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Google-Workspace-Administrator Certification Exam is designed to validate the candidate's skills and knowledge in managing Google Workspace services. Google Cloud Certified - Professional Google Workspace Administrator certification exam is an excellent way for professionals to demonstrate their expertise in managing Google Workspace services to their employers and clients. Additionally, this certification can help professionals advance their careers and increase their earning potential.

The Google Google-Workspace-Administrator Exam covers a range of topics, including user and group management, security and compliance, data migration, and automation. Candidates are tested on their ability to configure and troubleshoot various Google Workspace components, including Gmail, Drive, Docs, Sheets, and Slides. Additionally, the exam assesses candidates' knowledge of Google Workspace's advanced features, such as App Maker, App Scripts, and Google Cloud Platform integration.

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The Google Google-Workspace-Administrator Exam is designed to test the candidate's real-world experience with Google Workspace administration. In addition to the exam, candidates must also have at least three years of experience managing and administering Google Workspace in a professional environment. This requirement ensures that certified professionals have the necessary practical experience to manage complex Google Workspace environments.

Google Cloud Certified - Professional Google Workspace Administrator Sample Questions (Q63-Q68):

NEW QUESTION # 63
A user in your organization reported that their internal event recipient is not receiving the Calendar event invites. You need to identify the source of this problem. What should you do?

- A. Check whether the event recipient has turned off their email notifications for new events in their Calendar settings.
- B. Check whether the business hours are set up in the event recipient's Calendar settings.
- C. Check if Calendar service is turned off for the event creator.
- D. Check whether the Calendar event has more than 50 guests.

Answer: A

Explanation:
When an internal user reports not receiving Google Calendar event invites, the most likely immediate cause to investigate on the recipient's end is their notification settings within Google Calendar. Users can customize their notification preferences, and it's possible they have turned off email notifications for new events.
Here's why option D is the most relevant first step and why the other options are less likely to be the primary cause of this specific issue:
D). Check whether the event recipient has turned off their email notifications for new events in their Calendar settings.
Google Calendar allows users to configure various notification settings, including whether they receive email notifications for new events, changes to events, reminders, etc. If the recipient has disabled email notifications for new events, they would not receive the invites in their inbox, even though the event might be correctly added to their Calendar.
Associate Google Workspace Administrator topics guides or documents reference: The official Google Calendar Help documentation for users, such as "Change notification settings," explains how users can customize their event notifications. This includes options to turn off email notifications for new events. While administrators don't directly manage individual user's notification settings, understanding these user-level controls is crucial for troubleshooting. An administrator might guide the user to check these settings.
A). Check whether the business hours are set up in the event recipient's Calendar settings.
Business hours in Google Calendar primarily affect meeting scheduling suggestions and how a user's availability is displayed to others. They do not directly prevent a user from receiving event invitations.
Whether or not a recipient has configured their business hours will not stop the email notification for a new event from being sent (unless perhaps in very specific and unusual edge cases related to resource scheduling, which isn't indicated here).
Associate Google Workspace Administrator topics guides or documents reference: The Google Calendar Help documentation on "Set your working hours and location" explains the purpose of business hours, which is related to availability and scheduling, not the receipt of invitations.
B). Check if Calendar service is turned off for the event creator.
If the Calendar service is turned off for the event creator, they would not be able to create or send any Calendar events in the first place. Since the user created and sent the invite (as mentioned by the recipient not receiving it), the Calendar service must be active for the creator.
Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation on "Turn Google Calendar on or off for users" explains how administrators can control access to the Calendar service. If the service is off for a user, they would not have Calendar functionality.
C). Check whether the Calendar event has more than 50 guests.

While there might be limitations on the number of guests that can be added to a single Calendar event, exceeding this limit typically results in an error message for the event creator during the invitation process, not a failure of the recipient to receive the invite. Even if there were such a limit affecting receipt (which is not a common documented issue for internal users within reasonable limits), it wouldn't be the first thing to check.

Associate Google Workspace Administrator topics guides or documents reference: Google Calendar Help documentation might mention limits on the number of guests, but these limits usually pertain to the ability to add guests, send updates, or view responses, not a complete failure of delivery to some recipients within the organization.

Therefore, the most logical first step in troubleshooting why an internal recipient isn't receiving Calendar event invites is to have the recipient check their own Calendar notification settings to ensure that email notifications for new events are enabled.

NEW QUESTION # 64

Your client is a 5,000-employee company with a high turn-over rate that requires them to add and suspend user accounts. When new employees are onboarded, a user object is created in Active Directory. They have determined that manually creating the users in Google Workspace Admin Panel is time-consuming and prone to error. You need to work with the client to identify a method of creating new users that will reduce time and error.

What should you do?

