

New Release Workday-Procure-to-Pay Questions - Workday Workday-Procure-to-Pay Exam Dumps

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Workday pro exam 2025 UPDATE!
COMPREHENSIVE QUESTIONS AND VERIFIED
ANSWERS (COMPLETE SOLUTIONS)
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Terms in this set (72)

You want to set up benefit partners to only see and support workers in a specific location in hierarchies. What security group type allows you to identify the benefits partners as members and allow you to constrain their access defined location hierarchies?	Role-based constrained
How are user based security groups assigned to a worker?	They are assigned based on role assignment
Which security group types use other security groups to determine membership?	Role- based unconstrained and organization membership

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Workday Workday-Procure-to-Pay Exam Syllabus Topics:

Section	Objectives
Topic 1: Receiving and Invoicing	- Invoice processing and matching (2-way / 3-way matching) - Goods and services receiving
Topic 2: Integrations and System Configuration	- Procurement integrations with Finance and external systems - Basic configuration concepts
Topic 3: Supplier and Catalog Management	- Supplier setup and management - Catalog and item management

Topic 4: Procure-to-Pay Fundamentals	- Key procurement concepts and terminology - Procurement lifecycle overview
Topic 5: Business Process and Security Framework	- Business process configuration overview - Security roles and access control
Topic 6: Spend Management and Reporting	- Spend analysis and reporting tools - Compliance and audit controls
Topic 7: Requisition and Purchase Order Management	- Purchase order creation and lifecycle - Requisition creation and processing

>> Workday-Procure-to-Pay Exam Overview <<

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Workday Pro Procure-to-Pay Certification Exam Sample Questions (Q42-Q47):

NEW QUESTION # 42

A financial analyst needs to upload a large number of journal entries into Workday. They created an EIB to import this information, but a necessary column is missing from the template.

What action do they take to ensure the journals post correctly?

- A. Edit the template in Excel.
- B. Edit the template in Workday.
- C. Create an EIB.
- D. Launch the integration.

Answer: A

Explanation:

Enterprise Interface Builder, or EIB, integrations commonly use a spreadsheet template, generated by Workday, that defines the columns and structure expected when bulk-loading data such as journal entries. If the analyst discovers that a needed column, representing a required field for the journals, is missing from this template, the underlying spreadsheet itself must be updated before the data can be loaded successfully. The Official Workday Pro Procure-to-Pay Guide indicates that the appropriate action is to edit the template in Excel, adding the missing column with the correct header so the data aligns with the EIB's expected input format and field mapping. Option B is incorrect because an EIB has already been created; the issue is with the existing template's structure, not the absence of an EIB. Option C is incorrect because launching the integration with an incomplete template would simply load the data without the missing field, failing to resolve the underlying issue. Option D is incorrect because the spreadsheet template used for EIB data entry is maintained and edited in Excel, not directly within Workday.

NEW QUESTION # 43

What type of spend can you track in Procure to Pay?

- A. Customer refunds
- B. Goods
- C. Employee payroll
- D. Expense reports

Answer: B

Explanation:

Procure to Pay encompasses the end-to-end process by which an organization acquires the goods and services it needs, from initial requisitioning through receiving, invoicing, and ultimately payment, and is distinct from other financial processes that handle different

types of transactions. The Official Workday Pro Procure-to-Pay Guide confirms that Goods, representing tangible, physical items, is a core type of spend tracked through the Procure to Pay process, supported by requisitions, purchase orders, receiving, and supplier invoicing workflows. Option A is incorrect because customer refunds belong to the order-to-cash or accounts receivable process, which deals with money owed to customers, not procurement spend. Option B is incorrect because employee payroll is managed through Human Capital Management and Payroll, an entirely separate functional area from Procure to Pay. Option C is incorrect because expense reports are processed through the Expenses module for employee-initiated reimbursable spend, which, while related to overall spend management, follows a distinct process from supplier-based Procure to Pay transactions.

NEW QUESTION # 44

What task must you initiate to create a primary worktag for a cost center on all purchase orders and supplier invoices?

- A. Maintain Worktag Usage
- B. Enable Custom Worktags
- C. Maintain Related Worktag Usage
- D. Maintain Custom Validations

Answer: C

NEW QUESTION # 45

What is the first task to set up financial accounting for a company?

- A. Create Ledger
- B. Mass Update Ledger Period Status
- C. Edit Company Accounting Details
- D. Create Ledger Year and Ledger Periods

Answer: A

Explanation:

Setting up financial accounting for a company in Workday follows a defined sequence, beginning with the creation of the ledger that will record the company's financial transactions. According to the Official Workday Pro Procure-to-Pay Guide, Create Ledger is the foundational task because every subsequent accounting configuration, including ledger years, ledger periods, and company accounting details, depends on an existing ledger to which it can be attached. Option B is incorrect because ledger years and periods are time segments defined within a ledger; without a ledger already created, there is nothing to attach these periods to. Option A is incorrect because Edit Company Accounting Details assigns accounting details such as the ledger, fiscal calendar, and posting rules to a company, all of which require a ledger to already exist. Option D is incorrect because Mass Update Ledger Period Status is a maintenance task used during ongoing accounting operations, such as closing periods at month-end, and is only relevant once ledger periods have already been created and the accounting structure is operational, not during initial setup.

NEW QUESTION # 46

The APR spend rule for general ledger 7200 Marketing has these attributes:

- * Dimension: Spend Category
- * Values: Meetings, marketing, and travel
- * Dimension: Cost Center
- * Values: 37000 Learning and 24000 Outsourcing

What supplier invoice will post to 7200 Marketing?

- A. Supplier invoice with worktags of Travel and 24000 Outsourcing
- B. Supplier invoice with cost center 24000 Outsourcing
- C. Supplier invoice with worktags of Office Supplies and 37000 Learning
- D. Supplier invoice with worktags of Travel and US - Central Region

Answer: A

Explanation:

Account Posting Rules, such as the APR spend rule described, define the conditions under which a transaction posts to a specific general ledger account by specifying allowed values across multiple worktag dimensions, in this case Spend Category and Cost Center. For a supplier invoice to post to 7200 Marketing, it must satisfy all specified dimensions: its spend category worktag must

fall within Meetings, Marketing, or Travel, and its cost center worktag must be either 37000 Learning or 24000 Outsourcing. The Official Workday Pro Procure-to-Pay Guide confirms that all listed dimension conditions must be satisfied for the rule to apply. Option C correctly pairs Travel, an allowed spend category, with 24000 Outsourcing, an allowed cost center, satisfying both conditions. Option A is incorrect because no spend category is identified, leaving the spend category condition unverified. Option B is incorrect because Office Supplies is not within the allowed spend category values. Option D is incorrect because US-Central Region is not one of the allowed cost center values, failing the cost center condition.

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