

Associate-Google-Workspace-Administrator日本語版問題解説、Associate-Google-Workspace-Administrator日本語版と英語版



**Associate Google
Workspace Administrator**
実試験問題集
日本語版 + 英語版
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Google Associate-Google-Workspace-Administrator 認定試験の出題範囲:

トピック	出題範囲
トピック 1	<ul style="list-style-type: none">• Supporting Business Initiatives: This section of the exam measures the skills of Enterprise Data Managers and covers the use of Google Workspace tools to support legal, reporting, and data management initiatives. It assesses the ability to configure Google Vault for retention rules, legal holds, and audits, ensuring compliance with legal and organizational data policies. The section also involves generating and interpreting user adoption and usage reports, analyzing alerts, monitoring service outages, and using BigQuery to derive actionable insights from activity logs. Furthermore, candidates are evaluated on their proficiency in supporting data import and export tasks, including onboarding and offboarding processes, migrating Gmail data, and exporting Google Workspace content to other platforms.
トピック 2	<ul style="list-style-type: none">• Data Access and Authentication: This section of the exam evaluates the capabilities of Security Administrators and focuses on configuring policies that secure organizational data across devices and applications. It includes setting up Chrome and Windows device management, implementing context-aware access, and enabling endpoint verification. The section assesses the ability to configure Gmail Data Loss Prevention (DLP) and Access Control Lists (ACLs) to prevent data leaks and enforce governance policies. Candidates must demonstrate an understanding of configuring secure collaboration settings on Drive, managing client-side encryption, and restricting external sharing. It also covers managing third-party applications by controlling permissions, approving Marketplace add-ons, and deploying apps securely within organizational units. Lastly, this section measures the ability to configure user authentication methods, such as two-step verification, SSO integration, and session controls, ensuring alignment with corporate security standards and compliance requirements.

トピック 3	<ul style="list-style-type: none"> • Configuring Services: This section of the exam evaluates the expertise of IT Systems Engineers and emphasizes configuring Google Workspace services according to corporate policies. It involves assigning permissions, setting up organizational units (OUs), managing application and security settings, and delegating Identity and Access Management (IAM) roles. The section also covers creating data compliance rules, applying Drive labels for data organization, and setting up feature releases such as Rapid or Scheduled Release. Candidates must demonstrate knowledge of security configurations for Google Cloud Marketplace applications and implement content compliance and security integration protocols. Furthermore, it includes configuring Gmail settings such as routing, spam control, email delegation, and archiving to ensure communication security and policy alignment across the organization.
トピック 4	<ul style="list-style-type: none"> • Managing Objects: This section of the exam measures the skills of Google Workspace Administrators and covers the management of user accounts, shared drives, calendars, and groups within an organization. It assesses the ability to handle account lifecycles through provisioning and deprovisioning processes, transferring ownership, managing roles, and applying security measures when access needs to be revoked. Candidates must understand how to configure Google Cloud Directory Sync (GCDS) for synchronizing user data, perform audits, and interpret logs. Additionally, it tests knowledge of managing Google Drive permissions, lifecycle management of shared drives, and implementing security best practices. The section also focuses on configuring and troubleshooting Google Calendar and Groups for Business, ensuring proper access control, resource management, and the automation of group-related tasks using APIs and Apps Script.
トピック 5	<ul style="list-style-type: none"> • Troubleshooting: This section of the exam measures the skills of Technical Support Specialists and focuses on identifying, diagnosing, and resolving issues within Google Workspace services. It tests the ability to troubleshoot mail delivery problems, interpret message headers, analyze audit logs, and determine root causes of communication failures. Candidates are expected to collect relevant logs and documentation for support escalation and identify known issues. The section also evaluates knowledge in detecting and mitigating basic email attacks such as phishing, spam, or spoofing, using Gmail security settings and compliance tools. Additionally, it assesses troubleshooting skills for Google Workspace access, performance, and authentication issues across different devices and applications, including Google Meet and Jamboard, while maintaining service continuity and network reliability.

>> Associate-Google-Workspace-Administrator日本語版問題解説 <<

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Google Associate Google Workspace Administrator 認定 Associate-Google-Workspace-Administrator 試験問題 (Q86-Q91):

質問 # 86

The legal department at your organization is working on a time-critical merger and acquisition (M&A) deal. They urgently require access to specific email communications from an employee who is currently on leave. The organization's current retention policy is set to indefinite. You need to retrieve the required emails for the legal department in a manner that ensures data privacy. What should you do?

- A. Temporarily grant the legal department access to the employee's email account with a restricted scope that is limited to the

M&A-related emails.

- B. Instruct the IT department to directly access and forward the relevant emails to the legal department.
- C. Ask a colleague with delegate access to the employee's mailbox to identify and forward the relevant emails to the legal department.
- **D. Use Google Vault to create a matter specific to the M&A deal. Search for relevant emails within the employee's mailbox. Export and share relevant emails with your legal department.**

正解: D

解説:

Using Google Vault to create a matter specific to the M&A deal allows for legal, secure, and privacy-compliant retrieval of emails. You can search for the specific emails related to the merger and acquisition, export them, and share them with the legal department without granting direct access to the employee's mailbox. This approach ensures both data privacy and compliance with organizational policies.

質問 # 87

Your company has purchased Gemini licenses for a subset of employees. You need to ensure that only users in the marketing and sales departments have access to Gemini features by using the most efficient approach. What should you do?

