

Good day Student,

The Student Accounting Department would like to provide you with some vital reminders to ensure that your programme is appropriately financed.

1. Tuition fees are due at the **beginning of each Academic Year**, not at the end.
2. Registration fee is due at the beginning of each Academic Year, not each semester.
3. If you are a self-funded student, kindly click [here](#) to evaluate which funding option best applies to your financial position. Provided that the payment plan option offered by the University is your method of choice, please click [here](#) to complete our online Tuition Payment Plan Application.

Note: You must be logged into [MyPortal](#) before clicking the link.

Please be advised that the payment plan structure is as follows:

- *TPP Service Fee of \$75 (Non-Refundable)*
- *Three (3) Equal payments accruing to your total tuition value for that semester*
- *A Monthly Late Fee of \$50 will be applied to your account if you miss any payments*

4. GATE applications must be submitted at the **start of each Academic Year** for the duration of your programme.
Note: *Students with CGPA <2 are automatically considered as self-funded until your CGPA is improved.*
5. Students must apply for GATE funding via the GATE eService website: <http://www.e-gate.gov.tt>
6. All GATE updates can be obtained on GATE's website or they can be contacted directly at **800-GATE (4283)**.
7. Please note that GATE has expanded their programme funding policy as of 29th September, 2022.
Click [here](#) to access their official correspondence.

Gentle reminder that Payments can be made via:

1. UTT's Online Payment Facility (Visa /Master Card). Learn more with our:
 - ✓ **Video Tutorial:** https://utt.edu.tt/?wk=1&page_key=1422
 - ✓ **User guide:** https://utt.edu.tt/files/cms/online_payment_user_guide.pdf
2. Direct deposit to The University of Trinidad and Tobago, First Citizens Bank, Account: **1501631**

3. Certified Managers Cheques payable to 'The University of Trinidad and Tobago' ([Certified Managers Cheques must be submitted directly to Students Accounting](#))
4. Electronic Bank transfer (The University of Trinidad and Tobago, First Citizens Bank, Account: **1501631**)

UTT values you, our students, and wish to offer all services due to you as needed for your convenience and success. We acknowledge however that in these financially difficult times you may require further guidance and assistance in meeting your financial obligations.

Based on the above, we invite you to contact our **Financial Aid Office**, if required, for the options available to help in meeting your financial obligations.

Email: financialaidoffice@utt.edu.tt

Telephone: 223-4888 ext. 29165

In addition, please use your UTT assigned email for all UTT related communication, which can be accessed through the [MyCampus](#) portal.

This helps us identify and authenticate you as a legitimate UTT student requesting information or assistance.

If you are unable to access your UTT assigned email, please utilize the password reset options or contact the [IT Service Desk](#) for assistance.



Students Accounting

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IN PURSUIT OF EXCELLENCE