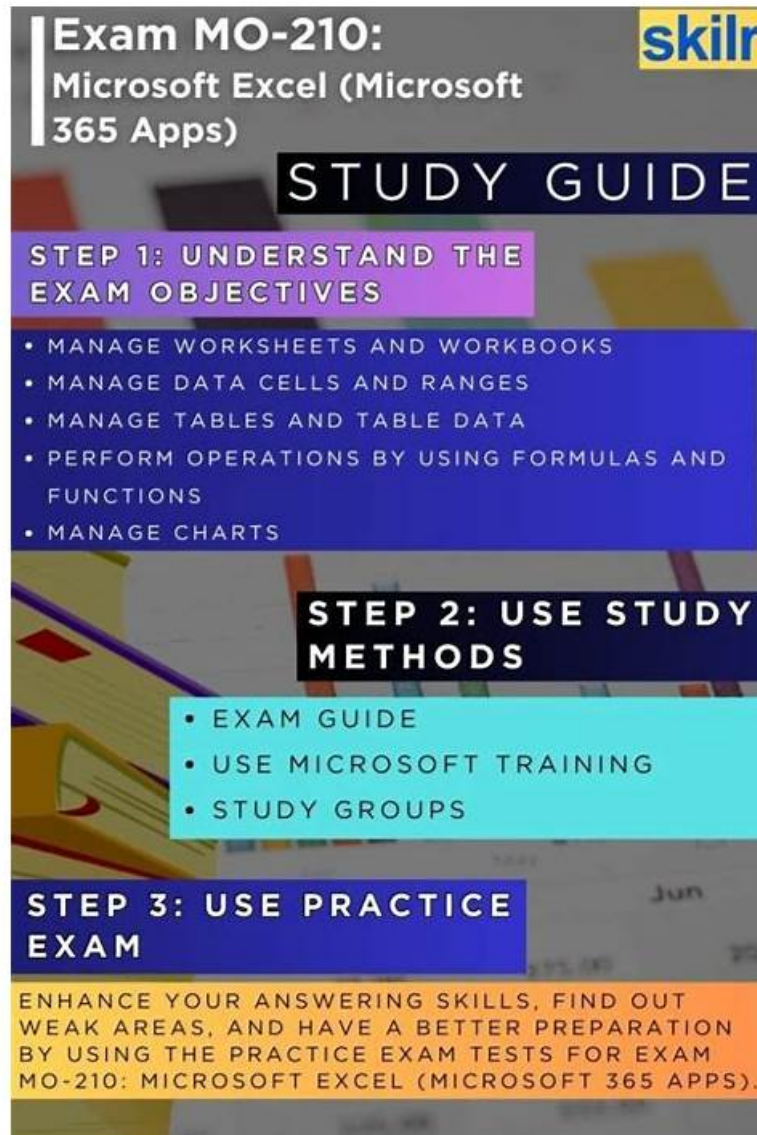


# Free PDF Quiz 2026 Microsoft MO-210: Microsoft Excel (Microsoft 365 Apps) Marvelous Test Testking



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# Real Microsoft MO-210 Exam Questions [2026]-Secrets To Pass Exam In First Try

With the number of people who take the exam increasing, the MO-210 exam has become more and more difficult for many people. A growing number of people have had difficulty in preparing for the MO-210 exam, and they have a tendency to turn to the study materials. However, a lot of people do not know how to choose the suitable study materials. We are willing to recommend the MO-210 Study Materials from our company to you.

## Microsoft Excel (Microsoft 365 Apps) Sample Questions (Q15-Q20):

### NEW QUESTION # 15

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

▢ Farm Feeds:

You are the assistant manager for a farm pet feed store. You are creating an inventory report.

Task 3:

On the Feed Inventory worksheet, remove the hyperlink functionality, but leave the text in cell C27.

### Answer:

Explanation:

See the solution in Explanation below.

Explanation:

To complete Task 3: Remove the hyperlink functionality from cell C27 on the Feed Inventory worksheet, follow these specific steps to ensure the text remains while the link is deleted.

Step 1: Select the "Feed Inventory" Worksheet

Ensure you are on the correct sheet by clicking the Feed Inventory tab at the bottom of the window.

Step 2: Navigate to Cell C27

Locate cell C27 in the Description column. Based on your project files, this is likely a URL or a linked piece of text at the bottom of the table.

Step 3: Remove the Hyperlink

You want to strip the "clickable" link without deleting the actual words inside the cell.

\* Right-click directly on cell C27.

\* From the context menu that appears, select Remove Hyperlink (it is usually located at the very bottom of the list).

▢ Step 4: Verify the Text Remains

The text should change from blue/underlined back to standard black text, but the characters themselves will stay in the cell.

### NEW QUESTION # 16

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

▢ Farm Feeds:

You are the assistant manager for a farm pet feed store. You are creating an inventory report.

Task 2:

Import NewFeeds.txt located in the GMetrixTemplates folder as a table on a new worksheet.

### Answer:

Explanation:

See the solution in Explanation below.

