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NCARB Project-Management Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Contracts: This section of the exam measures the skills of project managers and covers the analysis of contracts that govern the relationships between architects, owners, contractors, and consultants. It highlights verifying adherence to agreements, interpreting key contractual elements, and ensuring consultant work is properly integrated into the project.
Topic 2	<ul style="list-style-type: none">Resource Management: This section of the exam measures the skills of project managers and covers how to determine the right team composition and manage time allocation for successful project delivery. It focuses on evaluating criteria for assembling teams and ensuring resources are properly managed to execute the project within agreed terms.
Topic 3	<ul style="list-style-type: none">Project Execution: This section of the exam measures skills of architectural associates and covers the management of project execution through administrative procedures rather than design decisions. It addresses evaluating budgets, managing scope changes, preparing project documentation in line with delivery methods, and securing necessary approvals from relevant authorities.
Topic 4	<ul style="list-style-type: none">Project Work Planning: This section of the exam measures the skills of architectural associates and covers the development and communication of an effective project work plan. It emphasizes maintaining schedules, setting clear criteria for work planning, and ensuring consistent communication with stakeholders, including owners, contractors, consultants, and internal staff.
Topic 5	<ul style="list-style-type: none">Project Quality Control: This section of the exam measures skills of project managers and covers procedures for ensuring quality and maintaining the Standard of Care throughout the project. It focuses on applying regulatory requirements, reviewing documentation for quality, reducing risks and liabilities, and managing the design process to preserve its objectives

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NCARB ARE 5.0 Project Management (PjM) Exam Sample Questions (Q34-Q39):

NEW QUESTION # 34

Which insurance policy protects the architect against claims of negligence?

- A. General Liability Insurance
- B. Workers' Compensation Insurance
- C. Builder's Risk Insurance
- D. Professional Liability Insurance

Answer: D

Explanation:

Professional Liability Insurance (Errors and Omissions Insurance) covers architects against claims of negligence, errors, or omissions in their professional services. General Liability covers bodily injury/property damage; builder's risk covers construction site damage; workers' compensation covers employee injuries.

ARE 5.0 PjM includes knowledge of professional risk management.

NEW QUESTION # 35

What is the architect's responsibility regarding code compliance during design?

- A. Designing structural systems for code compliance
- B. Preparing design documents in accordance with applicable codes
- C. Inspecting construction for code compliance
- D. Issuing building permits

Answer: B

Explanation:

The architect is responsible for preparing design documents that comply with applicable codes and regulations. Structural design is typically performed by engineers. Permitting and inspections are government responsibilities. Ensuring documents meet code requirements reduces the risk of delays or rework. ARE 5.0 PjM tests understanding of code compliance roles.

NEW QUESTION # 36

Which of the following best describes the architect's role in cost estimating during schematic design?

- A. Verifying contractor bids and change order pricing
- B. Developing a detailed quantity takeoff and vendor pricing
- C. Providing a preliminary opinion of probable construction cost
- D. Approving final project budget with the owner

Answer: C

Explanation:

During schematic design, the architect provides a preliminary opinion of probable construction cost (OPCC) based on conceptual design. This estimate is less detailed but important for budgeting and feasibility analysis.

It helps the owner make informed decisions about project scope and design direction early in the process.

Detailed quantity takeoffs and vendor pricing occur later in the design development or construction documents phases. Verifying bids and approving final budgets are responsibilities tied to later stages. The ARE 5.0 PjM exam highlights early-stage cost estimating as a critical tool for scope control and project feasibility.

NEW QUESTION # 37

After construction begins, an owner asks the architect to select a different roof material. The architect wants to manage the risk associated with this change.

- A. Contact the contractor to request a change order.
- B. Contact roofing suppliers to request product specifications to select a replacement.
- **C. Write a memorandum to the owner to describe the owner's request for a change.**
- D. Place a note in the project file to detail roof options and the final decision.

Answer: C

Explanation:

Verified Answer

The correct risk management approach is to document the owner's request clearly before taking any action. A written memorandum becomes part of the formal record and clarifies scope, timing, and potential cost implications. This protects the architect from misinterpretation or dispute.

Verbal or informal changes are a legal and professional risk.

Once documented, changes can proceed via appropriate channels (change order or construction change directive).

Reference: AIA B101 §4.2.2; A201 §7.3

NCARB ARE 5.0 Handbook - PjM Content Area 5: Project Execution

NEW QUESTION # 38

During the CD phase, it is discovered that the owner's food service consultant made a mistake that results in the owner asking the architect to revise the design.

How should the architect proceed?

- **A. Submit an additional services request**
- B. Proceed to bidding and make changes in construction
- C. Issue a change order

Answer: A

Explanation:

Comprehensive Detailed Explanation:

If the owner's food service consultant made an error and the architect is asked to revise the design to address it, that request falls outside the architect's basic services and is considered an Additional Service. Per AIA B101, the architect should submit a formal request for additional services, outlining the scope and cost of the requested changes.

References:

AIA B101 Article 4 - Additional Services

NCARB ARE 5.0 Handbook - Scope changes and managing consultant errors

NEW QUESTION # 39

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