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Appian ACA-100 Exam Syllabus Topics:

Section	Weight	Objectives
Business Process Modeling	20%	- Designing for maintainability and scalability - Appian Process Modeler best practices - BPMN 2.0 elements and notation - Swimlanes, events, gateways, sub-processes
Introduction to the Appian Platform	24%	- Low-code architecture and core concepts - Agile delivery and application lifecycle - Design objects: Records, Sites, Reports, Interfaces - Environments, deployment, governance

Requirements Gathering	20%	- Business rules vs process logic - Identifying automation opportunities - Defining KPIs, SLAs, and Appian-ready specifications - Stakeholder engagement and RACI matrices
Software Development Lifecycle on Appian	22%	- Planning, analysis, design, build, test, deploy - Change management and version control - Role of analyst in each phase - Testing strategies and UAT preparation
User Story Creation	14%	- Story splitting and prioritization - Persona-driven design and user experience - INVEST criteria and acceptance criteria - Aligning stories to Appian components

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Appian Certified Analyst Sample Questions (Q12-Q17):

NEW QUESTION # 12

During the development phase, a feature was identified that was not initially part of the project scope but is now considered crucial. What should the Appian Analyst do?

- A. Escalate the feature request to the Product Owner for re-prioritization
- B. Reject the feature as it was not part of the original scope
- C. Immediately add the feature to the current sprint
- D. Wait until the next project phase to include the feature

Answer: A

NEW QUESTION # 13

Which is an accurate statement about application security?

- A. Any user can develop and access an Appian application without an account. However, deployments cannot be done without an account.
- B. Every user must have an account created in Appian in order to develop, administer, and/or access an Appian application.
- C. Developers require an account in Appian, while any users can access an Appian application without an account.
- D. Admins require an account in Appian to use the Admin Console, while all other basic user actions can be done without an account.

Answer: B

Explanation:

In Appian, every user who needs to interact with the platform, whether for development, administration, or accessing applications, must have an account. This is a fundamental security measure to ensure that only authorized users can interact with the system.

Appian Security Overview:

Each user account in Appian has specific permissions based on roles, ensuring that users can only access what they are authorized to.

This applies to all levels of interaction, from basic users to administrators and developers.

Why Not Other Options?:

A . Incorrect, as even basic users require accounts to access applications.

C and D . Incorrect, as they suggest that certain actions can be performed without an account, which is not the case.

References:

Appian Security Guide: User Management and Security

Ensuring that all users have accounts is a critical aspect of maintaining security and control within the Appian environment.

NEW QUESTION # 14

You need to invoke Appian interfaces from an existing web portal.

What is the preferred solution approach?

- A. Implement an Appian Site
- B. Implement a headless solution approach
- C. Implement a custom UI instead of the Appian UI
- **D. Implement an embedded interface approach**

Answer: D

Explanation:

The preferred solution for invoking Appian interfaces from an existing web portal is to implement an embedded interface approach. Appian provides the ability to embed interfaces (such as forms or dashboards) within other web applications, allowing seamless integration and interaction with Appian functionality from within an existing portal.

Embedded Interface Approach Overview:

Appian interfaces can be embedded in other web applications using iframe technology or JavaScript, allowing users to interact with Appian processes without leaving the existing portal.

This approach is ideal when the goal is to provide Appian functionality within a different user interface while maintaining the user experience of the existing portal.

Why Not Other Options?:

A . Appian Site: While Appian Sites provide a customized user interface within Appian, they do not integrate with external portals.

C . Custom UI instead of Appian UI: Creating a custom UI bypasses the built-in capabilities of Appian, leading to increased development effort and complexity.

D . Headless solution: A headless approach typically involves using Appian as a backend service without a user interface, which is not suitable for this requirement.

References:

Appian Documentation on Embedded Interfaces: Embedding Appian Interfaces Embedding Appian interfaces ensures a smooth integration of Appian capabilities within the existing web portal, enhancing user experience without disrupting the current workflow.

NEW QUESTION # 15

You need to show a set of data related to a single business object and be able to navigate into the details.

Which three features will help you accomplish your goals?

- A. Database
- B. Sites
- **C. Record**
- **D. Report**
- **E. Page**

Answer: C,D,E

Explanation:

To display a set of data related to a single business object and allow navigation into details, the combination of Report, Record, and Page features in Appian is the most effective approach.

Reports:

Reports allow you to aggregate and visualize data, providing an overview of the business object.

They can include interactive elements that enable users to drill down into specific details.

Records:

Records in Appian represent business objects and provide a centralized view of all related data.

Users can navigate through the data to see different aspects of the business object, including related records and details.

Pages:

Pages in Appian are used to create user interfaces that combine multiple elements, such as Reports and Records, into a cohesive experience.

Pages allow you to organize and present the data in a way that supports user navigation and interaction.

Why Not Other Options?:

A . Sites: Sites are used to create customized user interfaces but do not directly handle data presentation and navigation.

D . Database: The database is where data is stored, but it is not directly used to display or navigate data within the user interface.

References:

Appian Documentation on Records and Reports: Records, Reports

Appian User Interface Design Guide: Pages and Sites

These features together provide a powerful and flexible way to display and interact with business data in Appian.

NEW QUESTION # 16

You are designing a user interface that requires a confirmation message when the user attempts to delete a row.

Review the image with the confirmation message:

"Are you sure you want to delete the item?"

According to best practices, which button labels should you choose?

- A. Cancel, Delete
- B. Back, Next
- C. False, True
- D. Reject, Approve

Answer: A

Explanation:

According to UI/UX best practices, the button labels in a confirmation dialog should be clear and directly related to the action the user is about to take. "Cancel" allows the user to abort the action, while "Delete" confirms the action to delete the item. This approach ensures that the user understands exactly what will happen when they click either button, reducing the risk of accidental deletion or confusion.

NEW QUESTION # 17

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