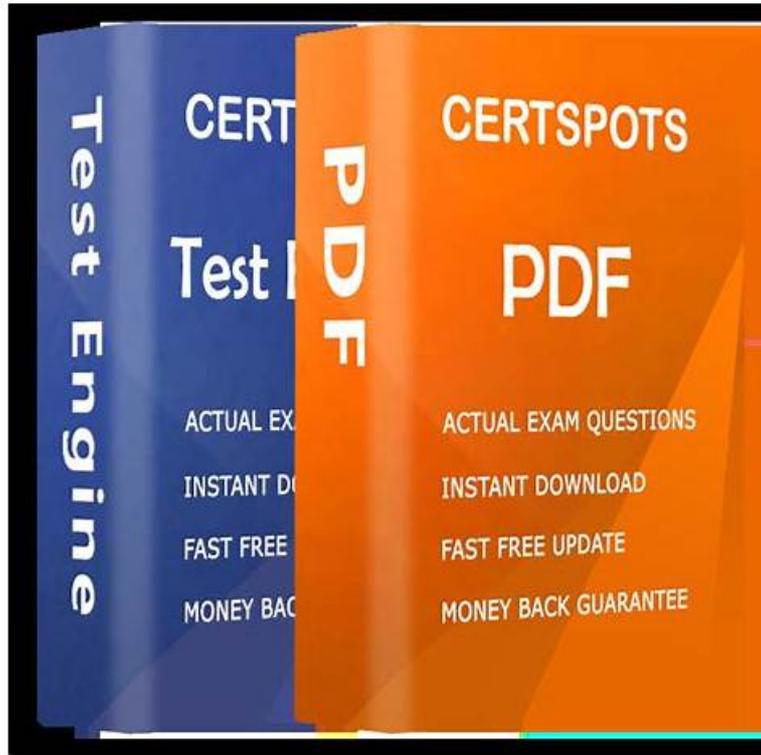


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ATD CPTD Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"> Building Personal Capability: This section of the exam measures skills of Learning & Development Specialists and covers areas that enhance individual effectiveness in talent development roles. It includes communication, emotional intelligence, collaboration, cultural awareness, project management, and ethical behavior, focusing on how professionals interact, lead, and manage themselves and others effectively within organizational contexts.
Topic 2	<ul style="list-style-type: none"> Impacting Organizational Capability: This section of the exam measures the skills of Organizational Development Consultants and involves applying talent strategies that align with business objectives. It includes business acumen, consulting, culture shaping, performance improvement, talent strategy, change management, and data analytics. The focus is on driving organizational performance and ensuring future readiness through strategic talent development.

Topic 3	<ul style="list-style-type: none"> • Developing Professional Capability: This section of the exam measures skills of Instructional Designers and focuses on the core functions of talent development such as adult learning theories, instructional design, facilitation, use of technology, content curation, leadership development, coaching, and evaluating impact. It emphasizes designing and delivering effective learning solutions that align with learner needs and organizational goals.
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ATD The Certified Professional in Talent Development Sample Questions (Q98-Q103):

NEW QUESTION # 98

An operations director for a retail call center asks a talent development (TD) manager to analyze the recent rise in incorrect orders, which are up 40% in the past month.

Which action(s) should the TD manager take to determine the root cause(s)?

- A. Identify and interview employees who are making mistakes.
- B. Conduct employee focus groups.
- C. Analyze recent staffing.
- D. Create a plan for retraining employees.
- E. Analyze data regarding recent orders.
- F. Review recent organizational changes.
- G. Request a report on recent online retail trends.

Answer: A,C,E,F

NEW QUESTION # 99

A new manager has been assigned to meet with a talent development (TD) coach. At the first meeting, the manager states "I am who I am, and no amount of coaching will change me." Which should be the TD coach's top priority?

- A. Report the manager's attitude to a senior leader
- B. Help the manager to understand how being "uncoachable" puts the manager's job at risk
- C. Discover the personal triggers that may help the manager become more coachable
- D. Help the manager to develop a career transition plan for a role that is a better fit

Answer: C

Explanation:

Coaching best practices from the ATD Handbook emphasize that "before offering solutions, uncover internal motivators and triggers that may create openness to development".

Building trust and emotional buy-in precedes behavior change.

Reference: ATD Handbook for Training and Talent Development (2022), Coaching Practices.

NEW QUESTION # 100

A talent development professional is developing a training course for line staff who have been promoted to a manager position for the first time. Why should relationship building be a critical component of the training course?

- A. Strong relationships among team members provide the best return on investment (ROI) for the department
- **B. A sense of shared ownership and effective inclusion create the foundation of a strong team**
- C. Support from key stakeholders cannot be obtained without establishing strong relationships first
- D. Management is a social construct and built on a foundation of informal relationships

Answer: B

Explanation:

According to First-Time Manager Training Best Practices (Certification Reading List), fostering "shared ownership and inclusive collaboration" is vital for new managers to build trust, motivation, and team effectiveness.

Relationships enable leadership success far more than authority alone.

Reference: ATD Handbook, Leadership Development for New Managers.

NEW QUESTION # 101

A talent development (TD) professional has been asked to present new call center techniques to a customer service group. During a break, a participant says the information is being presented too quickly for the group to understand. Which technique should the TD professional use to monitor the situation and modify the training?

- A. Express the need for follow-up training to the manager
- **B. Scan for audience learning reactions and adjust accordingly**
- C. Condense the material and only present the basic techniques
- D. Administer a quiz to evaluate group knowledge of the techniques

Answer: B

Explanation:

ATD's Handbook for Training and Talent Development (2022) explains that "effective facilitators continuously scan for learner engagement and comprehension indicators during delivery".

This real-time adjustment based on learner feedback ensures pacing, delivery, and comprehension stay on track, preventing learning loss. Adjusting mid-course is a critical facilitation skill.

Reference: ATD Handbook for Training and Talent Development (2022), Training Delivery section.

NEW QUESTION # 102

After collecting evaluation data using a detailed questionnaire, what data display should be used in the first stage of the analysis?

- A. Box plot
- **B. Frequency table**
- C. Line graph
- D. One-way table

Answer: B

Explanation:

Data & Analytics basics from CPTD Outline state that "early-stage analysis uses frequency tables to organize survey results by showing how often each response occurred".

It's the most fundamental first step before more complex analysis.

Reference: CPTD Detailed Content Outline, Data Presentation and Analysis.

NEW QUESTION # 103

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