

Workday-Pro-Time-Tracking Detailed Study Dumps - Pdf Workday-Pro-Time-Tracking Braindumps



Workday Pro HCM Core Exam Guide

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Workday ProTime Tracking Exam Sample Questions (Q15-Q20):

NEW QUESTION # 15

What app provides a central location for cards that display frequently used tasks and reports for Time Tracking?

- A. View Worker's Time Eligibility by Organization
- B. View Worker's Time Eligibility
- **C. Time Administrator Home**
- D. All Time Entry Templates

Answer: C

Explanation:

The correct answer is D. Time Administrator Home .

In Workday Time Tracking, Time Administrator Home is the app designed to provide administrators with a centralized workspace for managing time tracking activities. It displays cards that surface commonly used tasks, reports, alerts, and administrative actions, making it easier for time administrators to access the most relevant tools from one place. This home page is intended to improve efficiency by organizing frequent Time Tracking functions into a single operational hub.

The other options are not apps that provide a card-based administrative home experience. All Time Entry Templates is a report or task used to review configured templates, not a central home app. View Worker's Time Eligibility is a worker-specific report used to review which time tracking components apply to a worker. View Worker's Time Eligibility by Organization is also a reporting function, focused on reviewing eligibility across organizations rather than serving as a dashboard.

Because the question specifically asks for an app that offers a central location for cards showing frequently used Time Tracking tasks and reports, Time Administrator Home is the only option that fits that description.

It is the main administrative landing area for ongoing monitoring and action in Workday Time Tracking.

Therefore, the correct answer is D. Time Administrator Home .

NEW QUESTION # 16

What Time Type do you use to enter elapsed time?

- A. Time Off Time Type
- B. In/Out Time Type
- **C. Hours Only Time Type**
- D. Absence Table Time Type

Answer: C

Explanation:

The correct answer is B. Hours Only Time Type .

In Workday Time Tracking, elapsed time means entering the total amount of time worked as a number of hours rather than recording specific start and end punch times . That is exactly the purpose of the Hours Only Time Type . It is used when workers report time by duration, such as 8 hours of regular work, 4 hours of training, or 2.5 hours on a project, without providing in and out timestamps.

This differs from the In/Out Time Type , which is used when workers must record actual clock-style entries such as start time, meal breaks, and end time. That method is appropriate for punch-based populations, but it is not considered elapsed-time entry in the way this question is asking. Absence Table Time Type and Time Off Time Type are related to absence and leave reporting, not standard worked time entered as elapsed hours.

The distinction is important in Workday setup because a worker's time entry experience depends heavily on the Time Type assigned through the relevant templates and eligibility rules. If the business wants workers to simply enter the amount of time worked rather than exact punches, the appropriate configuration is Hours Only Time Type .

NEW QUESTION # 17

You need to track regular hours and callback time. How will you configure the Callback time entry code so it is only used for time calculations referencing Callback tags?

- A. Callback must be configured on the Advanced tab on the time entry code.
- B. Callback must be configured as a temporary Time Calculation tag.
- C. Callback must be configured as a separate time entry code with the default Calculation Tag field blank.
- D. Callback should not be configured as a time entry code.

Answer: A

Explanation:

The correct answer is D. Callback must be configured on the Advanced tab on the time entry code . In Workday Time Tracking, when a specific type of entered time such as callback time needs to be recognized only by certain time calculations, that behavior is typically controlled through calculation tags associated with the time entry code . These settings are maintained on the Advanced configuration area of the time entry code, where Workday allows the code to be tied to the appropriate calculation logic.

This setup is important because callback hours are usually different from regular worked hours and often need separate treatment for premiums, overtime rules, or special pay outcomes. By configuring the Callback- related calculation behavior directly on the time entry code, Workday ensures that only time calculations referencing the Callback tag evaluate that entry in the intended way.

Option A is incorrect because leaving the default calculation tag blank would not specifically direct callback entries into callback-based calculations. Option B is incorrect because a "temporary Time Calculation tag" is not the correct setup approach for a permanent time entry type like callback. Option C is incorrect because callback absolutely can and often should be configured as a distinct time entry code for accurate tracking and payroll-related calculation logic.

NEW QUESTION # 18

What calculated field type will you use to calculate the number of holidays a worker has in a time week?

- A. Date Difference
- B. Arithmetic
- C. Lookup Related Value
- D. Count Related Instances

Answer: D

Explanation:

The correct answer is B. Count Related Instances .

In Workday Time Tracking, when the requirement is to determine how many holidays occur for a worker within a time week , the calculation is about counting occurrences of related records that meet certain criteria. That is exactly what Count Related Instances is designed to do. It counts the number of related objects or records associated with the parent business object, typically after applying a filter such as days marked as holidays.

In this scenario, the parent context is the time week , and the system needs to count how many related day- level instances in that week qualify as holidays. Because the requirement is a numeric count of instances , not a sum of hours or a mathematical formula, Count Related Instances is the most appropriate calculated field type.

The other options do not match the business need. Arithmetic is used when combining numeric values through math operations, but first you would still need the holiday count itself. Lookup Related Value retrieves a value from a related object, not the number of occurrences. Date Difference calculates the difference between two dates and is not intended for counting holiday days in a week. Therefore, for calculating the number of holidays in a time week, the correct calculated field type is Count Related Instances .

NEW QUESTION # 19

Refer to the following scenario to answer the question below.

You are reviewing time for a worker in California. The worker has reported hours for the seventh consecutive day and the hours are calculating as configured. This week the worker reported 11 hours on the seventh consecutive day worked. This worker is eligible for double time on all hours worked over 8 on the seventh consecutive day; however, all 11 hours are tagged as seventh consecutive day hours.

While reviewing the Seventh Consecutive Day Double Time calculation, you notice there are two time calculation tags sharing the same row in the grid.

What does this signify?

- A. An OR condition is applied to the time calculation tags. Hours that contain either of the calculation tags will be counted towards the 8 hour threshold.
- B. An AND condition is applied to the time calculation tags. Only hours that contain both calculation tags will be counted towards the 8 hour threshold.
- C. If the SUM of hours worked with either of the two time calculation tags equals or exceeds the number of hours in the

criteria, then the time calculation will be triggered.

- D. If the SUM of hours worked with either of the two time calculation tags equals but does not exceed the number of hours in the criteria, then the time calculation will be triggered.

Answer: A

Explanation:

The correct answer is B. An OR condition is applied to the time calculation tags. Hours that contain either of the calculation tags will be counted towards the 8 hour threshold.

In Workday Time Tracking, when multiple time calculation tags appear on the same row in the tag grid, Workday interprets them with OR logic. That means time containing either of those tags is eligible to be included in the evaluation. By contrast, tags placed on separate rows are generally used to build more restrictive logic combinations.

In this scenario, the worker reported 11 hours on the seventh consecutive day, and the business rule should apply double time only to hours over 8. If two tags are sharing the same row, Workday is counting hours with either tag toward the threshold. That setup can broaden the hours being evaluated and explains why all

11 hours may continue to be included under the seventh-consecutive-day logic rather than splitting correctly after 8 hours.

Option A is incorrect because same-row tags do not represent AND logic. Options C and D describe threshold behavior but do not answer the actual meaning of tags sharing the same row. The key configuration takeaway is that same row = OR condition in the calculation tag grid.

Therefore, the correct answer is B.

NEW QUESTION # 20

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