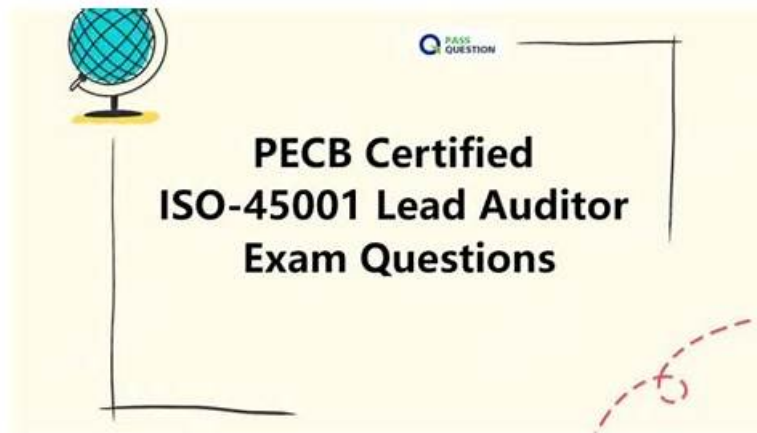


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PECB ISO-45001-Lead-Auditor Exam Syllabus Topics:

Topic	Details
Topic 1	<ul style="list-style-type: none"> Fundamental audit concepts and principles: This section of the exam measures the skills of Internal Auditors and covers the basic concepts and principles related to auditing an OHSMS. It focuses on understanding audit types, methodologies, and the role of audits in compliance and improvement. One skill to be measured is conducting effective audits to assess OHSMS performance.
Topic 2	<ul style="list-style-type: none"> Domain 4: Preparing for an ISO 45001 audit: This section of the exam measures the skills of Audit Consultants and covers the preparation process for conducting an ISO 45001 audit. It emphasizes planning, resource allocation, and establishing audit objectives to ensure a thorough evaluation.
Topic 3	<ul style="list-style-type: none"> Fundamental principles and concepts of an occupational health and safety management system: This section of the exam measures the skills of Health and Safety Managers and covers the essential principles and concepts underlying an occupational health and safety management system (OHSMS). It focuses on understanding the framework for managing health and safety risks to prevent workplace injuries and illnesses. One skill to be measured is identifying key components of an effective OHSMS.
Topic 4	<ul style="list-style-type: none"> Managing an ISO 45001 audit program: This section of the exam measures the skills of Audit Managers and covers the management of an ongoing ISO 45001 audit program. It focuses on scheduling audits, maintaining auditor competency, and ensuring continuous improvement within the auditing process. One skill to be measured is implementing strategies for effective audit program management.

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PECB Certified ISO 45001 Lead Auditor Exam Sample Questions (Q88-Q93):

NEW QUESTION # 88

You are an audit team leader conducting an ISO 45001 surveillance audit of a nautical college that provides course for those working in the maritime sector. The College Principle Is absent, and you are interviewing the Deputy (DP) DP: I apologise for the absence of the College Principle. He has called in sick today and we are really short of staff.

You: I see, it really should not affect the OHSMS so the audit can progress as normal.

DP: The College principle set up the system. I am afraid I am not as familiar with it as he is.

You: OK, let's start with the OH and S policy. What are the main issues for the OHSMS here?

DP: Give me a minute. I need look at the OH and S Policy on the noticeboard in his office.

As the audit progresses, It is clear that the Deputy College Principle has a very low knowledge of the OHSMS. He continually has to search the answers to your questions or asks staff members about their processes.

Choose one of the following options that best describes the basis for the nonconformity.

- A. As a member of the management team, the Deputy College Principal Is not aware of the OHSMS policy.
- B. OHSS improvement is not possible due to the lack of awareness of the OHSMS.
- C. The OH and S Policy only exists as a document in the College principal's office.
- D. The Deputy College Principal is not competent to manage the OHSMS.

