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## PECB ISO-45001-Lead-Auditor Exam Syllabus Topics:

| Topic   | Details  |
|---------|--|
| Topic 1 | <ul style="list-style-type: none"><li>• Closing an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the procedures for concluding an ISO 45001 audit. It emphasizes reporting results, discussing findings with stakeholders, and ensuring follow-up actions are planned.</li></ul> |

|         |   |
|---------|---|
| Topic 2 | <ul style="list-style-type: none"> <li>Fundamental principles and concepts of an occupational health and safety management system: This section of the exam measures the skills of Health and Safety Managers and covers the essential principles and concepts underlying an occupational health and safety management system (OHSMS). It focuses on understanding the framework for managing health and safety risks to prevent workplace injuries and illnesses. One skill to be measured is identifying key components of an effective OHSMS.</li> </ul> |
| Topic 3 | <ul style="list-style-type: none"> <li>Fundamental audit concepts and principles: This section of the exam measures the skills of Internal Auditors and covers the basic concepts and principles related to auditing an OHSMS. It focuses on understanding audit types, methodologies, and the role of audits in compliance and improvement. One skill to be measured is conducting effective audits to assess OHSMS performance.</li> </ul>  |
| Topic 4 | <ul style="list-style-type: none"> <li>Managing an ISO 45001 audit program: This section of the exam measures the skills of Audit Managers and covers the management of an ongoing ISO 45001 audit program. It focuses on scheduling audits, maintaining auditor competency, and ensuring continuous improvement within the auditing process. One skill to be measured is implementing strategies for effective audit program management.</li> </ul>  |
| Topic 5 | <ul style="list-style-type: none"> <li>Conducting an ISO 45001 audit: This section of the exam measures the skills of Lead Auditors and covers the execution of an ISO 45001 audit. It focuses on gathering evidence, interviewing personnel, and assessing compliance with OHSMS requirements during the audit process.</li> </ul>   |
| Topic 6 | <ul style="list-style-type: none"> <li>Domain 4: Preparing for an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the preparation process for conducting an ISO 45001 audit. It emphasizes planning, resource allocation, and establishing audit objectives to ensure a thorough evaluation.</li> </ul>   |

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## **PECB Certified ISO 45001 Lead Auditor Exam Sample Questions (Q46-Q51):**

### **NEW QUESTION # 46**

Aitchandness inc, manufactures safety footwear and other items of personal protective equipment (PPE). The organisation applied for ISO 45001 certification, and after the initial certificate audit, the certificate body decided that the audit team leader should carry out a follow-up audit to determine whether the non-conformities could be closed out.

A major non-conformity was raised at Stage 2 because of inadequate storage and handling of chemical used in the production process. Minor non-conformities related to retaining documentation, staff safety training and inadequate testing of emergency procedures.

Select four of the actions which the auditor could take at the follow-up audit to determine the effectiveness of corrective action for the non-conformities.

- A. Inspect the relevant areas to check whether chemical were being stored and handled in a safe manner.
- B. Interview the OH&S Manager to determine whether additional health and safety objectives have been established.
- C. Determine whether an updated risk assessment has been carried out on the revised chemical storage and handling processes.
- D. Ask whether the organization's internal audit schedule was revised to included more audit associated with the storage and handling of chemicals.

- E. Check that the safety data sheets associated with the chemical being used where checked for completeness.
- F. Interview staff to see whether they have received training in the revised emergency response procedures.
- G. Check whether documented procedures for the revised processes have been signed off by the OH&S Manager.
- H. Ask to review the latest emergency response drill report to check whether the revised emergency response process is fit for purpose

**Answer: A,C,G,H**

Explanation:

Follow-up audits verify that corrective actions have been implemented effectively and address the root cause of the nonconformities.

Analysis of Options:

A . Review the latest emergency response drill report:

Correct. This verifies whether emergency response processes are functional and effective.

B . Check if the internal audit schedule was revised:

Incorrect. While beneficial, this is not directly related to closing out the nonconformity.

C . Check safety data sheets for completeness:

Incorrect. While this ensures compliance, it is not directly related to verifying corrective actions.

D . Check if revised procedures were signed off:

Correct. This confirms that changes were properly documented and approved.

E . Determine whether an updated risk assessment was carried out:

Correct. Risk assessments confirm the effectiveness of new controls.

F . Inspect areas for safe chemical storage and handling:

Correct. Direct observation ensures that corrective actions are implemented effectively.