Explanation:

To complete Task 2: Import NewFeeds.txt as a table on a new worksheet, follow these exact steps in Microsoft Excel 365:

Step 1: Open the Import Tool

- \* Go to the **Data** tab on the top Ribbon.
- \* In the **Get & Transform Data** group, click on **From Text/CSV**.

Step 2: Locate the File

- \* A file browser window will open. Navigate to the **GMetrix\Templates** folder.
- \* Select the file named **NewFeeds.txt**.
- \* Click **Import**.

Step 3: Configure the Import Preview

- \* A preview window will appear. Excel should automatically detect the delimiter (usually a tab or comma).
- \* Ensure the **File Origin** and **Delimiter** look correct in the preview.
- \* Instead of clicking "Load," click the arrow next to the **Load** button and select **Load To...**

Step 4: Import as a Table on a New Worksheet

- \* In the **Import Data** dialog box that appears, select the radio button for **Table**.
- \* Under "Where do you want to put the data?", select **New worksheet**.
- \* Click **OK**.

Final Result

Excel will create a brand new sheet (e.g., "Sheet2") and place the contents of **NewFeeds.txt** inside a formatted Excel Table.

## NEW QUESTION # 17

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

Overview:

Motorhome Rentals

Your company rents motorhomes. The motorhomes rent year-around at different prices. You are preparing pricing worksheets to be shared with others.

Task 3:

Set cells **A1:F11** so they will be the only cells that print.

**Answer:**

Explanation:

See the solution in Explanation below.

Explanation:

To ensure that only a specific range of cells is printed, you need to define a **Print Area**. This prevents Excel from printing empty pages or extra data outside of your selection.

Step-by-Step Solution

- \* Select the range: Use your mouse to click on cell **A1** and drag your cursor down to cell **F11** to highlight the entire area.
- \* Navigate to **Page Layout**: Click on the **Page Layout** tab in the top Ribbon.
- \* Set the **Print Area**:
- \* Locate the **Page Setup** group.
- \* Click on the **Print Area** button.
- \* From the drop-down menu, select **Set Print Area**.

Once this is set, Excel will only print the content within **A1:F11**, even if there is data elsewhere on the sheet.

## NEW QUESTION # 18

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.

Project 1

Overview:

Video Games

You are tracking video game popularity by compiling a workbook to document your findings.

Task 3:

On the Top 20 Videos worksheet, apply the cell style 60% - Accent 1 to the top 5 video games located in cell range A4:C8 Here are the complete solutions below.

**Answer:**

Explanation:

Step 1: Select the Data Range

- \* Navigate to the Top 20 Videos worksheet.
- \* Click on cell A4 (this contains the rank "#1").
- \* Hold your left mouse button down and drag diagonally to cell C8 (this contains the year "2018").
- \* Release the mouse button. The range from Rank #1 (Minecraft) to Rank #5 (Super Smash Brothers Ultimate) should be highlighted.

Step 2: Open the Cell Styles Gallery

- \* Make sure you are on the Home tab of the Ribbon (at the top of the window).
- \* Look for the Styles group (usually near the middle-right of the ribbon).
- \* Click the Cell Styles button (it may look like a dropdown arrow or a box showing style previews).

Step 3: Apply "60% - Accent 1"

- \* In the gallery that opens, look under the "Themed Cell Styles" section.
- \* Locate the first column of accents (usually blue or the primary theme color).
- \* Find and click on 60% - Accent 1.

Result: The background color of the top 5 rows in your table will change to a lighter shade (likely light blue or orange, depending on the workbook theme), matching the style requirement.



**NEW QUESTION # 19**

Instructions

Exam Environment

Exam Interface and Controls

The exam panel provides access to the project task(s). Each project has an associated file in which you will perform the project tasks.



Farm Feeds:

You are the assistant manager for a farm pet feed store. You are creating an inventory report.

Task 5:

On the Feed Inventory worksheet, apply Style 5 to the chart.

**Answer:**

Explanation:

See the solution in Explanation below.

Explanation:

To complete Task 5: Apply Style 5 to the chart on the Feed Inventory worksheet, follow these exact steps:

Step 1: Select the "Feed Inventory" Worksheet

Ensure you are on the correct sheet by clicking the Feed Inventory tab at the bottom of your Excel window.

Step 2: Select the Chart

Click anywhere on the Total Inventory pie chart to select it. When selected, you will see a border around the chart and new tabs will appear on the Ribbon.

Step 3: Open Chart Design Tools

With the chart selected, look at the top Ribbon and click on the Chart Design tab (this tab only appears when a chart is active).

Step 4: Apply Chart Style 5

- \* In the Chart Styles group, you will see a gallery of different looks for your chart.
- \* Hover your mouse over the styles to see their names, or click the More arrow (the small downward arrow at the bottom right of the styles gallery) to see all options.
- \* Locate and click on Style 5.

Note: Style 5 typically features a specific layout of data labels and a distinct background or border style that matches the "Farm Fresh Feeds" theme.

Final Result

The pie chart will update its appearance to match Style 5, adjusting the placement of the percentage labels and the overall color shading to remain consistent with your report's professional look.