Answer: A

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit References Clause 5.1 of ISO 45001:2018 requires top management to demonstrate leadership and commitment to the OH&S management system. This includes awareness of the OH&S policy and its objectives.

Analysis of Options:

* A. As a member of the management team, the Deputy College Principal is not aware of the OHSMS policy: Correct. A lack of awareness of the policy reflects poor leadership commitment, which violates Clause 5.1.

* B. OH&S improvement is not possible due to the lack of awareness of the OHSMS: Incorrect.

While improvement may be hindered, this is not the main issue in this scenario.

* C. The Deputy College Principal is not competent to manage the OHSMS: Incorrect. The Deputy's competence to manage the OHSMS is not in question; the issue is their lack of awareness of key elements.

* D. The OH&S policy only exists as a document in the College Principal's office: Incorrect. The policy may be accessible but not effectively communicated or understood by management.

ISO References:

* Clause 5.1: Leadership and commitment.

* Clause 5.2: OH&S policy.

NEW QUESTION # 89

An audit team leader prepares the audit plan for an initial Stage 2 certification audit. Which two of the following statements are true?

- A. The audit team leader should audit the Occupational Health and Safety Manager.
- B. The auditee should review the audit plan for agreement.
- C. The organisation must provide hospitality for the audit team.
- D. The audit team leader should plan to interview each employee.
- E. The audit team leader must define the responsibilities of team members and observers.
- F. The organisation should cancel all staff leave during the audit.

Answer: B,E

Explanation:

The correct answers are B and F.

A). The auditee should review the audit plan for agreement is true because, in certification auditing practice, the audit plan is communicated to the client/auditee in advance and should be agreed regarding the practical arrangements for the audit. ISO

guidance on certification auditing includes preparation of the audit plan and communication of the audit plan and audit team as part of planning audits. (ISO)

F). The audit team leader must define the responsibilities of team members and observers is also true.

ISO/IEC 17021-1 states that the audit team leader , in consultation with the audit team, shall assign to each team member responsibility for auditing specific processes, functions, sites, areas or activities . This is a direct audit-planning responsibility of the team leader. Observers are also part of the audit arrangements that must be defined and managed during planning. (IAS) Why the other statements are false:

* B. The audit team leader should plan to interview each employee is false. Certification audits are conducted using sampling , not by interviewing every employee. Audit evidence is gathered on a representative basis. (ISO)

* C. The organisation must provide hospitality for the audit team is false. Hospitality is not a certification requirement and can raise impartiality concerns.

* D. The audit team leader should audit the Occupational Health and Safety Manager is not a mandatory requirement. The audit plan must cover relevant processes, functions, activities and responsibilities, but it does not require the team leader personally to audit one named individual. (IAS)

* E. The organisation should cancel all staff leave during the audit is false. The auditee should ensure availability of relevant personnel as needed, but cancelling all leave is not an audit requirement.

Therefore, the two true statements are:

A, F

NEW QUESTION # 90

Select two options that are corrections.

- **A. Adding a missing signature to a corrective action record.**
- B. Reviewing workers training records.
- C. Using OHSMS induction training to address an identified lack OHSMS awareness among winkers.
- D. Updating the emergency preparedness plan as a result of carrying out a practical test.
- **E. Changing the name of a tutor that did not deliver a course to the name of the tutor that did.**
- F. Changing a process to reduce its inherent risk.

Answer: A,E

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit References Corrections address immediate issues, such as errors or omissions, without addressing root causes. Clause

10.2 of ISO 45001:2018 allows for corrections alongside corrective actions.

Analysis of Options:

* A. Adding a missing signature to a corrective action record:Correct. This is a correction addressing an administrative oversight.

* B. Changing a process to reduce its inherent risk:Incorrect. This is a corrective action aimed at addressing root causes, not a correction.

* C. Changing the name of a tutor that did not deliver a course to the name of the tutor that did:

Correct. This corrects an error in records without addressing systemic issues.

