

Workday-Pro-Time-Tracking Exam Revision Plan - Current Workday-Pro-Time-Tracking Exam Content

Exam Revision

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Workday ProTime Tracking Exam Sample Questions (Q53-Q58):

NEW QUESTION # 53

What restrictions apply to the Adjust Calculated Time task?

- A. Time off is eligible to be adjusted.
- B. Adjustments are submitted only during unlocked periods.
- C. Adjusted time will continue to be calculated by Workday just like normal time.
- **D. A worker cannot adjust their own calculated time.**

Answer: D

Explanation:

The correct answer is C. A worker cannot adjust their own calculated time .

In Workday Time Tracking, the Adjust Calculated Time task is an administrative function used to correct or override calculated time results, such as overtime or premium outcomes, when the automatically generated result needs manual intervention. Because this task can directly change calculation outcomes that affect pay, compliance, and reporting, Workday restricts it from being performed by the worker on their own time.

Instead, it is intended for authorized administrative roles, such as a time tracking administrator or another appropriately secured user.

Option A is incorrect because time off is not generally the focus of the Adjust Calculated Time task; this task is used for calculated worked-time results, not for adjusting absence or time-off entries in the same way.

Option B is not the best restriction stated here because period locking rules relate to broader time-entry administration and do not define the core restriction of who can perform the task. Option D is incorrect because once calculated time is manually adjusted, it is no longer simply treated the same as fully system- calculated normal time; the adjustment reflects an administrative override.

Therefore, the key restriction that applies is that a worker cannot adjust their own calculated time , making C the correct answer.

NEW QUESTION # 54

What calculated field type will you use to calculate the number of holidays a worker has in a time week?

- A. Date Difference
- B. Lookup Related Value
- C. Arithmetic
- **D. Count Related Instances**

Answer: D

Explanation:

The correct answer is B. Count Related Instances .

In Workday Time Tracking, when the requirement is to determine how many holidays occur for a worker within a time week , the calculation is about counting occurrences of related records that meet certain criteria. That is exactly what Count Related Instances is designed to do. It counts the number of related objects or records associated with the parent business object, typically after applying a filter such as days marked as holidays.

In this scenario, the parent context is the time week , and the system needs to count how many related day- level instances in that week qualify as holidays. Because the requirement is a numeric count of instances , not a sum of hours or a mathematical formula, Count Related Instances is the most appropriate calculated field type.

The other options do not match the business need. Arithmetic is used when combining numeric values through math operations, but first you would still need the holiday count itself. Lookup Related Value retrieves a value from a related object, not the number of occurrences. Date Difference calculates the difference between two dates and is not intended for counting holiday days in a week.

Therefore, for calculating the number of holidays in a time week, the correct calculated field type is Count Related Instances .

NEW QUESTION # 55

What EIB is used for loading legacy time entry data for configuration testing?

- A. Put Period Schedule
- B. Put Holiday Calendar

- C. Import Reported Time Blocks
- D. Payroll Input

Answer: C

NEW QUESTION # 56

What EIB is used for loading legacy time entry data for configuration testing?

- A. Put Period Schedule
- B. Put Holiday Calendar
- C. Import Reported Time Blocks
- D. Payroll Input

Answer: C

Explanation:

The correct answer is B. Import Reported Time Blocks .

In Workday Time Tracking, when an organization needs to load legacy time entry data into the tenant for configuration testing , the appropriate Enterprise Interface Builder (EIB) is Import Reported Time Blocks .

This EIB is specifically designed to bring in historical or external reported time entries so that organizations can validate how Workday processes time calculations, overtime rules, validations, approvals, and downstream integrations using realistic data.

This is especially useful during implementation or testing cycles when the team wants to confirm that configured time entry templates, time calculations, and administrative processes behave correctly with actual time data patterns from the legacy system. By importing reported time blocks, Workday can apply the configured rules and allow testers to compare expected and actual outcomes.

The other options are not intended for loading time entry history. Payroll Input is used for payroll-related input data, not for time entry blocks. Put Period Schedule is used to maintain or load period schedule information. Put Holiday Calendar is for holiday setup, not worker time records. None of those options load the detailed reported worked-time entries needed for time tracking configuration testing.

Therefore, the correct EIB for loading legacy time entry data into Workday Time Tracking is Import Reported Time Blocks .

NEW QUESTION # 57

A manager uses the Assign Work Schedule task to assign a work schedule to a worker.

What overrides the schedule assignment?

- A. Work schedule eligible rules
- B. Schedule deviation calculation
- C. Ad hoc schedule changes
- D. Flextime bands

Answer: C

Explanation:

The correct answer is D. Ad hoc schedule changes .

In Workday Time Tracking, when a manager assigns a work schedule to a worker using the Assign Work Schedule task, that schedule becomes the worker's standard planned schedule. However, Workday also supports temporary or date-specific exceptions through ad hoc schedule changes . These changes are designed to override the normal assigned schedule for a particular day or period without replacing the worker' s overall schedule assignment. This is useful when a worker has a temporary shift change, a one-time different start and end time, or a short-term adjustment due to business needs.

This is why ad hoc schedule changes are considered the override mechanism. They sit on top of the normal schedule assignment and take precedence for the affected dates.

The other options do not override the assigned work schedule itself. Flextime bands provide flexibility around expected start and end times, but they do not replace the assigned schedule. Schedule deviation calculation is used to compare reported time against schedule expectations and identify variances; it analyzes schedule differences rather than overriding the schedule. Work schedule eligible rules determine which workers can receive certain schedules, but they do not act as overrides after assignment.

So, the component that overrides an assigned work schedule is Ad hoc schedule changes .

NEW QUESTION # 58

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