

Updated Workday-Pro-HCM-Reporting Test Cram - Latest Workday-Pro-HCM-Reporting Exam Test

**Workday HCM Pro Core certification test Review
Actual Exam (Latest 2025 / 2026 Update) Real
Questions and Verified Answers | 100% Correct |
Already Graded A+**



Terms in this set (103)

What is the name and location of the icon you select when acting on or making changes to an object?	Related Actions, next to or below the object
What is the name of the report that displays Workday-delivered reports? A. Workday Standard Reports B. Workday Delivered Reports C. Workday Customer Reports D. All Custom Report	A. Workday Standard Reports
What is the primary organizational structure within Workday HCM?	Supervisory

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We promise to provide a high-quality simulation system with advanced Workday-Pro-HCM-Reporting study materials. With the simulation function, our Workday-Pro-HCM-Reporting training guide is easier to understand and have more vivid explanations to help you learn more knowledge. You can set time to test your study efficiency, so that you can accomplish your test within the given time when you are in the Real Workday-Pro-HCM-Reporting Exam. You will be confident if you have more experience on the Workday-Pro-HCM-Reporting exam questions!

Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills.
Topic 2	<ul style="list-style-type: none">• Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results.

Topic 3	<ul style="list-style-type: none"> Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills.
Topic 4	<ul style="list-style-type: none"> Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data.

>> Updated Workday-Pro-HCM-Reporting Test Cram <<

Latest Workday-Pro-HCM-Reporting Exam Test, Valid Test Workday-Pro-HCM-Reporting Testking

The Pass4SureQuiz team is updating the Workday Workday-Pro-HCM-Reporting study material according to the changes in the syllabus on daily basis. The users will receive Workday-Pro-HCM-Reporting updates for 365 days so they can prepare according to the updated content. The 24/7 support system has been made for customers to solve their problems and serve them in the best possible ways in order to pass the Workday Pro HCM Reporting Certification Exam (Workday-Pro-HCM-Reporting) certification exam on the first try!

Workday Pro HCM Reporting Certification Exam Sample Questions (Q42-Q47):

NEW QUESTION # 42

Refer to the following scenario to answer the question below.

You have prepared the following matrix report for a recruiting manager.

Recruiting Analysis by Hiring Source and Location										
Hiring Source	San Francisco		New York		Boston		Other		Total	
	Average Base Pay	Count								
Employee referral	\$158K	27	\$174K	6	\$180K	7	\$117K	18	\$142K	61
Headhunter	\$167K	7	\$120K	2	0K	0	\$143K	7	\$124K	16
LinkedIn	\$113K	15	\$115K	6	\$225K	3	\$104K	16	\$119K	38
Other	\$117K	27	\$89K	13	\$82K	6	\$72K	54	\$87K	100
Total	\$130K	74	\$122K	30	\$117K	16	\$91K	95	\$111K	215

The recruiting manager wants the rows to sort by Total Count, rather than Total Average Base Pay. How can you adjust the report definition to address this requirement?

- A. Reorder the rows in the Define the Field(s) to Summarize grid.
- B. Add a new row to the grid on the Sort tab.**
- C. Adjust the Maximum Number of Rows value.
- D. Add a new row to the grid on the Filter tab.

Answer: B

Explanation:

In Workday reporting, row ordering is controlled on the Sort tab of the report definition. If you want the rows in a matrix report to sort by a specific field (such as Total Count), you must add that field to the Sort tab. Filters limit records, and summarizations define metrics, but sorting rules are explicitly defined in the Sort configuration.

From the Workday Reporting documentation:

"Sort - Control the order to present and group data. You can specify options for subtotals, grand totals, and outlines. Add a row on the Sort tab to define sorting by a particular field." Therefore, to sort rows by Total Count instead of Total Average Base Pay, the correct step is C. Add a new row to the grid on the Sort tab.

