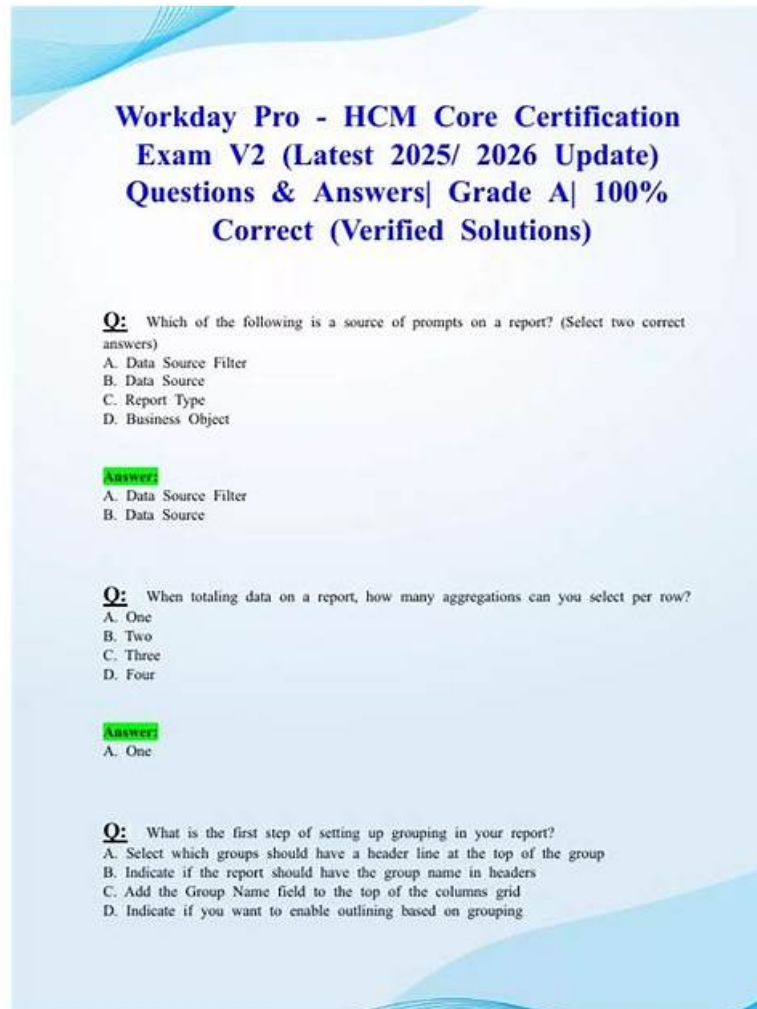


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### Workday Pro HCM Reporting Certification Exam Sample Questions (Q26-Q31):

#### NEW QUESTION # 26

Refer to the following scenario to answer the question below.

You have prepared the following matrix report for a recruiting manager.

Recruiting Analysis by Hiring Source and Location

5 Items

Hiring Source	San Francisco		New York		Boston		Other		Total	
	Average Base Pay	Count	Average Base Pay	Count	Average Base Pay	Count	Average Base Pay	Count	Average Base Pay	Count
Employee referral	\$158K	27	\$190K	7	\$177K	18	\$142K	61		
Headhunter	\$145K	3	\$175K	0K	0	\$143K	7	\$124K	16	
LinkedIn	\$113K	13	\$116K	6	\$225K	3	\$104K	16	\$119K	38
Other	\$117K	27	\$89K	13	\$82K	6	\$72K	54	\$87K	100
Total	\$130K	74	\$122K	30	\$117K	16	\$91K	95	\$111K	215

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The recruiting manager wants to dynamically refine the output results for various hiring sources and locations. How can you achieve this?

- A. Configure a Field Values Group.
- B. Include a Drill to Report Link.
- **C. Configure Facet Filters.**
- D. Include a Summarization Calculation.

**Answer: C**

Explanation:

Matrix reports in Workday allow for grouping, summarization, and drill-through capabilities. To let managers dynamically refine report results at runtime, you configure Facet Filters. Facet Filters enable users to filter the report output interactively, without modifying the underlying definition.

