MEMORANDUM

To: All Students

From: Office of the Registrar

Date: Wednesday 9th January, 2019

Re: Non – Payment of Student Fees

The memo from the President attached is for your URGENT attention.

Ms. Anwarie Ramkissoon
Registrar (Ag.) &
Assistant Registrar, Admissions
The University of Trinidad and Tobago
MEMORANDUM

To: Professor Ulrich Rauch – The Learning Centre
Ms. Martha Preddie – Chief University Librarian
Mr. Phillip Robinson – Registrar
Ms. Vanessa Ali – Manager, Student Accounting

From: Sarim Al-Zubaidy – President and Provost (Ag.)

Date: January 9, 2019

Re: Non-Payment of Student Fees

As you may be aware, TT$5.5 M. in student fees is currently owed to UTT by 1,107 students for Semester 1 of the 2018/19 Academic Year.

Students who have not received financial clearance from Student Accounting should not be allowed to access the University’s resources including Canvas, myPortal and the Library. They should also be disallowed from taking any assessments.

Indebted students should be communicated with and given 72 hours to either pay the sums owed or join the payment plan without penalty. Failing this, access must be denied until the student receives financial clearance.

Please confer and implement this directive at the earliest opportunity.

I look forward to your cooperation in this regard.

Sarim Al-Zubaidy