NEW QUESTION # 43

You configured a trending report for an HR analyst that shows headcount by country trends by quarter. The HR analyst has asked for the data to display for each month, rather than each quarter.

How can you fulfill these requirements?

- A. Edit the field on the Column Grouping grid in the report definition.
- B. Add a report prompt that uses the Trending Period field.
- **C. Edit the Group by Time Period field in the report definition.**
- D. Run the Maintain Trended Workers task and modify the Trending Period.

Answer: C

Explanation:

When designing trending reports, the Group by Time Period field determines how the trended records are aggregated and displayed. By default, reports may show quarterly or annual rollups, but this can be easily adjusted to monthly without needing to reconfigure or regenerate trending data.

From the Workday documentation: "In trending reports, the Group by Time Period setting allows users to choose the granularity of the results, such as monthly, quarterly, or annually. This setting controls the display of data in charts and tables." Other options are less appropriate: editing the Column Grouping grid changes report layout but not trending intervals, using a prompt does not change aggregation, and running the Maintain Trended Workers task changes system-wide trending setup, not individual report display. Thus, the correct approach is B. Edit the Group by Time Period field in the report definition.

NEW QUESTION # 44

You only want to show snapshot data on a custom trending report that uses the Trended Workers data source.

How can you achieve this with minimal impact to report performance?

- A. Run the Maintain Trended Workers task and configure the default record type.
- B. Use the Trended Workers for Planning data source filter.
- C. Configure the default value of the Record Type prompt.
- **D. Add a report filter using the Snapshot field.**

Answer: D

Explanation:

The Record Type field in Trended Workers distinguishes between snapshots and transactions (such as hires, terminations, or transfers). To focus only on snapshot data, you can apply a report filter on the Snapshot field, ensuring only monthly or quarterly snapshots are displayed. This approach improves report performance because filtering happens at the report level without modifying global trending settings.

From the Workday reporting documentation: "Trended Worker data includes snapshots and transactions. To restrict a report to snapshots, apply a filter on the Record Type or Snapshot field." Other answers involve system-wide changes or unnecessary complexity: running Maintain Trended Workers redefines system defaults, configuring prompts adds user interaction overhead, and Trended Workers for Planning is a different data source intended for forecasting.

Thus, the most efficient option is B. Add a report filter using the Snapshot field.

NEW QUESTION # 45

The Recruiting department requested a report that shows job applications by recruiting source, displayed through count and percent summaries that they can drill into to further analyze the data.

What report type fulfills these requirements?

- A. Advanced
- **B. Matrix**
- C. nBox
- D. Search

Answer: B

Explanation:

Workday offers several custom report types: Advanced, Matrix, Composite, Search, and Trending.

Advanced Reports: Allow sorting, filtering, grouping, totals, and charts but are not designed for percentage summarizations across grouped data.

Search Reports: Show search results based on facet filters, not suited for summarization and percentages.

nBox Reports: Used for displaying workers or positions across two dimensions (e.g., performance vs. potential).

Matrix Reports: Specifically designed for grouping data, applying summarizations (count, sum, percent), and drilling

NEW QUESTION # 46

The Chief Learning Officer wants you to build a report that lists all current learning content and any information you have relating to ratings and popularity.

How should you find the relevant fields and data sources that are available for you to create this report?

- A. Run the Workday Standard Reports report
- B. Access the View Custom Report task
- C. View the Learning dashboard
- **D. Run the Business Object Details report**

Answer: D

Explanation:

To locate the correct fields and data sources for a custom report, Workday provides the Business Object Details report. This report displays all available fields, relationships, and related business objects that can be included in reporting. It ensures report writers can confirm which fields (e.g., Learning Content, Ratings, Popularity) are accessible for use.

From the Workday Reporting documentation:

"The report data source provides the view into the primary business object. This object gives you access to class report fields as well as links to related business objects."

"The Business Object Details report is used to view which fields are available for reporting." Therefore, the correct answer is B. Run the Business Object Details report.

NEW QUESTION # 47

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