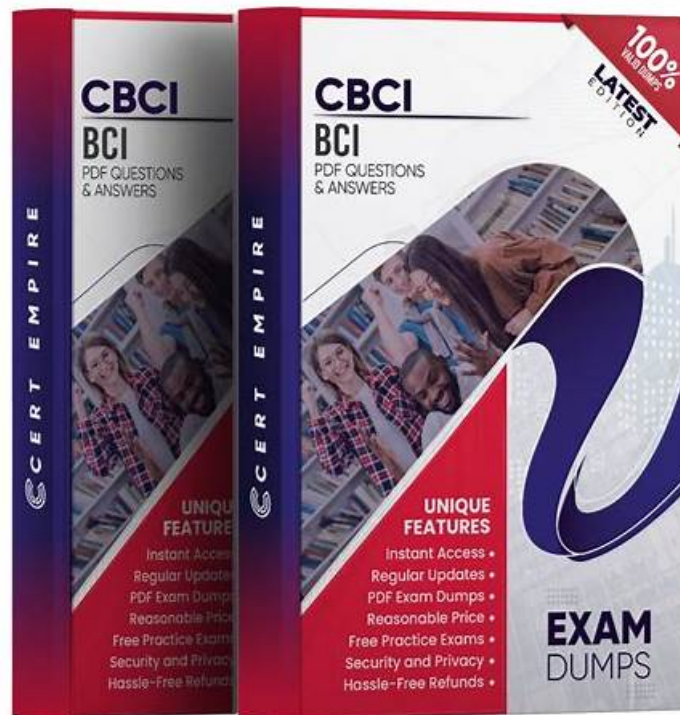


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BCI CBCI Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Introduction: This section lays the groundwork for newcomers to business continuity by clarifying what business continuity is, why it matters in organizational resilience, and how its fundamental practices interconnect under the Good Practice Guidelines (GPG) framework.
Topic 2	<ul style="list-style-type: none">• Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 3	<ul style="list-style-type: none">• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.
Topic 4	<ul style="list-style-type: none">• Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.
Topic 5	<ul style="list-style-type: none">• Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.

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BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q31-Q36):

NEW QUESTION # 31

An example of regularly planned ongoing maintenance of the Business Continuity Management System (BCMS) is:

- A. Examining with department heads the performance of their systems following near misses
- B. Taking corrective actions to revise the Business Continuity plan after an actual incident
- C. Performing a check of backup equipment at the alternate site on a monthly basis
- D. Making changes to the evacuation procedures after an emergency building evacuation demonstrates the procedures include unexpected risks

Answer: C

Explanation:

The CBCI 7.0 course highlights that regularly scheduled maintenance activities, such as monthly checks of backup equipment, are essential for ensuring that Business Continuity resources remain operational and ready for use. Such preventative maintenance helps detect failures before incidents occur, supporting system reliability. While corrective actions and reviews following incidents or near misses are important, ongoing, planned maintenance is the proactive foundation of system resilience. Evacuation procedure changes are reactive and part of continual improvement, but routine equipment checks represent essential planned maintenance.

Reference: CBCI 7.0 Study Guide, Module 6: Maintenance and Continual Improvement, pages 140-142.

NEW QUESTION # 32

Which type of exercise is always carried out in the normal operational environment, alternative premises, or command centres and is designed to include everyone that could be involved in the response if the incident were real?

- A. Live
- B. Scenario
- C. Simulation
- D. Discussion-based

Answer: A

Explanation:

The CBCI 7.0 course describes live exercises as the most comprehensive type of Business Continuity exercise.

These are conducted in actual or alternate operational environments, including command centres, to simulate real incident conditions as closely as possible. Live exercises involve all personnel who would participate in an actual incident response, testing systems, processes, communication, and physical infrastructure. Their scope, realism, and inclusiveness help identify practical issues that other exercise types may miss. They require significant resources and planning but provide critical assurance of organizational preparedness under authentic conditions.

Reference: CBCI 7.0 Study Guide, Module 6: Exercising and Validation, pages 120-122.

NEW QUESTION # 33

Which of the following statements about embracing Business Continuity is correct?

- A. Embracing Business Continuity can be described as a corporate mandate driven by policy

- B. Embracing Continuity is where personnel commit to Business Continuity because they believe that is necessary to protect the organization and its interested parties
- C. Embracing Business Continuity is a culture that exists separately from the organization's culture
- D. Embracing Business Continuity is relevant only to top management as other personnel are required to comply with tasks in their role description

Answer: B

Explanation:

The CBCI 7.0 course defines embracing Business Continuity as a cultural commitment by personnel who recognize the importance of Business Continuity in protecting organizational interests. It goes beyond policy mandates or role compliance and reflects genuine belief and ownership. Embracing Business Continuity is integrated with the broader organizational culture rather than existing separately. This deep commitment improves resilience and the effectiveness of continuity efforts at all levels.

Reference:CBCI 7.0 Study Guide, Module 4: Business Continuity Culture, pages 65-68.

NEW QUESTION # 34

Which method of measuring culture requires periodic checks to determine the percentage of the organization's personnel currently covered by existing Business Continuity culture initiatives?

- A. Unstructured observation
- B. Business Continuity awareness
- C. Behavioural consistency
- D. Culture index

Answer: B

Explanation:

The CBCI 7.0 course identifies Business Continuity awareness measurement as a method involving regular assessments of personnel engagement levels with Business Continuity culture initiatives. Periodic checks gauge how many employees have been reached by awareness programs, training, and communications. This quantitative approach provides tangible data on the penetration of continuity culture across the organization, informing areas needing focus or improvement. Unlike unstructured observations or broader culture indices, awareness measurement specifically targets the spread and effectiveness of Business Continuity messaging and understanding.

Reference:CBCI 7.0 Study Guide, Module 4: Measuring and Developing Culture, pages 72-75.

NEW QUESTION # 35

Which of the following statements about the methods used to collect information following an exercise is correct?

- A. Surveys are especially effective if an exercise and its participants are spread out over multiple locations
- B. One-on-one interviews with all exercise participants should be conducted within one month following the exercise
- C. Only senior level exercise participants should provide opinions during the debrief
- D. A hot debrief should be conducted within one month after the conclusion of an exercise

Answer: A

Explanation:

Surveys are a practical and efficient way to collect feedback from participants who may be geographically dispersed or involved in staggered exercise sessions. The CBCI 7.0 course emphasizes that surveys enable broad participation and timely input collection, which can be crucial when participants cannot all meet in person or at the same time. Hot debriefs are typically immediate post-exercise discussions, not extended over a month. One-on-one interviews and limiting input to senior personnel restrict breadth and may delay feedback.

Reference:CBCI 7.0 Study Guide, Module 6: Exercising and Validation, pages 125-128.

NEW QUESTION # 36

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