* D. Reviewing workers' training records:Incorrect. This is part of ongoing monitoring or auditing, not a correction.

* E. Updating the emergency preparedness plan as a result of carrying out a practical test:Incorrect.

This is a corrective action resulting from performance evaluation, not a correction.

* F. Using OHSMS induction training to address an identified lack of OHSMS awareness among workers:Incorrect. This is a preventive or corrective action, not a correction.

ISO References:

* Clause 10.2: Nonconformity and corrective action.

* Clause 7.5: Control of documented information

NEW QUESTION # 91

An auditor ' s personal behaviour during an audit is key to ensuring that the audit objectives are achieved.

Match each of the descriptions to the correct type of behaviour.

To complete the table click on the blank section you want to complete so it is highlighted in red and then click on the applicable text from the options below. Alternatively, drag and drop each of the following descriptions.

Answer:

Explanation:

Explanation:

Ethical - C

Diplomatic - F

Open to improvement - B

Perceptive - E

These behaviours are standard auditor personal attributes used in lead auditor training and are aligned with audit competence guidance.

Ethical - C. Fair, truthful, sincere, honest, discreet

An ethical auditor acts with integrity. This includes honesty, truthfulness, sincerity, fairness, and discretion when handling audit evidence, findings, and confidential information. Ethical behaviour is essential because audit conclusions must be trusted and based on professional conduct.

Diplomatic - F. Tactful in dealing with individuals

A diplomatic auditor interacts with people carefully and respectfully. During audits, questions may be sensitive, findings may be difficult to communicate, and interviewees may feel pressure. Being tactful helps maintain cooperation and supports effective evidence gathering.

Open to improvement - B. Willing to learn from situations

An auditor who is open to improvement learns from audit experience, changing conditions, and new information. This behaviour supports continual development and better audit effectiveness over time.

Perceptive - E. Aware of and able to understand situations

A perceptive auditor recognizes what is happening in the audit environment and understands the significance of what is seen, heard, and observed. This helps the auditor detect inconsistencies, identify risks, and understand process realities beyond prepared answers.

Why the other options are not used here:

* A. Persistent and focused on objectives describes tenacious behaviour.

* D. Actively observing surroundings/activities describes observant behaviour.

So the correct matching is:

Ethical - C

Diplomatic - F

Open to improvement - B

Perceptive - E

NEW QUESTION # 92

You have been assigned by the audit team leader to evaluate the process of complying with application legislation.

Which three of the following statements about the evaluation of compliance are true?

- A. The organisation cannot outsource its process for evaluating compliance.
- B. 'Other requirements' include requirements that the organisation has chosen to comply with.
- C. A management review is required in all instances where one or more legal requirements are not being met.
- D. The organisation is required to establish a process for evaluating compliance
- E. The organization must evaluate its compliance status at least once a year
- F. The organisation is required to evaluate its compliance status with OH&S legal and other requirements
- G. If the organisation is failing to address a legal requirement relating to another discipline e.g. Environmental management, this cannot be raised in the audit.
- H. Every member of an audit team must have a detailed understanding of the legal requirements for the sector and type of organisation they are auditing.

Answer: B,D,F

Explanation:

Comprehensive Detailed Explanation along with All ISO 45001 Audit References Clause 9.1.2 of ISO 45001:2018 outlines the need for organizations to evaluate compliance with applicable legal and other requirements as part of their OH&S management system.

Analysis of Options:

* A. The organization must evaluate its compliance status at least once a year: The standard does not prescribe a specific frequency but states that evaluations must be conducted at planned intervals.

* B. 'Other requirements' include requirements that the organization has chosen to comply with:

Correct. Other requirements may include voluntary standards, industry codes, or contractual obligations.

* C. A management review is required in all instances where one or more legal requirements are not being met: This is not true.

Management reviews address compliance but are not mandated for every noncompliance.