G . Interview staff on revised emergency procedures:

Incorrect. While important, this does not directly address the effectiveness of corrective actions for chemical storage.

H . Interview the OH&S Manager about additional objectives:

Incorrect. This is unrelated to the specific nonconformities raised.

ISO Reference:

Clause 10.2.2: Verification of corrective actions.

Clause 8.1.2: Hazard identification and controls.

#### **NEW QUESTION # 47**

Showitoff is an organization specialization in the design and production of wall decorating materials for the domestic market.

During an ISO 45001 certification audit of the site, the auditor comes across an open, walled area just outside the maintenance department. It contains various scraps of wood and metal as well as several rusty components. Several heavy concrete beams are leaning against a thin brick wall in which cracks are available. When asked about it, the OHS Manager states that he presumes that the materials come from maintenance work, so it is the Maintenance Manager's responsibility.

The auditor interview the Maintenance Manager in his department. He asks about the area outside and is told that it contains some excess material that the Manager likes to keep in case they come in handy at some stage.

The auditor points out that the wall appears to be unstable and could collapse at any moment. The Maintenance Manager is not aware of such a situation.

The auditor decides to review the process for evaluation of compliance with health and safety regulations in more depth.

Select six option that provide a meaningful audit trail for this process.

- A. What input does the Maintenance Manager have in the determination of legal compliance?
- B. How is the cost of safety Improvements calculated?
- C. How are maintenance start made aware of regulatory requirements?
- D. What knowledge does the OHS Manager have in relevant safety legislation?
- E. How are OHSMS records of compliance evaluations controlled and managed?
- F. What are the qualifications of the OHS Manager and Maintenance Managers?
- G. How are updates to OH&S regulations monitored?
- H. What hazards have been identified as being associated with regulations?
- I. How are OH&S objectives verified?
- J. What is the cost of repairing the wall?

**Answer: A,C,D,E,G,H**

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit References An audit trail for evaluating compliance with regulations should focus on the identification, communication, and monitoring of legal and other requirements. Clause 9.1.2 of ISO

45001:2018 requires organizations to evaluate compliance with applicable OH&S legal and other requirements.

Analysis of Options:

- \* A. What is the cost of repairing the wall? Irrelevant to compliance evaluation, as cost considerations are not part of legal compliance.
  - \* B. What hazards have been identified as being associated with regulations? Correct. Identifying hazards is a critical step in understanding compliance obligations (Clause 6.1.2).
  - \* C. How are maintenance staff made aware of regulatory requirements? Correct. Communication and training are vital for compliance (Clause 7.3).
  - \* D. How are OH&S objectives verified? Not directly relevant to compliance evaluations, as objectives pertain to performance improvement.
  - \* E. How are OHSMS records of compliance evaluations controlled and managed? Correct. Proper documentation and record-keeping are essential for demonstrating compliance (Clause 7.5).
  - \* F. How are updates to OH&S regulations monitored? Correct. Monitoring regulatory changes is critical for maintaining compliance (Clause 6.1.3).
  - \* G. How is the cost of safety improvements calculated? Irrelevant to compliance, as cost analysis is not required by ISO 45001.
  - \* H. What are the qualifications of the OHS Manager and Maintenance Manager? While competence is important, this does not directly relate to compliance evaluations.
  - \* I. What input does the Maintenance Manager have in the determination of legal compliance? Correct. Understanding the roles and responsibilities of key personnel ensures effective compliance (Clause 5.3).
  - \* J. What knowledge does the OHS Manager have in relevant safety legislation? Correct. Awareness of applicable legislation is critical for effective compliance evaluation (Clause 7.2).
- ISO References:
- \* Clause 9.1.2: Evaluation of compliance.
  - \* Clause 6.1.2: Hazard identification and risk assessment.
  - \* Clause 7.5: Documented information.

#### NEW QUESTION # 48

An audit team leader arrives at a fabrication organisation that manufactures stairways to ..certification audit.

At a meeting with the OHSMS Manager the audit finds that the responsibility for worker consultation and participation lies with the managerial team. Select from the options four actions by the managerial team that encourage worker consultation and participation.

