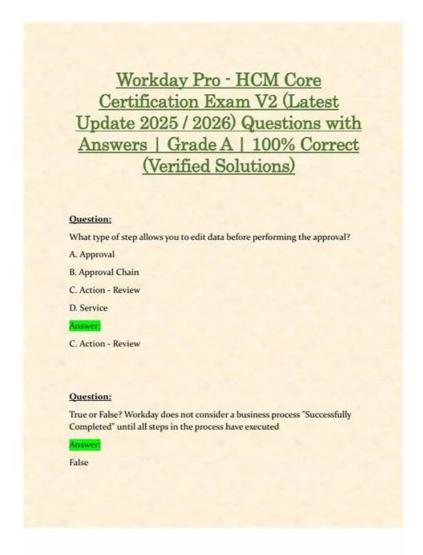
# 100% Pass Quiz Workday-Pro-HCM-Reporting - Perfect Workday Pro HCM Reporting Certification Exam Exam Topic



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## Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

Topic	Details
Topic 1	<ul> <li>Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data.</li> </ul>
Topic 2	Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills.

Topic 3	Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results.
Topic 4	<ul> <li>Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills.</li> </ul>

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# Workday Pro HCM Reporting Certification Exam Sample Questions (Q39-Q44):

#### **NEW QUESTION #39**

An HR analyst needs to schedule a collection of diversity reports to the HR director on a monthly basis. What mechanism should the HR analyst use to do this?

- A. Alerts
- B. Report groups
- C. Report bursting
- D. Embedded analytics

#### Answer: B

#### Explanation:

Report groups allow multiple reports to be bundled together and scheduled as a package to distribute at a set frequency. In this case, the HR analyst can group all diversity-related reports and schedule them to run automatically each month for the HR director. The Workday documentation explains: "Workday provides additional reporting features such as sharing, scheduling, and exporting reports. Reports can be grouped into report groups for easier scheduling and delivery."

While Report Bursting is used for distributing a single report with different data slices (e.g., sending each manager their team's results), it is not suited for bundling multiple different reports. Embedded analytics are dashboards, not scheduling tools. Alerts notify users of conditions but do not manage recurring report packages.

Therefore, Report Groups is the correct method for scheduling multiple reports together.

#### **NEW QUESTION #40**

You want the ability to view every summarization in the composite report by Location. What do you do?

- A. Include Location as a Detail Data field in one of the subreports.
- B. Include Location as a drillable field in all the subreports.
- C. Include Location as a Detail Data field in all the subreports.
- D. Include Location as a drillable field in one of the subreports.

#### Answer: C

### Explanation:

Composite reports combine multiple subreports, and their summarizations depend on the fields configured in the subreports themselves. To enable consistent grouping and summarization across the entire composite report, the Location field must be included

as a Detail Data field in all the subreports. This ensures that each subreport provides the Location context required for composite-level summarization.

From the Workday binder: "Composite reports aggregate results from multiple subreports. To summarize or drill consistently on a specific field, that field must exist as a Detail Data field in all subreports included in the composite." If Location is only included in one subreport, summarizations in the other subreports would not align, and Location-based grouping would fail. Similarly, making Location drillable only affects drill-down options, not summary-level grouping across the composite.

Thus, the correct answer is A. Include Location as a Detail Data field in all the subreports.

#### **NEW QUESTION #41**

You want to create a report that groups all employees by area code. However, the field you are pulling from contains the entire phone number.

- A. Concatenate Text
- B. Substring Text
- C. Format Text
- D. Format Number

#### Answer: B

#### Explanation:

The Substring Text function in Workday calculated fields extracts a portion of a string based on character position and length. To capture the area code from a phone number (e.g., the first three digits of a 10-digit number), you define the substring starting at position 1 with a length of 3.

From Workday Reporting documentation:

"Substring Text - Returns a portion of a text string based on a starting position and specified length." Example: Phone number  $4155551234 \rightarrow \text{Substring}(1,3) = 415$ .

Therefore, the correct choice is A. Substring Text.

#### **NEW QUESTION #42**

You are viewing a Report Performance Log and notice the Top Level Filter Time is high. How should you edit the report definition to improve this?

- A. Use a different data source
- B. Use built-in data source prompts instead of filters
- C. Use calculated fields instead of filters
- D. Use subfilters instead of filters

#### Answer: B

#### Explanation:

Workday's Report Performance Log highlights processing time contributors such as "Top Level Filter Time." If this is high, the best practice is to replace report filters with built-in data source prompts, since prompts restrict data earlier in processing, improving performance.

From the Workday Reporting documentation:

"To improve report performance, leverage built-in data source prompts instead of filters whenever possible. Prompts reduce the data set retrieved before filters are applied, minimizing filter processing time." Therefore, the correct answer is B. Use built-in data source prompts instead of filters.

#### **NEW QUESTION #43**

You would like to build a composite report using worker data in which report users can select a value from the output and view the worker, worker's location, and worker's manager.

Where will you need to configure the drill down values?

- A. In the composite report columns
- B. In the composite report prompt settings
- C. In the subreports
- D. In the composite report rows

#### Answer: A

#### Explanation:

In composite reports, drill-down functionality is controlled at the column level. By configuring drillable fields on the output columns, users can select values and view related details, such as worker name, location, and manager.

From the Workday documentation: "Drill-down values in composite reports are configured on columns. Columns can be set to include drillable fields, allowing users to select a value and view related data." Rows determine how data is grouped, prompts filter initial results, and subreports provide the raw data but do not directly control drillable field configurations. Therefore, the correct configuration is C. In the composite report columns.

#### **NEW QUESTION #44**

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