- A. Create a script to assign a Gemini license to new users if they are in marketing or sales. Run the script daily.
- B. Enable Gemini for the entire organization. Instruct users in other departments not to use Gemini.
- **C. Create an organizational unit (OU) for marketing and sales. Assign the Gemini licenses to that OU, and enable Gemini for that OU only.**
- D. Assign Gemini licenses to each user in the marketing and sales departments.

正解: C

解説:

Creating separate organizational units (OUs) for marketing and sales allows you to apply the Gemini licenses to only those departments. By enabling Gemini for just that OU, you ensure that only the employees in marketing and sales have access to Gemini features, ensuring an efficient and scalable solution. This avoids the need for manual assignment or unnecessary instructions to users in other departments.

質問 # 88

You work at a large organization that prohibits employees from using Google Sites. However, a task force comprised of three people from five different departments has recently been formed to work on a project assigned by the Office of the CIO. You need to allow the users in this task force to temporarily use Google Sites. You want to use the least disruptive and most efficient approach. What should you do?

- **A. Place the 15 task force users into a new organizational unit (OU). Turn on Google Sites access for the OU.**
- B. Turn Google Sites access on for each of the 15 users in the task force.
- C. Create a configuration group for the task force's 15 users. Grant Google Sites access to the group.
- D. Create an access group for the task force's 15 users. Grant Google Sites access to the group.

正解: A

解説:

Creating a new organizational unit (OU) for the task force members and turning on Google Sites access for that OU is the least disruptive and most efficient approach. It allows you to target only the users in the task force, granting them temporary access to Google Sites without impacting the rest of the organization. This solution also provides clear control over the access, which can be easily modified when the task force's work is completed.

質問 # 89

Your organization acquired a small agency. You need to create user accounts for these new employees. The new users must be able to use their new organization's email address and their email address with the sub-agency domain name. What should you do?

- A. Set up the acquired agency as a secondary domain and swap it to the primary domain.
- B. Redirect the acquired domain to Google's MX records and add the account as a "send as" address.

- C. Set up the acquired agency as a secondary domain from the Manage domains page.
- **D. Set up the acquired agency as a user alias domain from the Manage domains page.**

正解: D

解説:

Setting up the acquired agency as a user alias domain allows users to have their new organization's email address while still being able to send and receive emails using their previous email address with the sub-agency domain. This approach efficiently ensures they can use both email addresses without requiring additional configuration for separate accounts.

質問 # 90

Your company has recently purchased a new domain name to use for the corporate email addresses. However, you are unable to access certain features in Google Workspace because the domain is not verified. You need to verify the domain. What should you do?

- A. Purchase a SSL certificate for your domain.
- **B. Request a TXT record be added to the DNS zone by your domain registrar.**
- C. Contact Google support and request manual verification.
- D. Add an MX record to your DNS zone that points to Google Workspace.

正解: B

解説:

To verify a domain name with Google Workspace and gain access to all its features, you typically need to prove that you own the domain. One of the most common methods for doing this is by adding a specific TXT record to your domain's DNS (Domain Name System) zone. Google provides this unique TXT record, and once it's published in your DNS, Google can verify your ownership. Here's why option C is the correct approach and why the others are not the standard methods for domain verification in Google Workspace:

C . Request a TXT record be added to the DNS zone by your domain registrar.

Google Workspace provides a unique TXT record that you need to add to your domain's DNS settings. This record contains a specific code that Google's systems check for. By finding this record in your domain's public DNS, Google can confirm that you have control over the domain and are authorized to use it with Google Workspace. You usually manage DNS records through the interface provided by your domain registrar or your DNS hosting provider.

Associate Google Workspace Administrator topics guides or documents reference: The official Google Workspace Admin Help documentation on "Verify your domain for Google Workspace" (or similar titles) explicitly outlines the different methods for domain verification. Adding a TXT record is consistently presented as a primary and recommended method. The documentation provides the exact steps: Sign in to your domain host (domain registrar).

Go to your domain's DNS records.

Add a TXT record with the value provided by Google.

Save the TXT record.

In the Google Admin console, start the verification process. Google will then check for the TXT record.

A . Contact Google support and request manual verification.

While Google support can assist with domain verification issues, it's not the standard first step. Manual verification is usually reserved for situations where the standard methods (like TXT or CNAME records) cannot be used or have failed. You should first attempt one of the standard DNS-based verification methods.

Associate Google Workspace Administrator topics guides or documents reference: The standard domain verification process, as documented in Google Workspace Admin Help, primarily involves DNS record modifications. Contacting support is usually a step taken if there are problems with these standard methods.

B . Add an MX record to your DNS zone that points to Google Workspace.

MX records are for directing email to the correct mail servers. While you will eventually need to configure MX records to use Gmail with your domain, adding them is not the primary step for verifying the domain's ownership. Domain verification needs to be completed before you can fully set up email and have Google manage your domain's email flow.

Associate Google Workspace Administrator topics guides or documents reference: The Google Workspace Admin Help documentation clearly separates the steps for domain verification from setting up MX records for email. Verification comes first to prove ownership.

D . Purchase an SSL certificate for your domain.

An SSL (Secure Sockets Layer) certificate is used to secure communication between a web server and a browser, typically for websites. It is not related to verifying domain ownership for Google Workspace services. While having an SSL certificate is important for website security, it does not serve as a method for Google to confirm that you own the domain for Google Workspace setup.

Associate Google Workspace Administrator topics guides or documents reference: Google Workspace domain verification methods are specifically focused on demonstrating control over the domain's DNS records. SSL certificates are a separate aspect of web security.

Therefore, the correct action to verify your domain for Google Workspace is to request a TXT record from Google and add it to your domain's DNS zone through your domain registrar's management interface.

質問 #91

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