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Salesforce Plat-Admn-301 Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none">• Objects and Applications: This section of the exam measures the skills of a Salesforce Business Analyst and covers selecting appropriate object and application-level solutions to meet business needs. It focuses on identifying when to use master-detail relationships, lookups, junction objects, related lists, record types, Schema Builder, and Object Creator. The section also includes improving UI and user experience using App Manager, Lightning App Builder, Dynamic Forms, standard Lightning components, console apps, and tools like the Lightning page analyze button.
Topic 2	<ul style="list-style-type: none">• Data and Analytics Management: This section of the exam measures skills of Salesforce Data Analyst and covers data quality assessment, data enrichment, and duplicate management. It explains how to choose appropriate reporting and analytics tools for advanced requirements, including custom report types, snapshots, formulas, joined reports, and dashboard configurations. It also covers methods for connecting external data sources using big objects, external objects, data warehouses, data lakes, and Salesforce Connect. Finally, it describes the suitable tools and methods for importing data, including Data Loader, Data Import Wizard, and external IDs.

Topic 3	<ul style="list-style-type: none"> • Environment Management and Deployment: This section of the exam measures skills of Salesforce Administrator and covers moving metadata between environments using tools such as sandboxes, change sets, and managed or unmanaged AppExchange packages. It explains the capabilities and best practices related to deploying changes through change sets to ensure smooth and controlled migrations.
Topic 4	<ul style="list-style-type: none"> • Process Automation: This section of the exam measures skills of Salesforce Consultant and covers choosing the right automation tools to solve complex business problems. It focuses on understanding the capabilities and limitations of declarative tools, identifying the right troubleshooting methods, and applying automation correctly within Salesforce's order of execution. This section emphasizes designing efficient, scalable automation using workflow tools, flows, and other declarative features.

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Salesforce Certified Platform Administrator II Sample Questions (Q113-Q118):

NEW QUESTION # 113

An administrator has been tasked with sending an email notification to all project team members when project status is changed to Allocated. Project teams contain users from different departments and different roles. How should an administrator ensure the proper users will receive the email?

- A. Use sharing rules to automatically share with the individual users in the project team.
- **B. Create public groups for each project team and send the email alert to the project group.**
- C. Move the project users to the same role and send the email alert to everyone in the role.
- D. Configure a queue for the project team and have members view the queue's list view.

Answer: B

Explanation:

Public groups let you share records with a set of users defined by criteria such as role, profile, or individual users. You can use public groups as recipients for email alerts in workflow rules or process builder.

References: https://trailhead.salesforce.com/en/content/learn/modules/administration_essentials_for_new_admins_in_lightning_experience

/administration_essentials_for_new_admins_in_lightning_experience_security_sharing

NEW QUESTION # 114

An auto-response rule sends an email using Template when the field Case Source Is 'email' and Template when Case Source is blank. A Process Builder updates Case Source to 'email' when a case is created using Email-to-Case and to web' when a case is created using Web-to-Case. Otherwise, Case Source Is blank.

What will occur when a case is created from an Incoming email?

- A. An email is sent out using Template and then Case Source updates to email.
- B. Case Source updates to email and an email is sent out using Template1.
- **C. Case Source updates to 'email' and an email is sent out using Template2.**
- D. An email is sent out using Template and then Case Source updates to 'email'.

Answer: C

Explanation:

Case Source updates to 'email' before the record is saved because the Process Builder runs before the auto-response rule. Then, an email is sent out using Template2 because the auto-response rule evaluates the Case Source value after it is updated by the Process Builder and matches the criteria for Template2

NEW QUESTION # 115

What should an administrator do to keep secure fields protected in email templates'?

- A. Implement GDPR.
- B. Remove the fields from the email.
- **C. Use classic encrypted fields.**
- D. Set up an approval process for email alerts.

Answer: C

Explanation:

To ensure that secure fields remain protected in email templates, administrators should remove the fields from the email. Email templates can expose sensitive information if they contain fields with secure data. By excluding these fields, administrators can prevent unauthorized access to sensitive information through email communication.

* Removing Secure Fields from Email Templates:

* When creating or updating email templates, administrators should carefully assess the fields included and remove any that contain sensitive information, such as encrypted fields or fields that contain Personal Identifiable Information (PII).

* This approach ensures that secure information is not unintentionally shared via email, aligning with best practices for data security and minimizing exposure risks.

* Implications of Including Secure Data in Emails:

* Secure fields, particularly those that contain sensitive or confidential information, should be restricted from emails to avoid potential data breaches.

* Email communication often lacks the same security controls as the Salesforce platform, making it essential to limit the sharing of sensitive data.

Incorrect options:

* Implement GDPR: While GDPR compliance ensures proper data handling practices, it does not directly prevent secure fields from being included in emails.

* Set up an approval process for email alerts: An approval process can control the sending of email alerts but does not inherently protect secure fields within the email content.

* Use classic encrypted fields: Encrypted fields add a layer of security for data at rest within Salesforce but do not provide specific protections for data included in email templates. Moreover, encrypted fields cannot be referenced in email templates.

In conclusion, the most effective way to ensure that secure fields are not exposed through email templates is to remove these fields from the template altogether, avoiding the inclusion of sensitive data in email communications.

Reference: As per Salesforce's best practices for handling secure data, email templates should avoid referencing secure fields to prevent unauthorized data exposure.

NEW QUESTION # 116

The administrator at Cloud Kicks is troubleshooting an issue one user is having with a flow. They have decided to add a debug log to that user.

What debug log category should be used?

- **A. Workflow**
- B. Database
- C. Callout
- D. System

Answer: A

Explanation:

Workflow is the debug log category that should be used to troubleshoot an issue with a flow. Workflow is a debug log category that captures information about workflow rules, flows, processes, approval processes, and entitlement processes. Workflow can help identify errors or issues related to these automation tools by showing details such as evaluation criteria, actions executed, variables assigned, and outcomes reached.

NEW QUESTION # 117

Northern Trail Outfitters requires the sales user to input a use case before moving the opportunity stage to qualified. A consultant has reviewed the business requirement and ran a report to check the state of data completion. When pulling a report for opportunities in the qualified stage or beyond, it appears that only 30% of records have a use case filled out with varying text strings. What should the administrator recommend?

- A. Use a quick action with the Use Case field in the layout, and add it as a Lightning component.
- **B. Create a validation rule and add the Use Case field to the Stage Guidance in Path.**
- C. Write a record-triggered flow that populates the Use Case field when an opportunity is closed.
- D. Make the Use Case field required on the master Opportunity layout.

Answer: B

Explanation:

A validation rule and a stage guidance in Path are two features that can help ensure that users input a use case before moving the opportunity stage to qualified.

* A validation rule is a formula that validates the data entered by users and prevents records from being saved if they do not meet certain criteria. In this case, a validation rule can be used to check if the Use Case field is blank when the Stage field is changed to Qualified, and display an error message if so.

* A stage guidance in Path is a feature that displays helpful information or tips for each stage of a sales process on an opportunity record page. In this case, adding the Use Case field to the stage guidance in Path can remind users to fill out this field before moving to the next stage.

NEW QUESTION # 118

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