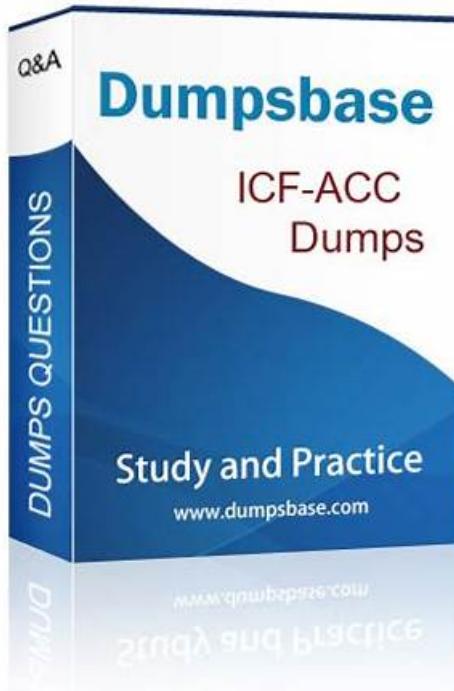


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ICF ICF-ACC Exam Syllabus Topics:

Topic	Details

Topic 1	<ul style="list-style-type: none"> • Domain: Definition and Boundaries of Coaching: This section evaluates the expertise of Coaching Consultants in understanding the definition of coaching and the coaching process. It includes differentiating coaching from related professions like therapy, counseling, mentoring, and consulting. Additionally, it covers knowledge of when and how to make appropriate referrals to mental health professionals and recognizing signs of mental health conditions that may hinder coaching progress. This section ensures coaches maintain clear boundaries and make informed decisions for client well-being.
Topic 2	<ul style="list-style-type: none"> • Domain: Coaching Competencies, Strategies, and Techniques: This section measures the skills of Life Coaches in applying coaching competencies, strategies, and techniques. It includes knowledge of how to contract with clients, focusing on key elements of a coaching agreement. It also covers the ICF Core Competencies, goal setting, motivation, and a variety of coaching techniques, tools, and resources. This section ensures coaches are equipped to effectively support clients in achieving their goals.
Topic 3	<ul style="list-style-type: none"> • Domain: Coaching Ethics: This section of the exam measures the skills of Professional Coaches and covers knowledge of professional ethics codes, including understanding what constitutes a conflict of interest. It also evaluates awareness of relevant laws, regulations, and organizational policies related to confidentiality, such as identifying factors that may necessitate breaking confidentiality. This section ensures that coaches adhere to ethical standards and legal requirements.

ICF Associate Certified Coach Sample Questions (Q61-Q66):

NEW QUESTION # 61

Your session has a few minutes left, and the client has discovered some great new insights and has a good plan of action in place. To close the session in a partnering way, the worst response is:

- A. **Inform the client that the time is up, but in the last 2 minutes you can summarize the session for the client.**
- B. Inform the client that the time is almost up and share what stood out for you as a coach during the session.
- C. Inform the client that the time is almost up and ask how they would like to close.
- D. Inform the client that the time is almost up and close the session with some insights gained.

Answer: A

Explanation:

Comprehensive and Detailed Explanation:

Option D is the worst because it unilaterally dictates the closure (summarizing) without client input, violating Competency 2.2 (partnership) and Competency 8.2 (collaborative closure). It breaches Ethics Section 2.2 (avoiding imposition) and undermines the client's role in the process.

Option A assumes content but isn't as rigid. Option B focuses on the coach but allows client response. Option C (best, see Question 25) empowers. D most severely disrupts the partnering dynamic.

NEW QUESTION # 62

After establishing a goal which is likely to be the best step for the client and coach to take next?

- A. Develop a plan for keeping the goal confidential until it is achieved
- B. Identify the obstacles that would lead the client to change their goal
- C. Select an approach the coach recommends to achieving their goal
- D. **Reflect on what the client has done to help or hinder them in achieving their goal**

Answer: D

Explanation:

After establishing a goal, the ICF coaching process emphasizes evoking awareness and facilitating growth (ICF Core Competencies 7 and 8). Reflecting on past actions aligns with this by helping the client gain insight into their strengths, patterns, and obstacles-key steps in creating an effective plan. Let's break down the options:

A . Identify the obstacles that would lead the client to change their goal: While identifying obstacles is valuable, suggesting the client might "change their goal" prematurely contradicts ICF's focus on client autonomy and commitment to the agreed goal (ICF Competency 3). This step is less immediate than reflection.