- A. Install Google Workspace Sync for Microsoft Outlook on all employees' computers.
- B. Install Google Cloud Directory Sync on a supported server.
- C. Install Google Cloud Directory Sync on all Domain Controllers.
- D. Install Google Apps Manager to automate add-user scripts.

Answer: B

Explanation:
https://support.google.com/a/answer/6123896

NEW QUESTION # 65

Your company recently decided to use a cloud-based ticketing system for your customer care needs. You are tasked with rerouting email coming into your customer care address, customercare@your-company.com to the cloud platform's email address, your-company@cloudprovider.com. As a security measure, you have mail forwarding disabled at the domain level.
What should you do?

- A. Create a rule to forward mail in the customercare@your-company.com mailbox to your- company@cloudprovider.com
- B. Create a mail contact in the Google Workspace directory that has an email address of your-company@cloudprovider.com
- C. Create a content compliance rule in the Google Workspace Admin console to change route to your-company@cloudprovider.com
- D. Create a recipient map in the Google Workspace Admin console that maps customercare@your-company.com to your-company@cloudprovider.com

Answer: C

Explanation:
Access the Admin Console: Log into your Google Workspace Admin Console.
Navigate to Apps: Go to Apps > Google Workspace > Gmail > Compliance.
Create a Content Compliance Rule: Create a new content compliance rule.
Set Conditions: Set the condition to apply to incoming mail for customercare@your-company.com.
Change Route: Configure the rule to change the route to your-company@cloudprovider.com. This effectively reroutes emails without using traditional forwarding, which is disabled at the domain level.
Save and Apply: Save the compliance rule and ensure it is applied to enforce the new routing policy.
Reference
Google Support: Set up content compliance

NEW QUESTION # 66

Your cyber security team has requested that all email destined for external domains be scanned for credit card numbers, and if found, the email must be encrypted using your cloud-based third-party encryption provider. You are responsible for configuring to

meet this request.
What should you do?

- A. Create a content compliance rule on outbound mail and internal-sending mail using the predefined rule for credit card numbers, and add a custom header that your third-party encryption provider can scan for and encrypt.
- B. Create a content compliance rule on outbound mail using the predefined rule for credit card numbers, and add a custom header that your third-party encryption provider can scan for and encrypt.
- C. Create a content compliance rule on outbound mail using the predefined rule for credit card numbers, and check "Change route" to send to your third-party encryption provider to encrypt.
- D. Create a content compliance rule on outbound mail using the predefined rule for credit card numbers, and check "Encrypt message if not encrypted".

Answer: A

Explanation:
Sign in to the Google Admin console.
From the Admin console Home page, go to "Apps" and then "Google Workspace" and "Gmail." Select "Compliance" and then "Content compliance." Click on "Add another rule" to create a new content compliance rule.
In the new rule setup, specify conditions:
For "Email messages to affect," choose "Outbound" and "Internal - sending." Under "Add expressions," select "If ANY of the following match the message" and choose "Predefined content match," then select "Credit Card Numbers." In the "Actions" section, select "Add more recipients" and specify the custom header your encryption provider uses.
Save the rule.
This ensures that emails containing credit card numbers are flagged and encrypted by your third-party encryption provider, fulfilling the security requirements set by your cyber security team.
Reference:
Google Workspace Admin Help - Set up rules for content compliance

NEW QUESTION # 67
Your organization is concerned with the increasing threat of phishing attacks that may impact users.
Leadership has declined to force-enable 2-Step verification. You need to apply a security measure to prevent unauthorized access to user accounts.
What should you do?

- A. Enable Employee ID Login Challenge.
- B. Decrease the Maximum User Session Length.
- C. Enable Enforce Strong Password policy.
- D. Revoke token authorizations to external applications.

Answer: A

Explanation:
Sign in to the Google Admin console.
From the Admin console Home page, go to "Security" and then "Login challenges." Enable the "Employee ID login challenge" setting.
Configure the challenge by defining the employee IDs that users need to provide during the login process.
Enabling Employee ID login challenges adds an additional layer of security without requiring 2-Step verification. This helps prevent unauthorized access by ensuring that users provide an additional piece of information known only to them.
Reference:
Google Workspace Admin Help - Configure login challenges
"?>>?b GF\]\rom the Admin console Home page, go to "Security."
Under "Security," select "API controls."
In the "API controls" section, click on "Manage Third-Party App Access." Find the Google Drive API in the list.
Choose "Disable All Access" for Google Drive to ensure that no third-party apps have OAuth permissions to Google Drive.
This configuration adheres to the policy set by the Chief Information Security Officer by preventing third-party apps from accessing Google Drive via OAuth.
Google Workspace Admin Help - Manage API client access

NEW QUESTION # 68
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