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BCI CBCI Exam Syllabus Topics:

Topic	Details

Topic 1	• Design: Here, learners explore how to translate analysis into strategic plans by developing continuity designs that mitigate identified risks, ensuring critical operations remain functional or can be quickly restored during disruptions.
Topic 2	• Analysis This module dives into the analytical stage, focusing on tools such as Business Impact Analysis (BIA) and risk assessment to identify critical functions and vulnerabilities—essential for understanding what the organization must protect and why.
Topic 3	• Validation: This final module emphasizes testing and verifying the effectiveness of implemented plans through exercises and reviews—ensuring that what was designed and implemented actually performs as intended under real-world conditions.
Topic 4	• Policy and Programme Management and Embedding: This part guides users through establishing a Business Continuity Management System (BCMS), including how to craft governance, define a policy, and embed these elements into the fabric of an organization for long-term sustainability.
Topic 5	• Implementation: This section covers putting the designed continuity strategies into action, including creating and deploying incident response and business continuity plans, structuring effective response teams, and ensuring operational readiness.

BCI Certificate of the Business Continuity Institute (CBCI) Sample Questions (Q89-Q94):

NEW QUESTION # 89
Which of the following would be the most effective and motivating way to share information that is intended to influence personnel to embrace Business Continuity?

- A. Ensure that attendance at meetings is recorded and reflected in the staff performance appraisals
- B. Send all information via email or the intranet on the assumption that this will be everyone's preferred, and most convenient, form of communication
- C. Provide detailed explanations on all of the organization and set regular tests to ensure that personnel are taking sufficient interest
- D. Use language that is clear and easily accessible to all when producing documents, presentations or training materials

Answer: D

Explanation:
The CBCI 7.0 course highlights that the most effective way to motivate personnel is through clear, accessible, and engaging communication. Materials should be understandable regardless of role or background, avoiding jargon and complexity. This clarity facilitates comprehension and fosters genuine interest in Business Continuity. Detailed explanations and testing may overwhelm or alienate, while relying solely on email or intranet assumes preferences that may not be universal. Recording attendance links to compliance rather than motivation. Tailoring communication style and delivery to audience needs maximizes engagement and encourages embracement.
Reference: CBCI 7.0 Study Guide, Module 4: Communication and Engagement, pages 71-74.

NEW QUESTION # 90
When considering solutions for supplier strategies, the Business Continuity professional should ensure that:

- A. Priority should be given to existing suppliers
- B. The solutions are reviewed by procurement prior to approval
- C. Suppliers have capability that aligns with the organization's Recovery Time Objectives (RTOs) that rely on them
- D. Suppliers can deliver high-quality products and services during business as usual situations

Answer: C

Explanation:
Aligning supplier capabilities with the organization's RTOs is essential to maintain continuity of critical supply chain functions. The

CBCI 7.0 course specifies that suppliers must be able to recover and deliver their products or services within timeframes that meet the organization's recovery requirements to avoid operational disruption. While quality in business as usual and procurement review are important, they do not guarantee supplier resilience. Prioritizing existing suppliers solely on relationship basis without evaluating continuity capability risks supply failures. Ensuring RTO alignment is a critical criterion in supplier strategy development.
Reference:CBCI 7.0 Study Guide, Module 5: Supplier and Resource Strategies, pages 97-100.

NEW QUESTION # 91
In relation to a disruption to activities, the Minimum Business Continuity Objective (MBCO):

- A. Should be the Recovery Time Objective (RTO)
- B. Is the point set by top management for mobilizing response teams
- C. Is the point identified in the risk assessment when risks have been successfully mitigated
- D. Should be attained either at the same time, or after, the RTO

Answer: D

Explanation:
The CBCI 7.0 course defines theMinimum Business Continuity Objective (MBCO)as the minimum level of services or outputs that must be maintained or restored to avoid unacceptable consequences. The MBCO is achieved either simultaneously with or after the Recovery Time Objective (RTO), as the RTO specifies when recovery should be complete for prioritized activities. MBCO sets a baseline for continuity, focusing on critical minimum outputs, rather than risk assessment milestones or managerial mobilization decisions.
Understanding this sequencing supports realistic and measurable recovery planning.
Reference:CBCI 7.0 Study Guide, Module 3: Recovery Objectives and Impact Analysis, pages 58-60.

NEW QUESTION # 92
When preparing to carry out a Business Impact Assessment (BIA), the Business Continuity professional should:

- A. Consult with personnel to determine preferred ways of working in different departments
- B. Review all relevant organization documents to help assess the appropriate parameters and factors to be applied during the process
- C. Ensure that the process includes an external communications procedure
- D. Consider the potential recovery strategies and solutions that may be implemented

Answer: B

Explanation:
The CBCI 7.0 course advises that before conducting a BIA, the Business Continuity professional should review organizational documentssuch as strategic plans, operational procedures, and risk registers to understand the context and determine appropriate parameters like impact categories and assessment criteria.
This preparation ensures that the BIA is aligned with organizational objectives and risks, enhancing the accuracy and relevance of findings. While consulting personnel, considering recovery strategies, and communication procedures are important, these typically occur later in the BCMS lifecycle. Proper groundwork through document review is essential for a focused and effective BIA process.
Reference:CBCI 7.0 Study Guide, Module 3: Business Impact Analysis, pages 40-43.

NEW QUESTION # 93
Which of the following statements best describes the relationship between Business Continuity strategies and solutions?

- A. Strategies are based on the outcomes of the Business Impact Analysis (BIA) whereas solutions are based on the outcomes of the risk assessment
- B. Strategies focus on the methods and procedures for business as usual activities whereas solutions focus on the treatments and actions to minimize risks
- C. Strategies are high-level approaches for meeting the organization's Business Continuity requirements whereas solutions detail how the strategies will be implemented
- D. Strategies align to the direction set out in the Business Continuity policy whilst solutions address the outlined objectives in the Business Continuity Management System (BCMS)

Answer: C

Explanation:
According to CBCI 7.0,strategies represent the high-level approachesthat define how the organization will maintain or recover critical operations, aligned with Business Continuity requirements identified through BIAs and risk assessments. Solutions, on the other hand, are thespecific, detailed methods and resources deployed to implement these strategies effectively. Strategies set the direction, while solutions translate these into practical capabilities such as alternate site arrangements, backup systems, or communication plans.
Distinguishing strategies from solutions clarifies planning and execution responsibilities within the BCMS.
Reference:CBCI 7.0 Study Guide, Module 5: Solutions Design, pages 88-90.

NEW QUESTION # 94

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