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Archer Certified Administrator-Expert Sample Questions (Q17-Q22):

NEW QUESTION # 17

Which users are capable of performing data imports?

- A. Only Report Administrators
- B. Only System Administrators
- C. Members of the Data Import group
- **D. Any user with proper access role permissions**

Answer: D

Explanation:

In Archer, the ability to perform a data import is governed by Access Roles, not strictly by high-level system administrative accounts. Under the "Rights" tab of an Access Role configuration, there is a specific permission labeled "Data Import." According to the Archer Administration II curriculum, any user assigned to a role with this right enabled—and who also possesses "Create" or "Update" permissions for the target application—can utilize the Data Import tool.

While a System Administrator (Option A) inherently has these rights, the platform is designed for delegated administration. Therefore, a business user or a "Power User" can be granted the specific ability to import data without having full system-wide control. Options B and C are incorrect because "Report Administrators" focus on dashboard and report metadata, and while an administrator might create a custom group named

"Data Import," no such hard-coded group exists by default in the Archer out-of-the-box security model. The granularity of Archer's security ensures that data integrity is maintained by linking the import capability directly to the user's functional role and application-level permissions.

NEW QUESTION # 18

The HR department needs to update their business hierarchy. The most updated instance of the business hierarchy is stored in Archer. They have no direct access to Archer. As an administrator, you are asked to extract this data and load it into an external database. Which feature allows you to do so?

- A. Data Gateway
- B. Data Feed
- **C. Data Publication**
- D. Data Import

Answer: C

Explanation:

While the Data Feed Manager (Option B) is primarily used to bring data into Archer, the Data Publication Service (DPS) is the specific tool designed to push data out of Archer into an external SQL Server database.

As taught in the Data Integration module of Administration II, Data Publication allows an administrator to define a "Publication Task" that maps Archer applications and levels to external database tables.

This is the ideal solution for Sarah's HR request because the HR department can then point their own reporting tools or databases to that external "target" database without ever needing an Archer login. Data Gateway (Option A) is a legacy term or refers to specific API connectors, and Data Import (Option D) is strictly for ingestion. Data Publication ensures that the most recent "Golden Record" of the business hierarchy in Archer is synchronized to the external environment on a scheduled basis, maintaining data consistency across the enterprise.

NEW QUESTION # 19

Your organization has recently bought a new Archer use case. What steps need to be taken in order to gain access to the new use case in your environment?

- A. Contact your account manager who will give you access to the necessary files.
- **B. Update the license key within Archer Control Panel.**

- C. Nothing, the use case will automatically appear after purchase.
- D. Perform an upgrade of Archer

Answer: B

Explanation:

Archer's functionality is governed by a License Key . As taught in Archer Administration II , all the code for all use cases usually exists within the installer, but they are "locked" based on your organization's specific entitlements.

When a new use case is purchased, Archer provides a new alphanumeric license key. The System Administrator must log into the Archer Control Panel (ACP) , navigate to the "Instance" settings, and update the license key field. Once saved, the new use case-including its applications, workflows, and reports-becomes available for installation or activation. You do not need to perform a full system upgrade (Option C) or wait for a "push" from Archer (Option B). While you may need to download the specific Package File (.zip) for the use case from the Archer Community, the "step to gain access" and unlock the rights within your specific instance is the application of the license key in the ACP.

NEW QUESTION # 20

Which information is NOT logged to the Data-Driven Event Analyzer?

- A. The name of the fields evaluated in each rule.
- B. The name of any rule that was evaluated.
- **C. The true or false result of each individual filter condition in the rule.**
- D. Any corresponding actions that were applied as a result of the overall rule evaluating to true.

Answer: C

Explanation:

The Data-Driven Event (DDE) Analyzer is a diagnostic tool used to see why certain UI changes (like hiding a field or making it required) occurred. As taught in the Archer Administration II troubleshooting module, the Analyzer provides a high-level summary of the DDE execution path. It will show the name of the rule (Option A), the fields involved (Option B), and the actions triggered (Option C).

However, it does not provide a granular, "Boolean-level" breakdown of every individual filter condition within a complex rule. If a rule has five different conditions joined by AND/OR logic, the Analyzer will tell you if the entire rule evaluated to True or False, but it will not specify the result of each individual condition (Option D). To see that level of detail, administrators often have to simplify the rule or use "Dummy Fields" for testing. Understanding this limitation is key to effectively using the Analyzer for debugging complex conditional layouts.

NEW QUESTION # 21

What is the first step in creating a calculated field?

- A. Validating your formula
- B. Writing the calculation formula in Archer
- **C. Enable the calculated field option from the field's properties**
- D. Creating a User/Groups List field

Answer: C

Explanation:

In the Archer platform, a "Calculated Field" is not a separate field type you select from the initial list (like Text or Date). Instead, almost any standard field type can be transformed into a calculated one. According to the Archer Administration II curriculum, the foundational step is to create the field first and then go into the field's General Tab properties to check the box labeled "Calculate its value." Once this option is enabled, the "Formula" and "Calculation Properties" tabs appear, allowing the administrator to define the logic. You cannot write a formula (Option A) or validate it (Option D) until the field has been designated as a calculated field. Option C is irrelevant as a "first step," as calculations can be applied to many field types, not just User/Groups lists. By enabling the calculation property first, you signal to the Archer Calculation Engine that this field's value will be managed by the system rather than by manual user input.

NEW QUESTION # 22

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