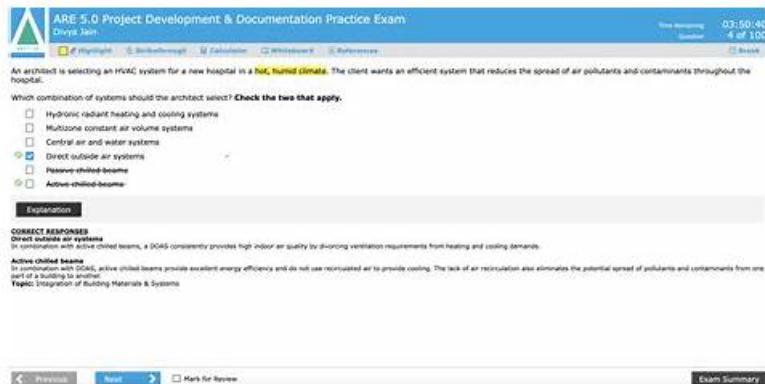


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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 2	<ul style="list-style-type: none">Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 3	<ul style="list-style-type: none">Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives

Topic 4	<ul style="list-style-type: none"> Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.
Topic 5	<ul style="list-style-type: none"> Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.

NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q72-Q77):

NEW QUESTION # 72

An architectural firm is developing construction documents (CDs) for a multi-story manufacturing facility.

The project requirements include high-volume ventilation and filtration air distribution systems and heavy floor load design to accommodate the manufacturing equipment and processes. The project manager (PM) is planning for coordination and constructability review of the project documents at 80% CDs.

What actions should the PM take to ensure an effective quality control review? Check the three that apply.

- A. submit the document package to the local code official for a preliminary review
- B. request that the mechanical engineer flag potential conflicts on the structural drawings
- C. send the structural drawings to a construction management firm for review
- D. arrange for a peer review of the mechanical design and distribution drawings
- E. exchange consultant documents among the disciplines for coordination comments
- F. request that the owner provide a constructability review of the documents

Answer: B,D,E

Explanation:

At 80% CD, the primary QC goals are coordination and constructability. Key actions include:

Peer reviews (B) by another qualified professional to verify technical adequacy.

Coordination among disciplines (F) to catch conflicts-especially in high-impact systems like HVAC and structural.

Consultant collaboration (C) helps preempt site clashes (e.g., ducts passing through beams).

Incorrect options:

A). Third-party CM reviews may help later, but internal coordination is more urgent at 80%.
 D). Owner reviews are typically not technical.
 E). Code officials generally review permit sets, not draft CDs.

References:

AHPP, Chapter 9 - Quality Management

NCARB ARE 5.0 Handbook - Coordination & QC Strategies

AIA Best Practices: "80% CD Coordination Checklist"

NEW QUESTION # 73

What is a critical factor in managing project risk?

- A. Avoiding communication with the owner about risks
- B. Ignoring minor delays to avoid panic
- C. Identifying risks early and developing mitigation strategies
- D. Assigning all risk to the contractor

Answer: C

Explanation:

Effective risk management begins with early identification of potential risks and developing strategies to mitigate or respond to them. This includes scheduling, budget, design, and regulatory risks. Assigning all risk to contractors is unrealistic; avoiding communication worsens issues. ARE 5.0 PjM stresses proactive risk identification, communication, and management as key to project success.

NEW QUESTION # 74

An architecture firm is negotiating a contract with an owner for a \$2,000,000 project. The proposed architectural-only fee is 5% of the cost of construction through the end of the Construction Document Phase.

During the negotiations, the owner wants to apply for a building permit in 7 weeks without exceeding the original budget constraints. The project staff currently consists of 2 people who have an hourly rate of \$100.

What is the minimum project staff required to meet the owner's new schedule?

- A. 0
- B. 1
- C. 2
- D. 3

Answer: A

Explanation:

Comprehensive Detailed Explanation:

Step 1: Fee available through CD phase:

$$\$2,000,000 \times 5\% = \$100,000$$

Step 2: Time constraint: 7 weeks

Hourly rate: \$100/person

$$\text{Max hours affordable: } \$100,000 \div \$100 = 1,000 \text{ hours}$$

Step 3: Hours per person over 7 weeks:

$$\text{Assume 40 hours/week} \# 1 \text{ person} = 280 \text{ hours}$$

X = number of people

$$280 \times X = 1,000 \text{ hours} \# X = \sim 3.57 \# \text{round up} \# 4 \text{ people}$$

References:

NCARB ARE 5.0 Handbook - Fee calculation, budgeting, and scheduling

Ballast ARE 5 Review Manual - Staff planning exercises

NEW QUESTION # 75

What does "substantial completion" mean in the context of a construction contract?

- A. The work is sufficiently complete for occupancy or use
- B. The project is 50% complete
- C. All punch list items have been finished
- D. The contractor has been paid in full

Answer: A

Explanation:

Substantial completion means the project or a portion of it is sufficiently complete in accordance with the contract documents so that the owner can occupy or use the space for its intended purpose. Punch list work typically remains. It triggers warranty periods and changes in risk responsibility. ARE 5.0 PjM requires understanding of contract milestones.

NEW QUESTION # 76

During the predesign phase of a project, the architect discovers that the owner's budget is insufficient to meet the program requirements.

Which of the following should the architect do?

- A. Recommend that the owner complete the project in two phases.
- B. Scale down the program to meet the budget.
- C. Inform the owner that the project as budgeted is not feasible.
- D. Advise the owner to increase the budget.

Answer: C

Explanation:

Comprehensive Detailed Explanation:

During the predesign or programming phase, it is the architect's responsibility to advise the owner when the scope and budget are misaligned. The correct professional approach is to notify the owner that the program cannot be met within the current budget. Solutions (phasing or budget increase) may be discussed after this acknowledgment. The architect should not unilaterally scale down the program without owner input.

References:

NCARB ARE 5.0 Handbook - Budget evaluation in Programming/Predesign

NEW QUESTION # 77

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