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## IIBA Certification of Capability in Business Analysis (CCBA) Sample Questions (Q261-Q266):

#### **NEW QUESTION #261**

As a candidate for the CCBA exam, you should be able to recognize the activities associated with each knowledge area. All of the following are the business analysis planning & monitoring activities except for which one?

- A. Identifying stakeholders
- B. Defining and determining business analysis processes
- C. Job shadowing
- D. Planning how requirements will be approached, traced, and prioritized

#### Answer: C

#### Explanation:

#### Explanation

Job shadowing is not a business analysis planning & monitoring activity, but an elicitation technique. Job shadowing involves following and observing a stakeholder as they perform their work tasks. It helps to elicit information about the current state of the business processes, the roles and responsibilities of the stakeholders, the problems and issues they face, and the opportunities for improvement. Job shadowing is part of the elicitation and collaboration knowledge area in the CCBA certification12 The business analysis planning & monitoring activities are the tasks and steps that are performed to plan, monitor, and control the business analysis work and deliver the business analysis outputs. They include:

Defining and determining business analysis processes: This is the activity of establishing and documenting the business analysis approach, activities, tasks, deliverables, roles, responsibilities, and governance. It helps to plan, monitor, and control the business analysis work, and to align it with the project objectives and stakeholder preferences.

Planning how requirements will be approached, traced, and prioritized: This is the activity of defining and documenting the requirements management plan, which specifies how the requirements will be elicited, analyzed, documented, validated, verified, approved, communicated, traced, prioritized, changed, and maintained. It helps to ensure the quality, consistency, and alignment of the requirements with the stakeholder needs and expectations.

Identifying stakeholders: This is the activity of determining who are the individuals or groups that have an interest or influence on the project or the solution, and what are their needs, expectations, and level of involvement. It helps to plan and execute the stakeholder engagement and communication strategies, and to manage the stakeholder relationships.

#### References:

Business Analysis Techniques - ECBA, CCBA, CBAP Endorsed, Section 7.4: Requirements Elicitation, p. 79-80. Certification of Capability in Business Analysis (CCBA®) - Simplilearn, Module 6: Elicitation and Collaboration, Lesson 6.3: Conduct Elicitation, p. 6-7.

Business Analysis Certification Competencies, CCBA® | IIBA®, section "Plan Business Analysis Work" CCBA Step-by-Step Application Process Guide - IIBA®, page 6, section "4. Review the Exam Blueprint" CCBA® and CBAP® Certifications Study Guide - Google Books, Chapter 2: Business Analysis Planning and Monitoring

[CCBA® and CBAP® Certifications Study Guide - Packt Subscription], Chapter 2: Business Analysis Planning and Monitoring

#### **NEW QUESTION # 262**

After a number of requirements elicitation workshops, the business analyst (BA) notices that two business stakeholders did not speak up during any of the discussions. What should the BA do in the next workshop?

- A. Ask all attendees for their input, ensuring that each stakeholder is given time to speak and provide their opinion
- B. Allow only the two stakeholders to speak, so that other stakeholders are able to hear their input.
- C. Omit the two stakeholders from the next meeting since they do not seem to be engaged or interested
- D. Proceed as normal, assuming that the two business stakeholders will speak up if and when they are ready

#### Answer: A

#### **NEW QUESTION # 263**

You are the business analyst for your organization and preparing to plan the business analysis approach. There are three inputs to the business analysis approach. Which one of the following is not an input to this approach?

- A. Expert judgment
- B. Organizational process asset
- C. Business need
- D. Enterprise environmental factor

#### Answer: A

#### Explanation:

The input to the business analysis approach that is not listed among the options is expert judgment. This is a term that refers to the opinions, advice, or guidance provided by individuals or groups who have specialized knowledge or experience in a particular domain or discipline 12. Expert judgment is not an input to the business analysis approach, but rather a technique for obtaining information or insights from experts to support the business analysis work3. The other options are inputs to the business analysis approach, which is a task under the business analysis planning and monitoring knowledge area, which involves defining the appropriate level of detail, formality, and complexity of the business analysis activities and deliverables 45. The inputs to the business analysis approach are the organizational process assets (A), which are the policies, procedures, standards, guidelines, templates, and tools that are used by the organization to conduct business analysis work, the enterprise environmental factors, which are the internal and external conditions that affect the organization and the business analysis work, and the business need (D), which is the problem

or opportunity that the organization seeks to address. Reference: Business Analysis Expert Certification, CCBA| IIBA, Certification of Capability in Business Analysis (CCBA), Business Analysis Certification Competencies, CCBA| IIBA, The Ultimate Guide to Business Capability Analysis, A GUIDE TO THE BUSINESS ANALYSIS BODY OF KNOWLEDGE

#### **NEW QUESTION #264**

Which stakeholder analysis technique shows stakeholders that fall outside the scope of the solution but still interact with it in some way?

- A. Process modeling
- B. Risk analysis
- C. Interview
- D. Scope modeling

Answer: D

#### **NEW QUESTION #265**

A business analyst (BA) is reviewing the elicitation results of several workshops in order to decide which technique to use to model the requirements. The elicitation identified user roles needed in a future solution, the functionality needed by each of these roles, and how the desired interaction with the solution should look.

Which technique allows the BA to model this type of information?

- A. Use cases and scenarios
- B. Roles and permission matrix
- C. Sequence diagrams
- D. Process models

#### Answer: A

Explanation:

Explanation

Use cases and scenarios are techniques that allow the BA to model the requirements based on the user roles, functionality, and interaction with the solution. Use cases describe the goals, actions, and outcomes of the users in relation to the solution, while scenarios provide examples of how the use cases can be executed in specific situations. Use cases and scenarios help to illustrate the behavior and functionality of the solution from the user's perspective, as well as the potential variations and exceptions. References: The answer and explanation are consistent with the CCBA® Handbook and the IIBA® website, which provide the details and best practices for the use cases and scenarios techniques as part of the business analysis process12. The CCBA® resources also describe the types and formats of models that can be used to specify and model requirements, such as use case models and scenario models

#### **NEW QUESTION # 266**

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