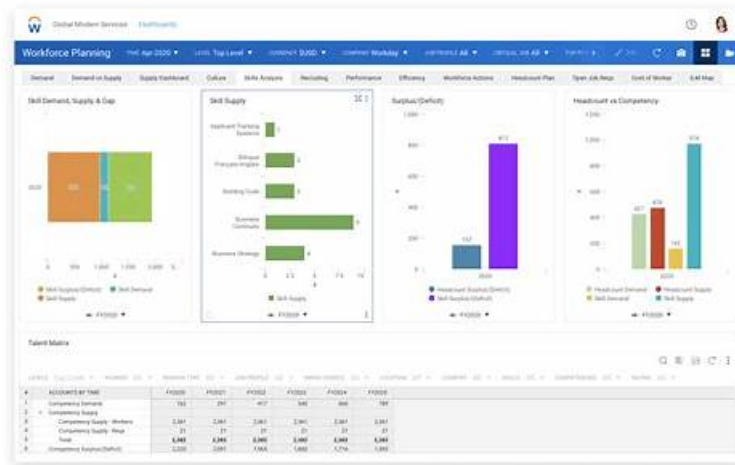# Detailed Workday-Pro-HCM-Reporting Study Plan & Brain Dump Workday-Pro-HCM-Reporting Free

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Workday Workday-Pro-HCM-Reporting Exam Syllabus Topics:

Topic	Details
Topic 1	• Reporting: Business Reporting is used to inform management and investors of information such as financial performance, the market outlook, or the performance of a specific department. Candidates are tested for their business reporting skills.
Topic 2	• Calculated Fields: This domain assesses the skills of candidates regarding calculations. A calculation is a deliberate process that transforms one or more inputs into one or more results.
Topic 3	• Composite Reporting: This domain of the Workday Pro HCM Reporting Certification exam measures the skills of HRIS Analysts and covers building and managing Composite Reports to deliver advanced insights across Workday HCM data.
Topic 4	• Human Capital Management: Human capital is a concept used by economists and social scientists to designate personal attributes considered useful in the production process. Candidates are assessed for their HCM skills.

>> Detailed Workday-Pro-HCM-Reporting Study Plan <<

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Workday Pro HCM Reporting Certification Exam Sample Questions (Q51-Q56):

NEW QUESTION # 51

You want the ability to view every summarization in the composite report by Location.
What do you do?

- A. Include Location as a Detail Data field in one of the subreports.
- B. Include Location as a drillable field in one of the subreports.
- C. Include Location as a drillable field in all the subreports.
- D. Include Location as a Detail Data field in all the subreports.

Answer: D

Explanation:
Composite reports combine multiple subreports, and their summarizations depend on the fields configured in the subreports themselves. To enable consistent grouping and summarization across the entire composite report, the Location field must be included as a Detail Data field in all the subreports. This ensures that each subreport provides the Location context required for composite-level summarization.
From the Workday binder: "Composite reports aggregate results from multiple subreports. To summarize or drill consistently on a specific field, that field must exist as a Detail Data field in all subreports included in the composite." If Location is only included in one subreport, summarizations in the other subreports would not align, and Location-based grouping would fail. Similarly, making Location drillable only affects drill-down options, not summary-level grouping across the composite.
Thus, the correct answer is A. Include Location as a Detail Data field in all the subreports.

NEW QUESTION # 52

You are configuring a data column on a composite report. You would like to map a subreport prompt to a value in a prompt set, but the prompt is not appearing on the Map Sub Report Prompts grid in the column configuration options.
What could be causing this?

- A. You do not have access to the domain securing the report prompt.
- B. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.
- C. You already set a default value for the prompt on the subreport.
- D. You did not select Use Value From Prompt Set as the default prompt value in the subreport.

Answer: B

Explanation:
In Workday, when you configure composite reports, you can map subreport prompts to prompt sets for greater flexibility. However, if the Do Not Prompt at Runtime checkbox is selected on the subreport prompt, the prompt will not be exposed in the Map Sub Report Prompts grid. This is because Workday interprets the prompt as suppressed and therefore not available for mapping at runtime.
From the Workday binder: "Prompts suppressed with the Do Not Prompt at Runtime option will not appear in the Map Sub Report Prompts grid in composite report configuration. To map a subreport prompt, ensure the prompt is enabled at runtime." Other options do not directly cause this issue: default values on prompts do not suppress them, security issues would block data but not hide the prompt mapping, and prompt set configuration errors affect defaulting but not visibility.
Thus, the correct answer is B. The Do Not Prompt at Runtime checkbox is selected for the prompt on the subreport.

NEW QUESTION # 53

You are configuring a matrix report that shows workers' average base pay by job profile. You would like to add a field to the Detail Data that shows a worker's compensation group, which is data that is associated with the Job Profile business object.

- A. Lookup Related Value
- B. Lookup Hierarchy

- C. Evaluate Expression
- D. Extract Single Instance

Answer: A

Explanation:
The Lookup Related Value function retrieves a value from a related business object. Since Compensation Group is not stored directly on the Worker object but instead through the Job Profile business object, this function lets you traverse the relationship to return the related field into your report.
From Workday Reporting documentation:
"Lookup Related Value - Returns a field from a related business object. Use this to bring data from associated objects into a report when the field is not directly available on the primary object." Therefore, the correct answer is C. Lookup Related Value.

NEW QUESTION # 54
A compensation analyst wants to provide C-level executives with a readable and easily accessible display of annual average base pay for workers by region.
What would be an effective option for this case?

- A. A worklet, because we need information from a collection of reports, organized by region.
- B. A dashboard, because we need information from a collection of reports, organized by region.
- C. A worklet, we only need information from a single report.
- D. A dashboard, because we only need information from a single report.

Answer: B

Explanation:
Workday dashboards allow organizations to present multiple reports together in a consolidated, highly visual, and interactive format. For C-level executives, who require a comprehensive and regional view of annual average base pay, dashboards are preferred over individual reports or worklets because they enable grouping and comparison across multiple data sets.
From the Workday binder: "Dashboards provide an interface to view charts and sheets all in one place. This enables managers and executives to analyze key metrics and trends so they can make better decisions." . By organizing reports by region within a dashboard, executives can quickly compare averages, identify trends, and take strategic action without needing to navigate multiple reports.
Worklets are lightweight tiles often used for single reports or quick tasks on the Home page. However, this scenario requires an organized collection of reports, making D. A dashboard, because we need information from a collection of reports, organized by region the correct answer.

NEW QUESTION # 55
Two people run the same report. One person can view all columns but the other person can only view some columns.
Why is the second user missing columns?

- A. The first user did not manually share the report with the second user.
- B. The report uses an indexed data source.
- C. The second user is not the report owner.
- D. The second user does not have access to the domain that secures the field.

Answer: D

Explanation:
Access to report fields in Workday is governed by security domains. If a user lacks access to the security domain that secures specific report fields, those fields will not appear in the report output for that user.
From the Workday Reporting documentation:
"A security group gets access to a security domain, which is a predefined set of related securable items. Securable items can include reports, tasks, data sources, and report fields." Therefore, the correct answer is C. The second user does not have access to the domain that secures the field.

NEW QUESTION # 56
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