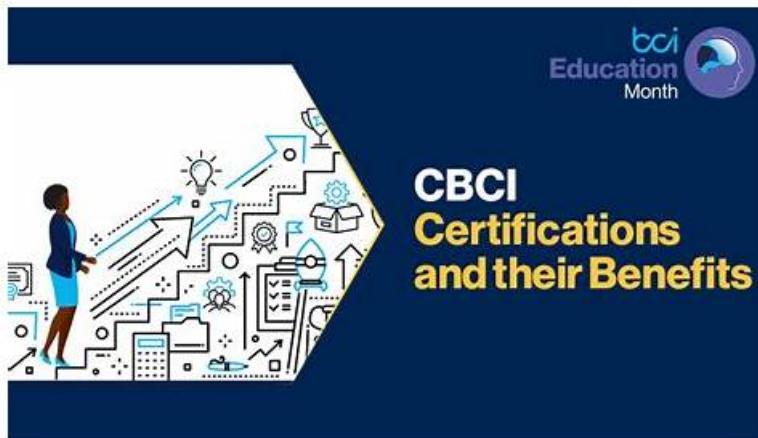


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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.
Topic 2	<ul style="list-style-type: none">Analysis: This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.
Topic 3	<ul style="list-style-type: none">Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.
Topic 4	<ul style="list-style-type: none">Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.

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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions

(Q70-Q75):

NEW QUESTION # 70

Establishing governance arrangements for a Business Continuity Management System (BCMS) is essential in order to:

- A. Commission research into approaches taken by organizations
- B. Develop a project risk register and carry out appropriate risk assessments in the workplace
- C. Ensure that there is ongoing commitment across all organizational functions and levels
- D. Enable the Business Continuity professional to establish their authority and issue instructions on the actions that need to be taken

Answer: C

Explanation:

The CBCI 7.0 course stresses that governance arrangements are key to securing ongoing commitment and support across all levels and functions within an organization. Effective governance structures facilitate leadership involvement, resource allocation, decision-making, and accountability, which are crucial for embedding Business Continuity. While project risk registers and research are valuable tools, and authority is necessary, governance's primary function is to maintain organization-wide engagement and alignment, ensuring the BCMS is sustained and evolves with business needs.

Reference: CBCI 7.0 Study Guide, Module 1: Governance, pages 22-25.

NEW QUESTION # 71

In relation to validation, what is meant by review?

- A. The process to identify an event that could lead to disruption
- B. The ability of an organization to develop business continuity solutions and to train personnel to implement them effectively
- C. The process to ensure that personnel have embraced business continuity and are complying with requirements
- D. The process for assessing the suitability, adequacy, and effectiveness of the Business Continuity Management System (BCMS) and identifying opportunities for improvement

Answer: D

Explanation:

The CBCI 7.0 course explains that review refers to the systematic process of evaluating the BCMS to assess whether it remains suitable, adequate, and effective in meeting organizational needs and objectives. Reviews identify areas for improvement, ensuring continual enhancement of Business Continuity capabilities. This encompasses analysis of internal and external factors, performance data, audit results, and feedback from exercises and incidents. It differs from compliance checks or personnel engagement assessments by focusing on the overall system's fitness for purpose, promoting proactive adaptation to changing risks and environments.

Reference: CBCI 7.0 Study Guide, Module 6: Audit and Review, pages 135-137.

NEW QUESTION # 72

As part of the process to develop a Business Continuity policy, it is important to ensure that:

- A. The policy is communicated widely within the organization
- B. Access to the policy is restricted to top management and department heads
- C. Communications specialists take control of the distribution of the policy and the management of any future revisions
- D. All personnel who are provided with a copy of the policy are required to confirm that they will treat its contents as confidential

Answer: A

Explanation:

The CBCI 7.0 course emphasizes that wide communication of the Business Continuity policy is vital to ensure that all personnel understand the organization's commitment to continuity and their roles within the BCMS. Transparency fosters engagement and accountability, encouraging personnel to embrace continuity practices. Restricting access limits awareness and can hinder implementation. While confidentiality might apply to sensitive procedures, the policy itself should be broadly accessible. Communication specialists may support distribution but ownership of policy dissemination and updates remains a governance responsibility to ensure consistency and reach.

Reference:CBCI 7.0 Study Guide, Module 1: Policy and Communication, pages 16-19.

NEW QUESTION # 73

Which of the following parameters would NOT be considered by a resource or activity owner when evaluating and selecting solutions to meet an agreed strategy?

- A. The type of exercises to be conducted to validate the strategies and solutions
- B. The implementation time required
- C. The estimated costs to prepare, implement, operate and maintain the solution
- D. The advantages and disadvantages of the proposed solution

Answer: A

Explanation:

When selecting solutions, resource or activity owners focus on factors such as advantages, disadvantages, costs, and implementation timelines, which directly affect feasibility and operational impact. The CBCI 7.0 course clarifies that while validation exercises are important for testing solutions, the choice and evaluation of solutions themselves typically do not consider the type of exercises planned for later validation phases.

Exercise planning is a separate activity handled by the validation team, not the solution selectors.

Reference:CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 95-97.

NEW QUESTION # 74

In order to ensure that priority is given to activities with the shortest Recovery Time Objectives (RTOs), strategies can:

- A. Identify workarounds for all activities other than those with short RTOs
- B. Include relevant extracts from the Business Impact Analysis (BIA)
- C. Include a risk assessment to identify the best treatment option
- D. **Highlight activities with short RTOs by categorising strategies by timeframe**

Answer: D

Explanation:

The CBCI 7.0 course highlights that categorizing strategies by timeframe is an effective method to ensure focus on activities with short RTOs. This approach visually and operationally segments recovery strategies, allowing the organization to prioritize resources and actions that address the most time-critical functions first.

Including BIA extracts supports understanding but is insufficient on its own. Risk assessments inform treatment choices but do not inherently prioritize by RTO. Workarounds for non-priority activities are useful but are a secondary measure after prioritization.

Categorizing by recovery time frames aligns operational focus with impact tolerances.

Reference:CBCI 7.0 Study Guide, Module 5: Solutions Development, pages 91-94.

NEW QUESTION # 75

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