- A. Promoting collaborating workers to higher positions
- B. **Conducting toolbox talks on health and safety**
- C. Giving ownership of health and safety matters
- D. **Implementing methods for engaging workers**
- E. Implementing a payment scheme to reward worker's OHS performance
- F. threatening reprisals to whistleblowers
- G. **Appointing worker's representatives**
- H. Ignoring worker's suggestions

Answer: B,C,D,G

#### NEW QUESTION # 49

Worker's participation is a key factor for the success of OHSMS. Which three of the following ISO 45001 activities require workers' participation?

- A. **Determining actions to eliminate hazards**
- B. **Establishing OHS objectives**
- C. Determining competence requirements
- D. Managing internal audit programme
- E. Determining what needs to be communicated
- F. **Establishing OHS policy**

Answer: A,B,F

Explanation:

Worker participation is a fundamental principle of ISO 45001 (Clause 5.4). It ensures workers at all levels are involved in key activities to enhance the OH&S management system's effectiveness.

Analysis of Options:

- \* A. Determining competence requirements: Incorrect. Determining competence is primarily the responsibility of management, though workers may provide input.
  - \* B. Establishing OHS objectives: Correct. Worker involvement ensures objectives are realistic and relevant to workplace conditions (Clause 6.2).
  - \* C. Managing internal audit programme: Incorrect. Managing audits is typically a managerial responsibility, though workers may participate in audits.
  - \* D. Determining actions to eliminate hazards: Correct. Workers' insights are critical in identifying and implementing actions to eliminate hazards (Clause 8.1.2).
  - \* E. Determining what needs to be communicated: Incorrect. While communication strategies impact workers, their participation in determining communication needs is not explicitly required.
  - \* F. Establishing OHS policy: Correct. Workers should be involved in developing policies to ensure relevance and buy-in (Clause 5.2).
- ISO References:
- \* Clause 5.4: Worker participation.
  - \* Clause 6.2: OHS objectives.
  - \* Clause 8.1.2: Hierarchy of controls and hazard elimination.

#### NEW QUESTION # 50

An internal auditor of a manufacturer of plastic packaging products for the food industry raised a nonconformity against section 10.2 of ISO 45001 in Report IA202. The nonconformity (NC3) stated: "The level of reported health and safety incidents has increased by 9.7% over the last 12 months. This included an increase in reported accidents." A third-party auditor reviewing the internal audit process came across the nonconformity and found that there was no evidence of having been reported to relevant staff. Select three of the following nonconformities that the auditor could raise to ISO 45001.

- A. 8.1.1 - Operations were not properly controlled to avoid health and safety incidents.
- B. 7.4.3 - The results of the internal audit IA202 were not communicated to interested parties.
- C. 10.2.b - The root cause of the increase in reported health and safety accidents was not investigated.
- D. 9.2.2 - Report IA202 contained a poorly worded nonconformity (NC3).
- E. 9.2.2.e - Management failed to take any action to deal with the audit nonconformity.
- F. 9.2.2.d - Staff were not made aware that health and safety incidents were increasing.

**Answer: B,C,E**

Explanation:

Clause 10.2 requires organizations to investigate nonconformities, determine their causes, and take corrective actions to prevent recurrence. Clause 9.2.2 specifies the requirements for managing internal audit processes, while Clause 7.4.3 emphasizes the need to communicate relevant information effectively.

Analysis of Options:

A . 9.2.2.e - Management failed to take any action to deal with the audit nonconformity:

Correct. Management must ensure that internal audit findings are addressed promptly. The lack of action violates Clause 9.2.2.e.

B . 9.2.2.d - Staff were not made aware that health and safety incidents were increasing:

Incorrect. This clause pertains to the planning and conduct of audits, not the communication of findings.

C . 8.1.1 - Operations were not properly controlled to avoid health and safety incidents:

Incorrect. While increased incidents may suggest operational issues, this option does not directly relate to the internal audit findings.

D . 9.2.2 - Report IA202 contained a poorly worded nonconformity (NC3):

Incorrect. The clarity of the nonconformity wording is not directly relevant to Clause 9.2.2.

E . 10.2.b - The root cause of the increase in reported health and safety accidents was not investigated:

Correct. Failure to investigate root causes violates Clause 10.2.b.

F . 7.4.3 - The results of the internal audit IA202 were not communicated to interested parties:

Correct. Effective communication of audit results is required under Clause 7.4.3.

ISO Reference:

Clause 9.2.2: Internal audit process requirements.

Clause 10.2: Nonconformity and corrective action.

Clause 7.4.3: Communication requirements.

#### NEW QUESTION # 51

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