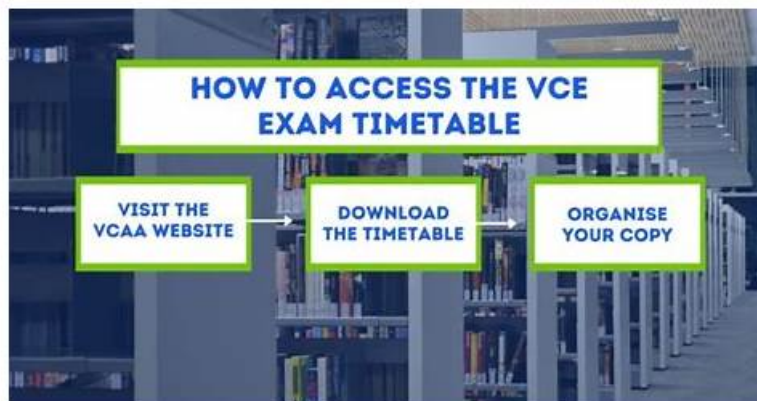# Project-Management VCE Exam Guide & Project-Management Latest Practice Questions & Project-ManagementOnline Exam Simulator

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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	• Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.
Topic 2	• Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.

Topic 3	• Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 4	• Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 5	• Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives

NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q54-Q59):

NEW QUESTION # 54
What is the architect's primary responsibility when responding to a contractor's Request for Information (RFI) during construction?

- A. Inspecting the contractor's work for quality
- B. Revising the contract to include additional services
- C. Providing a clear and timely clarification to avoid delays
- D. Issuing a change order immediately

Answer: C

Explanation:
An RFI is a formal request from the contractor for clarification regarding the contract documents during construction. The architect's primary responsibility is to respond clearly and promptly to avoid project delays and confusion. The architect reviews the question, interprets the design intent, and provides necessary clarifications or directs the contractor accordingly. While an RFI can lead to change orders, issuing them is a separate process involving owner approval. The architect's role focuses on maintaining project momentum and communication flow. This aligns with the ARE 5.0 PjM emphasis on construction phase communication, contractor coordination, and proper documentation of clarifications as part of contract administration.

NEW QUESTION # 55
An architecture firm is negotiating a contract with an owner for a $2,000,000 project. The proposed architectural-only fee is 5% of the cost of construction through the end of the Construction Document Phase.
During the negotiations, the owner wants to apply for a building permit in 7 weeks without exceeding the original budget constraints.
The project staff currently consists of 2 people who have an hourly rate of $100.
What is the minimum project staff required to meet the owner's new schedule?

- A. 0
- B. 1
- C. 2
- D. 3

Answer: D

Explanation:
Comprehensive Detailed Explanation:
Step 1: Fee available through CD phase:
$2,000,000 × 5% = $100,000
Step 2: Time constraint: 7 weeks
Hourly rate: $100/person
Max hours affordable: $100,000 ÷ $100 = 1,000 hours

Step 3: Hours per person over 7 weeks:
Assume 40 hours/week # 1 person = 280 hours
X = number of people
280 × X = 1,000 hours # X = ~3.57 # round up # 4 people
References:
NCARB ARE 5.0 Handbook - Fee calculation, budgeting, and scheduling
Ballast ARE 5 Review Manual - Staff planning exercises

NEW QUESTION # 56

The construction documents for a new multi-tenant office building are 90% complete. The owner requests that the bid documents include the rough-in of security camera locations and access control points for the building.

Which changes should the architect consider? Check the three that apply.

- A. Adjusting the Project schedule for delivery of documents and bidding
- B. Revising the Construction Manager services for the expanded scope
- C. Revising the consultant services agreement for a change in scope
- D. Documenting the security system on the building permit application
- E. Lengthening the scheduled bidding time frame due to additional work
- F. Revising the Design Fee agreement for additional services

Answer: A,C,F

Explanation:
Comprehensive Detailed Explanation:
Since the documents are nearly complete, integrating new scope such as security systems can affect both the schedule and the fee. The architect should adjust the delivery timeline to accommodate new coordination, drawings, or revisions (A). Additional services require revising the design agreement (C). If a security consultant or electrical engineer is involved, their scope must also be amended (D).
Option E (building permit application) is premature unless security is a life safety requirement. Option F (revising CM services) is outside the architect's direct responsibility.
References:
NCARB ARE 5.0 Handbook - Contract modifications and consultant coordination AIA B101 - Additional Services AIA C401 - Consultant Agreement

NEW QUESTION # 57

Firm ABC (available staff)	
(1) Lead Architect	50% available
(1) Designer	100% available
(3) Drafters	100% available

Augmenting firm (available staff)	
(1) Lead Architect	75% available
(2) Designers	100% available
(2) Drafters	100% available

Project A - Greenfield Gas Station	
Project labor requirements	
Lead Architect	16 hrs/week
Designer	24 hrs/week
Drafter	80 hrs/week

Project B - Existing building interior renovation	
Project labor requirements	
Lead Architect	24 hrs/week
Designer	16 hrs/week
Drafter	80 hrs/week

Design Firm ABC is awarded two projects, but they do not have enough staff to support the execution of both projects due to unexpected staffing issues. ABC is deciding if they need to hire staff from an outside firm to execute the projects.

Which one of the following sets of staff members would adequately support ABC's staffing needs?

- A. 1 Designer, 1 Drafter
- B. 2 Drafters
- C. 1 Lead Architect, 1 Drafter
- D. 2 Designers

Answer: C

Explanation:
Comprehensive Detailed Explanation:
From the schedule:
Total lead architect hours needed = 16 + 24 = 40 hrs/week
Firm ABC only has 50% of 1 Lead Architect = 20 hrs/week # Needs 20 hrs more Total drafter hours needed = 80 + 80 = 160 hrs/week Firm ABC has 3 Drafters at 100% = 3 × 40 = 120 hrs/week # Needs 40 hrs more Thus, the firm needs 1 Lead Architect (for 20 hrs) and 1 Drafter (for 40 hrs) from the augmenting firm to meet the requirement.
References:

NEW QUESTION # 58
On a private project, which of the following actions by a subcontractor who had not been paid by the contractor is most likely to be an effective collection measure?

- A. Placing a mechanic's lien on the owner's property
- B. Demanding payment from the surety
- C. Hiring a collection agency
- D. Demanding payment from the owner

Answer: A

Explanation:
Verified Answer
On private projects, if a subcontractor is not paid, they may file a mechanic's lien against the owner's property. This legal tool can delay or block sale or refinancing until the debt is settled. It is often the most effective method for securing payment on private projects.
* A mechanic's lien attaches to the property, putting legal and financial pressure on the owner to resolve the issue.
* This is more effective than a collection agency or contacting the surety (which applies only if there is a payment bond, usually on public projects).
* Reference: AIA A201 §9.6.5
* NCARB ARE 5.0 Handbook - PjM Content Area 5: Construction Phase Responsibilities

NEW QUESTION # 59

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