B . Select an approach the coach recommends to achieving their goal: Coaches do not "recommend" solutions; they facilitate the

client's own strategies (ICF Code of Ethics, Section 2.3: "I will not give my clients advice unless specifically agreed upon"). This option misaligns with ICF's client-led approach.

C . Reflect on what the client has done to help or hinder them in achieving their goal: This step aligns with Competency 7 ("Evokes Awareness"), where the coach uses powerful questioning to help the client assess their current reality and past efforts. It builds a foundation for action planning (Competency 8), respecting the client's autonomy and fostering self-discovery.

D . Develop a plan for keeping the goal confidential until it is achieved: Confidentiality pertains to the coach-client relationship (ICF Code of Ethics, Section 4), not the goal itself. This is irrelevant to the coaching process and not a typical next step.

Option C is the best next step, as it reflects ICF's emphasis on awareness and growth as immediate follow-ups to goal-setting, per its competencies and ethical framework.

NEW QUESTION # 63

Which is the most important indicator for a coach to consider when deciding whether to refer a client to therapy?

- A. How much the client's symptoms interfere with their daily functioning
- B. Whether the client feels stuck and unable to make further progress
- C. The extent to which self-limiting beliefs may be holding the client back
- D. Whether the client lacks direction and purpose in their life

Answer: A

Explanation:

ICF Coaching Boundaries exclude mental health treatment, and the ICF Code of Ethics (Section 2.5) requires referral when issues exceed coaching's scope. The key indicator is the impact on daily functioning, suggesting a clinical need. Let's analyze:

A . How much the client's symptoms interfere with their daily functioning: Significant interference indicates a mental health issue (e.g., depression), warranting therapy (ICF Coaching Boundaries).

B . Whether the client lacks direction and purpose in their life: This is coachable (Competency 8), not inherently a therapy issue.

C . The extent to which self-limiting beliefs may be holding the client back: This is within coaching's scope (Competency 7), not requiring referral.

D . Whether the client feels stuck and unable to make further progress: Feeling stuck is coachable unless linked to mental health symptoms (Competency 8).

Option A is the most important indicator, per ICF boundaries.

NEW QUESTION # 64

A coach who demonstrates mastery of Listens Actively is likely to

- A. share their perspective on what the client may find useful.
- B. partner with the client to design goals
- C. invite the client to challenge their own assumptions
- D. ask questions to clarify what the client is sharing

Answer: D

Explanation:

ICF Competency 6 ("Listens Actively") involves "focusing fully on what the client is saying and not saying, understanding the meaning in context, and demonstrating that the client is fully heard." Mastery of this competency emphasizes clarifying and reflecting the client's communication. Let's review:

A . Share their perspective on what the client may find useful: This leans toward advising, which aligns more with Competency 8 ("Facilitates Client Growth"), not active listening.

B . Ask questions to clarify what the client is sharing: This directly reflects Competency 6 by deepening understanding and showing attentiveness through inquiry, a hallmark of active listening mastery.

C . Invite the client to challenge their own assumptions: This aligns with Competency 7 ("Evokes Awareness"), not primarily listening.

D . Partner with the client to design goals: This fits Competency 3 or 8, not the listening focus of Competency 6.

Option B best demonstrates mastery of "Listens Actively," per ICF's competency framework.

NEW QUESTION # 65

After making initial progress between sessions, your client is now at a point where they are stuck and feel like they are moving backwards. The best response is:

- A. Tell the client that they need to stick to their decision and try harder.
- B. Ask the client questions about what this is helping them understand or learn about themselves, their process, or the situation.
- C. Remind the client that they will fail long term if they don't have better support.
- D. After hearing the situation, kindly suggest what the client might be learning about being stuck.

Answer: B

Explanation:

Comprehensive and Detailed Explanation:

Option B aligns with ICF Core Competency 7, "Evokes Awareness" (7.2 - Helps the client explore and gain clarity), by using questions to deepen the client's understanding of their experience. It supports partnership (Competency 2.2) and respects autonomy (Competency 8.3), adhering to Ethics Section 1.1 (client-led process).

Option A directs the client, violating Competency 2.2 and Ethics Section 2.2 (avoiding bias). Option C instills fear and assumes failure, breaching Competency 4.1 (safe environment). Option D suggests rather than explores, missing full collaboration. B best facilitates self-discovery and growth.

NEW QUESTION # 66

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