

ACA100 Practice Mock - Key ACA100 Concepts



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Appian ACA100 Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">Business Process Modeling: Your skills in business process modeling within Appian will be assessed here. You need to be familiar with different integration types, BPMN elements, and the best practices for defining user roles in process model diagrams. Your ability to specify correct nodes for scenarios, understand gateway types in the Process Modeler, and identify automation opportunities within a process will be critical to become an Appian analyst.

Topic 2	<ul style="list-style-type: none"> Requirements Gathering: In this part of the Appian ACA100 exam, your ability to effectively gather and interpret business requirements is evaluated. You will be tested on your understanding of the requirement gathering process, how Appian features can meet business needs, and how to translate requirements into user stories and development plans. Additionally, you will need to address common challenges in this area and know when to apply specific UI components within Appian interfaces.
Topic 3	<ul style="list-style-type: none"> User Story Creation: This topic examines your ability to create and manage user stories in an Appian context. To become Appian analyst, you will need to demonstrate how to illustrate standard user story formats, categorize them, and collaborate with Product Owners on managing product backlogs. Additionally, the exam will test skills about identifying story status and understanding the various components of a user story, such as description and acceptance criteria.
Topic 4	<ul style="list-style-type: none"> Appian Software Development Lifecycle (SDLC): The topic tests your expertise in navigating the Appian SDLC and your role as an analyst in each phase, from initial build to optimization. You will need to distinguish between different SDLC stages, understand scrum lifecycle elements like DoD and DoR. Your ability to recognize team roles and responsibilities is essential to become certified Appian analyst.
Topic 5	<ul style="list-style-type: none"> Introduction to the Appian Platform: This topic assesses the understanding of analysts about the key components and capabilities of the Appian Platform. Aspiring Appian analysts will need to demonstrate knowledge of Appian objects, resources, and role-based security. Additionally, the grasp of Appian use cases and user experiences, as well as the ability to differentiate among Appian Designer, Process Modeler, and Cloud Database, will be tested.

Appian Certified Analyst Sample Questions (Q36-Q41):

NEW QUESTION # 36

A partially created user story for an approval task has been added to the Product Backlog and you have been asked to review it. So far, the user story includes acceptance criteria stating:

"Verify that the user can select approve or deny. "

"Verify that the user can enter an approval comment. "

What are two examples of additional content that need to be added to the user story before it can be considered complete?

- A. User story description
- B. UI mockup
- C. Condition upon selecting either "deny" or "approve"
- D. Truth table

Answer: A,C

Explanation:

User Story Description (B): A complete user story should include a detailed description that outlines the context, goals, and specific actions the user can perform. This helps in setting a clear understanding of what needs to be developed and why. The description provides the foundation for the user story and ensures that all stakeholders have a shared understanding of the requirement.

Reference: Appian Documentation - Writing User Stories

Condition upon Selecting Either "Deny" or "Approve" (A): To ensure that the user story is complete, you must specify what happens when the user selects "deny" or "approve." This could include conditions such as sending notifications, triggering workflows, or updating statuses. Clearly defining these conditions ensures that the development team knows exactly what to implement and how the system should behave in different scenarios. Reference: Appian Documentation - Acceptance Criteria Examples

NEW QUESTION # 37

Which Appian component would you use to display a large amount of data in a user-friendly, interactive way?

- A. Pie Chart Component
- B. Record Grid Component
- C. Milestone Component
- D. Dropdown Component

Answer: B

Explanation:

Explanation:

NEW QUESTION # 38

You need to draft user stories.

What are the three most important requirements to collect?

- A. Process Workflow steps
- B. Report Filters
- C. Branding
- D. Security
- E. User Experience

Answer: A,D,E

Explanation:

When drafting user stories, the most important requirements to collect are those that directly impact the functionality, security, and user experience of the application. These elements ensure that the application not only meets the user's needs but also adheres to best practices in development.

* Security (A):

* Ensuring that the application is secure is paramount. Security requirements define how user data is protected and how access is controlled within the system.

* This includes authentication, authorization, data encryption, and compliance with relevant regulations.

* Process Workflow Steps (B):

* Understanding the specific steps involved in the process is crucial for accurately capturing how the application should function.

* Detailed workflow steps ensure that the application automates and supports the business process as intended.

* User Experience (E):

* The user experience (UX) defines how users interact with the application, including the interface design, ease of use, and overall satisfaction.

* Capturing UX requirements ensures that the application is intuitive and meets the users' needs.

* Why Not Other Options?:

* C. Report Filters: While important, they are more specific to reporting functionality and not always a core component of every user story.

* D. Branding: Branding requirements are typically considered during the design phase, but they are less critical in the functional drafting of user stories.

* References:

* Appian Documentation on Gathering Requirements: Requirements Gathering in Appian Focusing on security, process workflow, and user experience ensures that the application is robust, effective, and user-friendly.

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NEW QUESTION # 39

The order management team receives orders via different channels, including email. Emails are accompanied by attachments containing the details of the order information. The team reviews the emails and attachments for clarity. Then, they extract the order specifics to create a customer record in their Customer Relationship Management (CRM) platform and an order in their Order Management System (OMS).

What is the most effective form of automation to help increase fulfillment efficiency in this process?

- A. Provide a task after the order email was received asking the team to check the order status and select the next step option
- B. Review the emails and attachments using trained artificial intelligence to extract order data information
- C. Have an auto-reply "Thank You" email sent back thanking the customer for sending in their order request
- D. Prompt the order management team members with a task to create an order in the CRM platform

Answer: B

Explanation:

The most effective form of automation to increase fulfillment efficiency in this process is using trained artificial intelligence (AI) to extract order data information from the emails and attachments. AI can be trained to recognize and extract key details such as

customer names, order numbers, and product information directly from the content of the emails and attachments. This automation significantly reduces the manual effort required to review and input data, thereby speeding up the order processing time and reducing the chance of errors.

Reference: Appian Documentation - AI and Automation Capabilities

Note: The other options (B, C, D) provide minimal automation and would still require significant manual intervention, which does not effectively enhance fulfillment efficiency.

NEW QUESTION # 40

Which project team member is responsible for verifying all the acceptance criteria in a story to ensure its completeness?

- A. Scrum Master
- B. Business Stakeholders
- C. Product Owner
- D. Subject Matter Experts (SMEs)

Answer: C

Explanation:

The correct answer is Product Owner . In Appian delivery practice, acceptance criteria define the specific conditions a user story must satisfy to deliver the functionality agreed to by the Product Owner. Appian guidance states that acceptance criteria define the functional and non-functional boundaries of a story and create the list of items the Product Owner will approve through story acceptance testing.

Although acceptance criteria should be written collaboratively with the delivery team, Appian explicitly assigns final approval to the Product Owner: the team may draft, groom, review, and finalize the criteria together, but "the PO must give the final approval." Appian also notes that acceptance criteria should be written, agreed upon, and finalized with the Product Owner before estimation and story pointing occur.

Business stakeholders and SMEs provide domain input, clarify business rules, and validate that requirements reflect operational needs, but they are not accountable for final story acceptance. The Scrum Master or Team Lead facilitates ceremonies and removes impediments, but does not own business acceptance. Relevant topics: User Story Creation, Acceptance Criteria, Product Owner Responsibilities, Backlog Refinement, Definition of Ready, Sprint Planning, and Story Acceptance Testing .

NEW QUESTION # 41

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