From the Workday Reporting documentation:

"Matrix reports allow grouping and summarization of data. You can also configure facet filters so users can dynamically refine report results by selecting values such as Hiring Source or Location." Thus, the correct way to let the recruiting manager refine the output is D. Configure Facet Filters.

#### NEW QUESTION # 27

You want the ability to view every summarization in the composite report by Location.

What do you do?

- **A. Include Location as a Detail Data field in all the subreports.**
- B. Include Location as a drillable field in all the subreports.
- C. Include Location as a drillable field in one of the subreports.
- D. Include Location as a Detail Data field in one of the subreports.

**Answer: A**

Explanation:

Composite reports combine multiple subreports, and their summarizations depend on the fields configured in the subreports themselves. To enable consistent grouping and summarization across the entire composite report, the Location field must be included

as a Detail Data field in all the subreports. This ensures that each subreport provides the Location context required for composite-level summarization.

From the Workday binder: "Composite reports aggregate results from multiple subreports. To summarize or drill consistently on a specific field, that field must exist as a Detail Data field in all subreports included in the composite." If Location is only included in one subreport, summarizations in the other subreports would not align, and Location-based grouping would fail. Similarly, making Location drillable only affects drill-down options, not summary-level grouping across the composite.

Thus, the correct answer is A. Include Location as a Detail Data field in all the subreports.

#### NEW QUESTION # 28

A report writer needs to create a report and wants to ensure they are using a data source that provides optimized performance on large volumes of data they will generate.

What type of data source should the report writer use for the required data set?

- A. Standard
- **B. Indexed**
- C. Targeted
- D. Trended

**Answer: B**

Explanation:

Workday provides multiple types of data sources when creating reports. Among them, Indexed Data Sources are specifically designed for performance optimization on large data volumes. They allow faster retrieval and better scalability when working with high record counts, because they are pre-optimized for reporting and queries.

From the Workday Reporting guide:

"Indexed data sources provide optimized performance for large data volumes. These data sources are indexed on commonly used fields and are specifically designed to support high-performance queries." Thus, the correct choice is A. Indexed for ensuring performance with large datasets.

#### NEW QUESTION # 29

You are building a report to identify employees who have exceeded the allowed number of 10 sick days in the current year.

Using the Sick Days Taken field, what is the correct formula to create a Boolean calculated field that returns True if an employee has exceeded the allowed number of sick days?

- A. Sick Days Taken = 10
- **B. Sick Days Taken > 10**
- C. Sick Days Taken >= 10
- D. Sick Days Taken = False

**Answer: B**

Explanation:

To check whether a worker's sick days exceed the threshold of 10, you must define a Boolean condition. The expression Sick Days Taken > 10 evaluates to True when the value is greater than 10, and False otherwise.

From Workday Reporting documentation:

"True/False conditions can be created using numeric comparisons such as greater than (>), less than (<), or equal to (=). These return True or False depending on the worker's data." Thus, the correct formula is A. Sick Days Taken > 10.

#### NEW QUESTION # 30

You are configuring a waterfall visualization showing employee movement. To properly display the information, you need the Termination Count field to return as a negative number.

- A. Extract Single Instance
- **B. Arithmetic Calculation**
- C. Numeric Constant
- D. Format Number

**Answer: B**

Explanation:

When creating custom reports and visualizations, calculated fields can transform values. To change positive counts into negative values (such as terminations in a waterfall chart), you use the Arithmetic Calculation function. This function allows you to perform math operations (addition, subtraction, multiplication, division) on numeric fields. By multiplying the Termination Count by -1, the result displays as a negative number.

From Workday Reporting documentation:

"Arithmetic Calculation - Performs mathematical operations on numeric fields. You can create new numeric outputs such as percentages, ratios, or negatives by applying arithmetic logic." Thus, the correct answer is C. Arithmetic Calculation.

## NEW QUESTION # 31

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